

Name: Pat MacLeod

Role: Chairman

Period Covered Jan 2011 – Mar 2011

IN ROLE:

Tasks Completed

- Responded to various requests for maps from people doing the Microsoft Challenge
- Responded to Pam Chamberlain regarding request for NGOC resources to support Croeso 2012
- Attended meeting with Duchy of Cornwall to discuss access to Aconbury and other Duchy woodlands.

Tasks Progressing

- Nothing specific to Chairman role
- See Development Officer's report

Tasks Planned (but not yet started)

- None related to Chairman role
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NOT IN ROLE:

Tasks Completed

- Attended event safety training

Tasks Progressing

- Discussing provision of LIDAR data from Cranham Local History Society and Glos CC Archaeology Dept for use in mapping
- Development plan
- Helping Tom Mills to map Flaxley

Tasks Planned (but not yet started)

- None

Name: Caroline Craig

Role: Secretary

Period Covered: Jan 2011 - Mar 2011

IN ROLE:

Tasks Completed

- Responded to Gloucester Sports shop about their enquiry which we discussed in January's meeting
- Forwarded emails to relevant people and responded to queries where appropriate
- Booked room and catering for committee meeting.

Tasks Progressing

Tasks Planned (but not yet started)

NOT IN ROLE:

Tasks Completed:

- Attended "Orienteering in 2050 conference" – a workshop on the development and future of orienteering.
 - Helped at Cleeve Hill league event
- Tasks Progressing:**
- Tasks Planned (but not yet started):**
- Planning two of the Cheltenham/Gloucester Spring Series events and helping at others

Treasurer's report for 28 March 2011

Name: Carol Stewart

Role: Treasurer

In role - financial report below:

Current account (includes money to be paid in/outstanding payments):

8643.06

Deposit account:

3452.38 (plus about £1.20 interest end Nov/Feb!)

Stop press: I have just received notice that £142.80 has been transferred to our account from BOF as the bursary for the latest UKCC1 course

Final figures for Regional event 10.10.10

Income: 3009.00

Expenditure: 2138.82

Surplus: 870.18

O-Game account: A donation of £575 went to Oxfam for flood relief in Pakistan, £175 from the NYD event and £400 from profits on Forest Challenge up to 10 January. From now on profits will go to the Woodland Trust, though as sales have dropped after Christmas there is only about £100 profit at the moment.

Levies: BOF and SWOA levies paid up to end of January - no BOF levy due on 5 Feb Informal or 5 March WNL; small (£3.90) SWOA levy due for 5 Feb so will be paid with later events. BOF levy also increased from 1 January, with the concession that 3 juniors equate to one senior for levy calculation. Levy-free and numbers at the lower levy rate have been reduced, and the higher rate, which applies to all 'senior equivalents' over 210 levy-able entrants, is now £3.55 a head, up from £2.60. We will need to reflect this in pricing for our larger events.

Galoppen 1 May: Drew up a rough budget for the May Galoppen and agreed entry fees (£7 senior with BOF discount, £3 junior and £3 for all entrants on White, Yellow and Orange. Helpers half price.) It will be all EOD.

Bank Mandate: I talked to the bank about changing to single signature and they seemed to think this would be OK as long as agreed within the committee, so we should include a statement in the Minutes eg: 'It was agreed to change to single signature on cheques. This signatory would normally be the treasurer but the other signatories - Chairman and Secretary - would also be mandated to sign in the treasurer's absence.' We may have to attend in person at the Tewkesbury branch of HSBC to validate the new mandate, as we did for the last change, though other banks seem happy to accept the signed form. Once the new mandate is in place I will see about arranging on-line facilities. Until the mandate is changed Chris James and Pat Cameron remain as signatories.

Not in role: Volunteered to help with Spring Starter series and have been assigned the Crypt School event on 11 June.

MEMBERSHIP SECRETARY'S REPORT

Name: Dave Hartley

Role: Fixtures

Period Covered 11-1-11 to present

IN ROLE:

Tasks Completed

- Gary Wakerley has requested not to be considered for the Fixtures Secretary role next season.
- Idea re possible combined league/organised events with BOK and HOC not pursued, although occasional combined NGOC/HOC league events may continue as this present arrangement seems to work for both clubs.

Tasks Progressing

- Correspondence sent to Natural England, The National Trust, Cranham Common Management Committee and the Head Warden of Crickley Hill requesting permission to hold events on their land next season.
- Next season event organisers – better response compared with this season. Four events need organisers

Sat 26 Nov 2011 Sallowallets Informal

Sat 7 Jan 2012 Symonds Yat Night event

Sat 9 Jun 2012 Minchinhampton End of Season (usually Score)

***** SUN 18 MARCH 2012 PARKEND GALOPPEN/League 6

Planner: Paul Taunton BUT we need an Organiser.

If we propose to use the adjacent Whitmead Park for Parking/Assembly, they still need to be contacted. Also if the eastern side of the map (east of the Parkend/Bream road) is to be used, it probably needs remapping.

Tasks Planned (but not yet started)

NOT IN ROLE:

Tasks Completed –

- Helped to collect controls after the February Informal at Painswick.

- Helped collect controls after the March Night event at Minchinhampton.
- Gave assistance at the March Informal at Parkend and was Organiser of the Night event also at Parkend on the same evening.

Tasks Progressing

Tasks Planned (but not yet started)

Name: Paul Taunton

Role: Mapping Officer

Period Covered Jan to Mar 2011

IN ROLE:

Tasks Completed

- My action 9(f) from last meeting: PFO/SELOC tour – passed buck - e-mail forwarded to Chairman on 12/1/11 for him to sort.
- Action 10(d): Passed on OCAD map for Christine Vince's team, to print their own maps for Soudley training, as they preferred this.
- Action 11(b): Details of "Gripples" passed to Chairman.
- Maps printed for 4 NGOC events (Cleeve League, Painswick informal, Parkend informal, Sallowvallets league).
- Printed a few extra maps for the 2 night events at Minchinhampton and Parkend postponed by winter weather.
- Maps printed for two "BOK Army" Wednesday informals, Yat & Parkend.
- Sold 10 waste maps (1:15k, Mallards Pike, ex. 0007 2009) to Daniel Hillary for training for UK Challenge (charged £5).
- Printed 10 maps of Symonds Yat for Nick Gilling for training for "UK Challenge" (charged £10).
- Printed 50 maps for Nigel Woodall of Pates School – free of charge, as an incentive for School/Club link. *(Did Chairman get any feedback from him?)*
- E-mailed ALL schools/parks maps to Chairman, for event series planning.
- E-mailed OCAD map files (and some hard copy maps) to several planners of later events this season.
- Passed 6 sheets of waterproof paper to G. Tough SWOC for him to print waterproof control box labels (No charge).
- Spoke to BOK mapping officer (Trevor Crowe) re mapping of Danby Lodge.
- Submitted test print to BOF for approval of NGOC as digital printer.
- Submitted final map files and courses for league events to JF for event and Routegadget setups.
- Did this report in detail (rather than my usual "*printed lots of maps*") and found it very time consuming! Will probably revert next time.

Tasks Progressing

- Action 10(b): Bob is remapping Danby Lodge – 75% complete, ~ £450 spent.
- Print FULL SET of BOF rules and guidelines, as requested by Roger, to be held on site during major events, for jury to refer to in case of a protest.

Tasks Planned (but not yet started)

- Attend John Fallows training course for event computing (ready for managing without John at May galoppen)

- Order more waterproof paper in time for galoppen.
- Print maps for galoppen BEFORE leaving for JK!
- Will also be limited time to print maps for Lin the following weekend.

NOT IN ROLE:

Tasks Completed

- Action 10(c): Prepared and passed a set of handicap ratios to Chairman.
- Attended event safety workshop Saturday 19th March (required for upgrade of Controller qualification).

Tasks Progressing

- None

Tasks Planned (but not yet started)

- Planning 2012 galoppen, Parkend.
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Name: Pat MacLeod

Role: Equipment Officer

Period Covered Jan 2011 – Mar 2011

IN ROLE:

Tasks Completed

- Caravan disposed of
- Purchased 100m survey tape for use in mapping

Tasks Planned (but not yet started)

- Complete full inventory of all equipment, including now redundant stuff
- Service the club tents and assess their condition. They are both getting rather worn, but as far as I am aware are no longer made, so spares likely to be difficult to obtain.

NOT IN ROLE:

Tasks Completed

None

Tasks Progressing

Tasks Planned (but not yet started)

Name: Greg Best

Role: Captain

Period Covered: Jan-Mar 2011

IN ROLE:

Tasks Completed

- Organised compass sport cup team and coach trip to Sutton Park on 16th January. We won, so will now have to organise the trip to the final in October

Tasks Progressing

- Entered 3 relays teams for JK in April
- Entered 3 relay teams for British relays in May

NOT IN ROLE:

Tasks Completed

- Planning and organising League Event on Cleeve Hill on 22nd January.

Tasks Progressing

- Much time and effort spent organising (with Pat) the Spring Starter Series. This includes organising venues, getting posters and postcards printed and other promotion activities. Series to start on 2nd April.
- Surveying and mapping work for Crickley Hill map. Informal event now scheduled here for 4/2/2012, which is focusing my mind better to get it finished!
- Running bi-weekly orienteering sessions at Holy Trinity Primary School, where my daughters attend.

Name: Alan Brown

Role: Legend Editor

Period Covered to March 2011

IN ROLE:

Tasks Completed

- March 2011 Legend
- The 25 or so hard copies of Legend (starting with the January 2012 edition) are now printed on my home printer. Quality is not quite as good as "Mail Boxes Etc" but saves the club money. Each page of colour printing at MBE added a lot to the cost but an all colour edition printed at home costs the same as all black & white. There is no need to order extra copies "just in case" as extra can be run off at any time.

Tasks Progressing

- May 2011 Legend

NOT IN ROLE:

Tasks Progressing

- Sales of Forest Challenge. Over 170 now sold although it has gone fairly quiet since January. Have recently sold 2 games to the "Active Schools Coordinator" in Morayshire to help promote orienteering in schools and we are hoping for another order of perhaps half a dozen. Profits will now go to the Woodland Trust.

Name: Gill James

Role: Welfare Officer

Period Covered To 28th March 2011

IN ROLE:

Arranged for updated CRB forms to be sent to Pat & Neil Cameron and Chris and Gill James as Neil and Chris's had lapsed and Pat and mine ran out on 5th March 2011

Tasks Progressing

- being aware of updates from BOF

Tasks Planned (but not yet started)

- none

NOT IN ROLE:

Tasks Completed

UKCC Level 1 Coaching Course
First Aid Course in Emergency First Aid at Work
incorporating Adrenaline Auto Injection Module and Heart Start

Tasks Progressing

Have met with Duchy of Cornwall staff to enquire about the use of Duchy woodland for orienteering, initially for School and CATI events run by Kyla Da Cunha. Have now received go ahead to map Aconbury Wood. Duchy are drawing up a draft licence agreement for us.

Tasks Planned (but not yet started)

Helping Kyla with these events
Attending John's SI course

Name: Pat MacLeod

Role: Development Officer

Period Covered Jan 2011 – Mar 2011

IN ROLE:

Tasks Completed

- Spring Series for Glos/Cheltenham area planned, and ready to start
- Outline plans for Hereford Schools programme agreed

Tasks Progressing

- Get agreement from HOC to use their areas for Herefordshire programme
- Plan club evening(s) to deliver event safety training
- Continue to roll out the Spring Series and Hereford Schools programmes
- Discussions with Glos University regarding mapping of Park Campus

NOT IN ROLE:

Tasks Completed

None

Tasks Progressing

Tasks Planned (but not yet started)