

Combined Report for NGOC Committee Meeting December 2013

**Name: Gary Wakerley**

**Role: Chairman**

Period Covered October 2013 – December 2013

IN ROLE:

**Tasks Completed**

- Contacted by Stonehouse Community Partnership Re Permanent Orienteering Course – Not viable
- Triangle Radio Interview

**Tasks Progressing**

- Clubmark Renewal
- Liaised with Hoc about collaboration on Summer Events

**Tasks Planned (but not yet started)**

- Nothing to report

NOT IN ROLE:

**Tasks Completed**

- First Aid Compass Sport Cup

**Tasks Progressing**

**Tasks Planned (but not yet started)**

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**Name: Caroline Craig**

**Role: Secretary**

Period Covered: October 2013 – December 2013

IN ROLE:

**Tasks Completed:**

- Forwarded emails to relevant people and responded to queries where appropriate.
- Booked room for committee meeting
- Helped with catering for AGM
- Completed the club's Annual Return

**Tasks Progressing:**

**Tasks Planned (but not yet started):**

NOT IN ROLE:

**Tasks Completed:**

- Club Facebook page – reactivated the Twitter feed (which includes all the news posts on the NGOC website) as it had stopped working; added our events as Facebook “events”; contacted Ngoc Oclub's friends to tell them about the page and suggest that they “like” it.

**Tasks Progressing:**

**Tasks Planned (but not yet started):**

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**Name: Carol Stewart**

**Role: Treasurer**

Period Covered: September-December 2013

IN ROLE:

## Tasks Completed

### Financial report for 9 December

Current account (includes deductions for o/s cheques, plus monies to be banked): £6870.88  
Deposit account: £3459.64  
(should be about 60p interest on 6 December)

Levies paid up to and including 16 November.

Accounts for 2012-13 have still not been examined - have not managed to make contact with Nigel Hosken and won't now do so until after Christmas.

We agreed to raise minileague fees to £5/£2 from January and originally said we would leave the WNL fees at £4/£1. It's now apparent that BOK and others are charging £5 for seniors for WNL so we will do the same, to be consistent.

BOK insisted on paying us £12 for half the CSC entry fees for our 2 firstaiders who helped out on the day.

Several more O-tops were sold at the CSC final. There are now only 12 left, in various sizes: ladies short sleeve - 2; ladies long sleeve - 4; unisex short sleeve - 2; basic (V-neck) - 4. I've had several enquiries from people wanting other sizes (including children's) so we should get some more tops in the New Year. Suggest we put an order form in the next Legend to gauge the interest. There are just 5 buffs left, so act fast if you want to replace yours!

Asked SWOA for support for Gill's UKCC2 course and First Aid course. They will grant £125 towards the UKCC2 course once the new course is available (the one Gill had entered for next April was cancelled) and £25 towards the First Aid course. There is a useful document on the SWOA website 'What does SWOA do' which outlines the various support they might be able to give. Katy Dyer told me SWOA had earlier decided not to support First Aid courses in future but she was going to lobby for this to continue, so it would seem that she has been successful.

No problem with spending £48 on Vectormap Local for Barnwood and Abbeymead.

Received the November issue of the Club Officials Newsletter from BOF - don't recall ever seeing one before so maybe they've been going into my spam folder. FC agreement is carried forward to 2014 but the new cover note for club public liability insurance won't be available until after Christmas. - they are debating on 14 Dec whether or not to increase indemnity cover from £5M to £10M. They suggested also that if you are a club which makes profits from 'trading' it might be worth looking at becoming a 'CASC' (Community Amateur Sports Club). The big draw seemed to be the ability to claim Gift Aid on donations, but as it's a rare year when we receive even double figures in donations I don't think it's worth the hassle! Pat Cameron suggested it a while ago as it seemed you could claim Gift Aid on subscriptions but that is explicitly excluded. Some scary-sounding stuff about liability for National Insurance and Income Tax of those doing work for you, but I don't think it applies to anything we do. It would have been helpful to give concrete examples of where such charges might apply.

**Tasks Progressing:** None

**Tasks Planned (but not yet started):** None

NOT IN ROLE:

**Tasks completed:** Registration help at the informals on 12.10 and 16.11

**Tasks Progressing:** Looking at Pat's proposals for 2014/15 - certainly ambitious. Like 'Race' and/or 'Challenge' in the name for the summer series - likely to be more attractive to keen runners than anything with 'trail' in it. Main programme - think 20 Dec too late in the year for a Saturday

afternoon event - could be dark by 3.30 on a dull day. Suggest 29 Nov Training Woodchester, 6 Dec ML4 Bixlade, 20 Dec (or better 13 Dec?) WNL Painswick.

**Tasks Planned (but not yet started):** None

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**Name:** Simon Denman

**Role:** Membership Secretary

Period Covered: Sep 2013 - Dec 2013

IN ROLE:

**Tasks Completed**

- Updated membership lists
- Responded to membership enquiries

**Tasks Progressing**

**Tasks Planned (but not yet started)**

NOT IN ROLE:

**Tasks Completed**

**Tasks Progressing**

- Organising Woodchester Minileague

**Tasks Planned (but not yet started)**

Previous membership figures 15/9/13:

Membership	Lapsed	Current
2nd Club		1
Family	14	80
Junior		4
Life		1
Senior	17	62
Student	2	
Grand Total	33	148

Current membership figures 4/12/13:

Membership	Lapsed	Current
2nd Club		2
Family	14	87
Junior		10
Life		1
Senior	17	66
Student	2	
Grand Total	33	166

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**Name:** John Coleman

**Role:** Fixtures Secretary

Period Covered Sept – Dec 2013

IN ROLE:

**Tasks Completed**

- Convened fixtures committee meeting (Me, PM, RT, RC, GS) at Rising Sun, Woolaston in November. Did not have time to deal with Summer Series.
- Created provisional fixture list minus Summer Series.
- Received updated list from Pat with suggested Summer Series events added for consideration by fixtures committee.

#### **Tasks Progressing**

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- bbb

#### **Tasks Planned (but not yet started)**

- To obtain full agreement on list at December's committee meeting.
- To advise neighbouring fixtures secretaries, WNL coordinator and SINS editor of dates.
- To obtain permissions from landowners to use their areas.
- To assign organisers to events.

NOT IN ROLE:

#### **Tasks Completed**

#### **Tasks Progressing**

#### **Tasks Planned (but not yet started)**

**Mapping Officer (Paul Taunton):** Printed lots of maps!

**Name:** Pat MacLeod

**Role:** Equipment Officer

Period Covered September 2013 – December 2013

IN ROLE:

#### **Tasks Completed**

- Various small purchases of new equipment:
  - Replacement AC inverter – plug socket dodgy on current one
  - Replacement paper slicer – for cutting up control descriptions, reg slips etc – current one old, blunt and too small
  - Paper rolls for large and small splits printers

#### **Tasks in Progress**

- Purchase of a new map printer. See options on separate sheet

### **Committee Meeting Report**

Name: Greg Best

Role: Captain

Period Covered: October 2013 - December 2013

IN ROLE:

#### **Tasks Completed**

- Organised Compass Sport Trophy team for Final. Came 3<sup>rd</sup> – excellent result.

#### **Tasks Progressing**

- Planning Compass Sport Cup effort for qualifying round for 16<sup>th</sup> Feb. Options: Kinver Edge, Hay Tor or New Forest? Coach trip?

## Tasks Planned

NOT IN ROLE:

### Tasks Completed

- Major update of vegetation on Crickley Hill map.

### Tasks Progressing

- Re-launch of the permanent course at Pittville Park. Map updates complete. I've made the glossy leaflet. Sent to printers some time ago. Now waiting to see the proof. Working with the public sector is a long painful process!!
- Re-mapping of Cranham/Coopers Hill. Making much better progress now that I've managed one day surveying per week for last 6 weeks. I've discovered a feature in OCAD which allows visualisation of tree height from Lidar data, and this has proved very helpful in surveying vegetation. Hoping that enough of the new map will be ready for the league event there in March.
- Crickley night event for December. All planned ready for the 14<sup>th</sup>.

### Tasks Planned

- Intend to start mapping of Leckhampton Hill in the new year. This will be done in very small chunks while walking the dog.
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**Name: Alan Brown**

**Role: (ex-) Legend Editor**

Period Covered: to December 2013

IN ROLE:

### Tasks Completed

- November 2013 Legend
- Handover to new editor Gill Stott. Remain available for help, if required. Will still contribute articles

NOT IN ROLE:

### Tasks Progressing

- Sale of "Forest Challenge" and "Urban-O" games very slow – market saturated in previous three years? This is the last year that they will be actively promoted – but will be able to make up games if required in the future
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**Name: Gill James**                      **Role: Welfare Officer**

Period Covered September to 1<sup>st</sup> December 2013

IN ROLE:

### Tasks Completed

- none

### Tasks Progressing

- none

### Tasks Planned (but not yet started)

- none

NOT IN ROLE:

**Tasks Completed**

- Ninewells Informal 16<sup>th</sup> November

**Tasks Progressing**

- Ideas for future coaching at events
- Organising Knockalls Galloper February 2014. Met tenant of Broadstones Farm on 30<sup>th</sup> November. He is happy with what we are planning with regard to layout of start/finish/parking etc.
- Enrolled on First Aid Course at Oxstalls in February for both coaching and welfare licences
- Setting up a Heart Start Course for the club with British Heart Foundation in Gloucester

**Tasks Planned (but not yet started)**

- Had booked on Level 2 coaching certificate, but it has been cancelled along with all Level 1 & 2 courses for 2014, and will be resumed in 2015. This was decided at Coaching Meeting on Saturday 23<sup>rd</sup> November. However, it is hoped that Hilary Palmer will find a more suitable course and venue during 2014.

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**Name: Pat MacLeod**

**Role: Development Officer**

Period Covered September 2013 – December 2013

IN ROLE:

**Tasks Completed**

- Helped to plan 2014-2015 fixture programme

**Tasks in Progress**

- Discussion and ideas for training activity, and marketing approaches for 2014 summer season
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NOT IN ROLE

**Tasks Completed**

- Help with various club events

**Tasks in Progress**

- Discussions with Dave Urch, BOK, re parking tasks for JK 2014 day 4, Pwll Ddu
- Ongoing planning for Caddihoe Chase/VHI, September 2014:

- FC are not keen on our proposed use of the old slag heap on the east side of Mllards Pike for CC/VHI day 2. We need to consider how we overcome their objections. Day 1 currently agreed to be based at Wenchford

- Am part way through redrawing combined Mallards Pike and Blakeney Hill map against a LIDAR base, in preparation for Bob teed to do a map review and update

- Liaising with HQ ARRC Support Battalion, Insworth, over organising an event for the Military League on Wed 5 March 2014.