

Combined Report for NGOC Committee Meeting April 2012

Name: Pat MacLeod

Role: Chairman

Period Covered March – April 2012

IN ROLE:

Tasks Completed

- Met with Amanda Jones of FC to discuss ways in which we can co-operate more closely in order to understand better what work is going on in the forest and when
- Reviewed Clubmark folder and concluded that nothing needed doing immediately, but that we will need to start reviewing our accreditation probably next year.
- Arranged to participate in the Olympic torch relay celebrations at Cheltenham racecourse on Wed 23 May 2012.
- Agreed to address BOK annual dinner on 11 May on the subject of the future of orienteering in the Forest of Dean.
- Submitted a nomination for Bob Teed for the Bonington Trophy for mapping. The nomination was unsuccessful but I was encouraged to resubmit next year, which I will do.

Tasks Progressing

- See Development Officer's report
- Design and build of a maze for the Winchcombe walking Festival and Torch relay, and other future events.

Tasks Planned (but not yet started)

- None

NOT IN ROLE:

Tasks Completed

- Established cost of LIDAR data from Environment Agency - £40 per sq Km
- Visited Woodchester park with the National Trust ranger and activities manager, to discuss possibilities for creating an o-map of the park, and a POC
- Arranged and carried out a full walkthrough of Woodchester Park to assess suitability for mapping.
- Drafted a new design for club fixture list which could be used as part of a promotional package for seeking new members, and which could also replace the current standard format fixture list
- Attended and helped at Event Safety workshop organised by BOK.
- Planned and organised 2 small 'pop-up' events for the BOKArmy group of NGOC and BOK orienteers.
- Run computing tasks for 2 mini-leagues.

Tasks Progressing

- Design and implementation of an event/area database for the website, to hold all relevant information for each area, such as contacts, constraints, access points etc, as well as details of all previous events on the area. This is based on an idea from Neil Cameron. Insurance requirements from BOF make this a higher priority task than has been the case to date. This facility needs to be implemented soon.
- Started to draft how to guide for mini-league organisers, though so far not a great deal of progress.

Tasks Planned (but not yet started)

- None
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Name: Caroline Craig

Role: Secretary

Period Covered: March – April 2012

IN ROLE:

Tasks Completed:

- Forwarded emails to relevant people and responded to queries where appropriate.
- Booked room and catering for committee meeting (and reported the cold “hot” water from the last meeting in case they’d been trying a new method or different containers).
- Finalised the order for 46 new club tops, after liaising with Trimtex about various errors in their confirmation. The tops have been produced and the invoice sent. Delivery is expected in early May.

Tasks Progressing:

Tasks Planned (but not yet started):

NOT IN ROLE:

Tasks Completed:

Helped with computers at Parkend Galoppen

Tasks Progressing:

Tasks Planned (but not yet started):

Organising one or two of the events in the summer series.

Name: Carol Stewart

Role: Treasurer

Period Covered: February - April 2012

IN ROLE:

Tasks Completed

Financial report for 30 April

Current account (includes uncleared cheques/monies not banked): £8003.34

Deposit account: £3454.78 (plus about £1.20 interest due!)

Levies paid up to and including 14 April. The proposed new BOF levy scheme was approved at the AGM - flat rate of £1 per runner (3 juniors count as one, as now), but with no ‘free’ units (first 65 currently free). This will make a big difference to our small events but reduce the levy cost for large ones: recent Galoppen levy was £495.40, would have been £259 under the new scheme. But we paid nothing for 2 WNL and an informal this year, and they would have cost us £108. We need to think about fees for the small summer/CATI-type events - these have been too small to attract much if any levy up to now. SWOA are also considering whether and if so how to change their system - currently 30p per ‘unit’ as above, first 30 free.

Calendar sales: about 30 left - selling them at £3 now.

O-games sales: A trickle of sales continues.

Tasks Progressing: None

Tasks Planned (but not yet started): None

NOT IN ROLE:

Tasks progressing: Usual helping at events

Tasks planned but not yet started: 11 August Summer event on Painswick map - plan to re-use some of my old courses. Have got as far as downloading the latest Purple Pen version!

Name: Simon Denman

Role: Membership Secretary

Period Covered: Feb 2012 - Apr 2012

IN ROLE:

Tasks Completed

- Respond to new member enquiries – 3 new membership units in period
- Draft brochure for prospects at events prepared
- Email reminder sent to active members without subscription
- Membership list consent requested for new members

Tasks Progressing

Tasks Planned (but not yet started)

- Updated membership list to be sent out

NOT IN ROLE:

Tasks Completed

Tasks Progressing

Tasks Planned (but not yet started)

Dave Hartley

Role: Fixtures

IN ROLE

Tasks completed:

Tasks progressing:

Tasks planned (not yet started):

NOT IN ROLE

Tasks completed: Assisted checking and collecting controls at Mallards Pike South WNL event.
Car parking duties at Parkend Galoppen event.
Car parking and collecting controls at Sheepscombe League event.

Tasks progressing: Organising/Planning Minchinhampton event.

Name: Paul Taunton **Role: Mapping Officer** Period: Feb 2012 – 27 Apr 2012

IN ROLE:

Tasks Completed

- Updating of Parkend map for Galoppen.
- Stocked up on waterproof paper (before Parkend event).
- New black printer cartridge bought and just fitted.
- Printed maps (& descriptions) for 4 events to date (13 - 16 of season).
- Maintaining higher print runs.
- Printer showing Total Count 47,300 as at 27 April.

Tasks Progressing

- OCAD map updates as required by event planners
- League 8 courses received, "controlling" and printing 28/29 April.
- End of season courses received, map corrections expected 29/4.
- Cartridges OK at present (C 84%, M 58%, Y 56%, K 100%).
- Question: how will we assess print runs for summer events?

Tasks Planned (but not yet started)

- Keep meaning to get oversize (A3 ish) used waterproof paper (from professionally printed events) cut down to a useable size.

NOT IN ROLE:

Tasks Completed

- Parkend Galoppen planning.

Tasks Progressing

- Task not progressing sale of caps – ALMOST NO ENQUIRIES.
(Prices: 1-10 £9.50, 11-20 £9.00, 20+ £8.00).

Tasks Planned (but not yet started)

- Jury member for BOKTROT.
- Planning for summer event (opposite end of Parkend map to galoppen)

Name: Pat MacLeod

Role: Equipment Officer

Period Covered March – April 2012

IN ROLE:

Tasks Completed

- Purchased 100 cord stops to be used to equip club dibbers with a 'safety' cord

Tasks in Progress

- Construction of a re-usable maze for taster events. This will use the old badge control stakes, which are being dismantled.

Tasks Planned (but not yet started)

- None
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NOT IN ROLE:

Tasks Completed

None

Tasks Progressing

Tasks Planned (but not yet started)

Committee Meeting Report

Name: Greg Best

Role: Captain

Period Covered: Feb 2012 - Apr 2012

IN ROLE:

Tasks Completed

- Organised compass sport cup team for 19th Feb.
- Entered 2 teams for each of JK relays and British relays.

Tasks Progressing

- Organising and recruiting team(s) for Harvester Relay. This year it's being hosted by BAOC on 1st July at Bordon Heaths in Hampshire.

NOT IN ROLE:

Tasks Completed

- Joined the work party to walk and assess suitability of Woodchester Park

Tasks Progressing

- Organising/planning event on 20th May for Winchcombe Walking Festival. I have been liaising with Robert Talbot, organiser of the festival. This event will be offered to walkers as part of the festival, and D of E participants from Winchcombe and Cleeve schools will also be invited along. The event will also be open to NGOC members. The planning is complete and it will be a score event with no time limit, except the course closing time. Scores will be based on points scored per minute. Current estimates of numbers are lower than was initially thought - about 20 walkers and 40 school children
- Crickley Hill permanent course. I have identified potential control sites and planned short, medium and long courses. Next step is to discuss again with the warden there

Tasks Planned

- Help to make new street map for the streets around Pittville Park. This is to be used for a park/street event as part of the summer series.
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Name: Alan Brown

Role: Legend Editor

Period Covered: **to 30 April 2012**

IN ROLE:

Tasks Completed

- **March 2012 Legend**

Tasks Progressing

- **May 2012 Legend**

NOT IN ROLE:

Tasks Completed

- **Helped at NGOC Galoppen at Parkend on 18 March**

Tasks Progressing

- **Forest Challenge sales - have now reached 264. Will probably raise price for next winter's sales: from £7-50 to £8-00 for the game and £1-50 to £2-00 for postage and packing**
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Name: Gill James

Role: Welfare Officer

Period Covered to 30th April 2012

IN ROLE:

Tasks Completed nothing new

Tasks Planned (but not yet started)

NOT IN ROLE:

Tasks Progressing **BOF Child Welfare Steering Group**
Nothing new to report

Helping Kyla with her Wye Valley Adventure summer series in Herefordshire

Tasks Planned (but not yet started)

Checking with nearby club welfare officers to see if we can work together

Tasks Completed Planning League 8 at Mallards Pike North

Name: Pat MacLeod

Role: Development Officer

Period Covered March – April 2012

IN ROLE:

Tasks Completed

- Designed and executed a web survey on options for a summer series
- Helped organise a taster session for Uni of Gloucester at Park campus.
- Help organise and run (with Tom Mills and Bob Teed) an event for the Adventure students at Hartpury College.

Tasks Progressing

- Finalising a summer programme for Wednesday evening and Saturday afternoon events
- Made initial contact with U3A Forest of Dean, with a view to discussing with U3A FoD/Chepstow/Glos/Chelt the scope for organising some orienteering activities - maybe Trail-O

Tasks Planned (but not yet started)

- Creation of a joint development plan with University of Gloucestershire and the BO coaches
- Introduction of the BO coaches to the club, and joint planning of community-O activities.

NOT IN ROLE:

Tasks Completed

None

Tasks Progressing

Tasks Planned (but not yet started)

None