

Combined Report for NGOC Committee Meeting July 2012

Name: Pat MacLeod

Role: Chairman

Period Covered May-June 2012

IN ROLE:

Tasks Completed

- Organised Olympic Torch relay event
- Spoke on the future of orienteering in the Forest of Dean at BOK annual dinner
- Responded to contact from the new estate manager at Cirencester Park, expressing interest in orienteering in the Park
- Finalised Summer series fixtures
- Gained agreement to use their locations for NGOC events from Cranham Scout Centre and the Caravan Park at the NE end of Cranham woods.
- Visited Thistledown Farm on the edge of Woodchester Park to seek interest in the farm being included in a map of Woodchester, in return for our being able to use the farm for access. The owners are friendly and willing to accommodate us.
- Contacted the Gliding Club by Woodchester Park to see if we could get access to the Park from there. They did not refuse outright but are very concerned about safety. We agreed not to progress this for the time being.
- Liaised with BOK and Croeso over NGOC helpers for BOK and generally for the event.
- Arranged with BOK use of Trellech Common for NGOC mini-league in October

Tasks Progressing

- New map for Woodchester
- Opportunities in Cirencester Park
- Seeking a further meeting with FC to understand their longer term felling etc plans, so that we can potentially schedule around FC plans. FC have asked us to wait until the new East Beat Forester has settled in, as he is new to the Forest of Dean.

Tasks Planned (but not yet started)

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NOT IN ROLE:

Tasks Completed

- Published a new design for club fixture list which could be used as part of a promotional package for seeking new members, and which could also replace the current standard format fixture list
- Planned and organised BOKArmy Championships

Tasks Progressing

- Planning for 3 Summer series events – Flaxley, Cranham and Bixslade
- How to guide for mini-aim to have it available for Paul Taunton's planner course
- Learning how to use Facebook to build club social networking opportunities
- Ongoing maintenance of the club website, including use of surveys to engage members in club activities

Tasks Planned (but not yet started)

- None
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Name: Caroline Craig

Role: Secretary

Period Covered: May – June 2012

IN ROLE:

Tasks Completed:

- Forwarded emails to relevant people and responded to queries where appropriate, including a request from Gloucester CCCP about (a) whether NGOC or BritO has any analysis of the health benefits of orienteering and (b) whether the Gloucester Park course has been used for any events. Does anyone know of any events other than the taster event in May last year?
- Booked rooms for committee meeting and John's controller training.
- Received 46 new club tops, compiled a list of which size(s) everyone had ordered and how many spares of each size there were. After sending some to the British, the rest have been given out by Carol at events.

Tasks Progressing:

Tasks Planned (but not yet started):

NOT IN ROLE:

Tasks Completed:

Helped at Cheltenham Torch Relay event

Tasks Progressing:

Tasks Planned (but not yet started):

Planning the Wednesday evening event around Pittville Park

Name: Carol Stewart

Role: Treasurer

Period Covered: April-July 2012

IN ROLE:

Tasks Completed

Financial report for 2 July

Current account (includes uncleared cheques/monies not banked): £7092.47

Deposit account: £3455.88 (plus about 60p interest due!)

Levies paid up to and including 9 June. There may be small levy payments due from our summer events - SWOA if over 30 senior entrants; BOF if over 65 (3 juniors equate to one senior). From January 2013 we expect to be paying levies of £1 BOF plus 60p SWOA per entrant (3 juniors for 1 senior as at present), unless BOF review before the AGM and allow a certain number free.

Galoppen 18 March 2012 - final figures:

Income: 1961.50 Expenditure: 1341.85 Surplus: 619.65

New o-tops: Cost: £1795.48. Sales to date (33 seniors, 3 juniors): £1050; 10 remain (£300 if all sold to seniors), so a club subsidy of at least £445.48. Several new requests for sizes we haven't got, so worth getting some more.

O-games sales: A couple since the last meeting.

Calendars: Sold one for £1 at Minchinhampton! 30 left.

Tasks Progressing: 2011/12 accounts. Financial year ends 31 August so please submit expenses (and monies for summer events) promptly.

Tasks Planned (but not yet started): None

NOT IN ROLE:

Tasks progressing: Planning/Purple Penning my 11 August event on Painswick (recent weather has not helped!)

Tasks planned but not yet started: None

Name: Simon Denman

Role: Membership Secretary

Period Covered: Apr 2012 - Jun 2012

IN ROLE:

Tasks Completed

- Updated membership list sent out
- Incorporated corrections from members
- One of three lapsed members now has paid subs
- Forwarded PFO/SELOC junior coaching invite to our juniors

Tasks Progressing

Tasks Planned (but not yet started)

- Forward Job Description to Pat

NOT IN ROLE:

Tasks Completed

- Assisted at Torch event

Tasks Progressing

Tasks Planned (but not yet started)

Name: Dave Hartley

Role: Fixtures

Period Covered: 1st May - 2nd July, 2012

IN ROLE:

Tasks Completed

- Compiled provisional 2013/14 fixture dates that at present do not clash with neighbouring clubs. (It was decided at a previous meeting that future fixture venues would be compiled with input from the committee).

Tasks Progressing

- Sending reminders to next season's Autumn/Winter/Spring events organisers to, where required, a) Contact landowners' wardens
b) Send map to Forestry Commission
c) Send Risk Assessments to those who require them.

d) Provide flyer for website.

Tasks Planned (but not yet started)

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NOT IN ROLE:

Tasks Completed:

Organised and planned E O S event at Minchinhampton.

Tasks Progressing

Tasks Planned (but not yet started):

To organise and plan night events at Mallards Pike North and Knockalls Inclosure – (2012/13 season).

Name: Paul Taunton Role: Mapping Officer Period: April – 28 June 2012

IN ROLE:

Tasks Completed

- Pat Macleod got (A3 ish) used waterproof paper cut down to a useable size!
- 110mm wide offcuts good for printing waterproof descriptions!
- Printed maps (and in some cases, descriptions, flyers, instructions) for 9 events (17, 18 of season, 2 BOK army, Walking Festival, maze, summer events 1 to 3).
- Printer showing Total Count 48,500 as at 28 June.
- New yellow & magenta printer cartridges bought, but not yet fitted.
- Cartridges OK at present (C 69%, M 1%, Y 1%, K 86%).

Tasks Progressing

- Keeping up with rush of summer events, but only just.
- Maps for Parkend 7 July ready to print, but not yet done.

Tasks Planned (but not yet started)

- Await map files for 14/7, Bixslade.

NOT IN ROLE:

Tasks Completed

- Prepared Powerpoint Presentation on EASIER Planning.
- Planning/tagging for summer event (opposite end of Parkend map to galoppen)

Tasks Progressing

- Task not progressing sale of caps – ALMOST NO ENQUIRIES.
(Prices: 1-10 £9.50, 11-20 £9.00, 20+ £8.00).

Tasks Planned (but not yet started)

- Planning presentation on Monday 20th August??

Name: Pat MacLeod

Role: Equipment Officer

Period Covered May- June 2012

IN ROLE:

Tasks Completed

- Completed maze build. Maze is 50m x 20m, reusable

- Visited Croeso day 2 location with organiser to help with various logistics/equipment issues
- Discussed use of NGOC results boards at Croeso and JK2013. Latter likely to need them, former seemingly does not.

Tasks in Progress

- None

Tasks Planned (but not yet started)

- None
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NOT IN ROLE:

Tasks Completed

None

Tasks Progressing

Tasks Planned (but not yet started)

Committee Meeting Report

Name: Greg Best

Role: Captain

Period Covered: May 2012 - Jun 2012

IN ROLE:

Tasks Completed

- Organised team for Harvester Relay on 1st July. This was a 6 man and 1 woman team in the A class.

Tasks Progressing

NOT IN ROLE:

Tasks Completed

- Made a lot of updates to Sam Taunton's Cheltenham West street map, in readiness for the summer series event at The Park Campus and neighbouring streets
- Made some updates to the Pittville Park map
- Made a new street map called Cheltenham North. This covers the streets close to Pittville Park, to be used for the Summer Series event there.
- Organised and planned the event on Cleeve Hill on for the Winchcombe Walking Festival. Attendance was quite disappointing
- Designed and ordered posters to advertise summer series. Also ordered BOF's general information leaflets for handing out to interested people
- Publicity for Summer Series. This included: distributing a number of posters in Cheltenham; emailing the people on our distribution list; emailing several youth groups with meetings on Wednesday evenings (but no response yet!); contacting Painswick's monthly newspaper to give information about the series to them (particularly their local events at Painswick and Cranham)

Tasks Progressing

- Courses planned ready for summer event at The Park Campus and streets.

- Cleeve Hill summer event will re-use the same course as the walking festival.
- Crickley Hill permanent course. Met again with the warden. Agreed the look of the permanent posts and the control sites. Ordered the orienteering signs. Crickley Hill will pay all the costs. Designed the instruction sheet that will be on the back of the map. Courses planned (short, medium and long). Waiting for a second opinion about the courses. Should all be complete and open to the public quite soon.

Tasks Planned

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Name: Alan Brown

Role: Legend Editor

Period Covered: to July 2012

IN ROLE:

Tasks Completed

- Legend for May 2012

Tasks Progressing

- Legend for July 2012

Name: Gill James Role: Welfare Officer Period Covered: April to July 2012

IN ROLE: **Tasks Completed**

- Nothing new to report

Tasks Progressing

- BOF Steering Group – awaiting a meeting date

Tasks Planned (but not yet started)

- Contacting neighbouring clubs to enable that WOs work together

NOT IN ROLE: **Tasks Completed**

- Planning League 8 at Mallards Pike
- Helping with WTOC in Scotland

Tasks Progressing

- Helping Kyla with Wye Valley Adventure series. However trying to put on a white and yellow course in Aconbury Wood with only 12 controls is a bit of a challenge!

Tasks Planned (but not yet started)

Getting to grips with NGOC website
Helping at Croeso

Name: Pat MacLeod

Role: Development Officer

Period Covered May - June 2012

IN ROLE:

Tasks Completed

- Registered NGOC with the new Sports taster project on BBC Things To Do
- Distributed BOF leaflets and club fixtures lists to Leisure Centres in the Forest of Dean, and to Whitecross School
- Helped Gill Stott with orienteering experience for St Peter's School Year 7, at Westonbirt

Tasks Progressing

- Planning and organising Summer series events
- Investigating potential use of web surveys to pre-register participants at NGOC events
- Adding Summer series to BBC Things to Do
- Helping Kyla at Herefordshire Youth Games – 4 July

Tasks Planned (but not yet started)

- Engagement with U3A to solicit their interest in O events
- Review BOF Marketing information (in Focus magazine) to consider new development opportunities, such as O on Demand, O for oldies etc

NOT IN ROLE:

Tasks Completed

None

Tasks Progressing

Tasks Planned (but not yet started)

None