

Combined Report for NGOC Committee Meeting December 2014

**Name: Gary Wakerley**

**Role: Chairman**

**Period Covered 1 Sept 2014 – 8 Dec 2014**

**IN ROLE:**

**Tasks Completed**

- Clubmark return.
- Replied to requests and emails.

**Tasks Progressing**

- Preparing Clubmark return for BOF
- Basic controllers course for 2015.

**Tasks Planned (but not yet started)**

**NOT IN ROLE:**

**Tasks Completed**

- Helped at various Club events.
- Updated website.

**Tasks Progressing**

**Tasks Planned (but not yet started)**

---

**Name: Caroline Craig**

**Role: Secretary**

**Period Covered: September 2014 – December 2014**

**IN ROLE:**

**Tasks Completed:**

- Forwarded emails to relevant people and responded to queries where appropriate
  - Including a request from Torquay Boys Grammar School O Club, to use our areas and maps (as used for the Caddihoe Chase) for a training weekend next year. They agreed to have some NGOC juniors join in - the training should have a TD4 and a TD5 group.
- Booked room for committee meeting.
- Sent annual return and Clubmark return to British Orienteering
- Looked up market segmentation information as mentioned at the AGM. A summary sheet is attached.

**Tasks Progressing:**

- Adding locations for fixtures on our website, after Simon noticed that they were missing. They will be steadily added, as I am sent details for different events.
- Collating NGOC history. Collected various old magazines, newsletters, maps and miscellaneous items from John Parsons (a founding member). Also took the archive of all Legends from Chris and Gill. Now deciding the next steps, in consultation with David Lee.

**Tasks Planned (but not yet started):**

**NOT IN ROLE:**

**Tasks Completed:**

- Helped at Woodchester League event

- Planned and organised WNL1 at Painswick, where unfortunately two SI boxes went missing. I found one the following day, but 201 is still AWOL.

**Tasks Progressing:**

**Tasks Planned (but not yet started):**

- Planning League event at Rendcomb College.
- 

**Name: Carol Stewart**

**Role: Treasurer**

Period Covered: September - December 2014

IN ROLE:

**Tasks Completed**

Financial report for 8 December

Current account (includes deductions for o/s cheques, plus monies to be banked): £9164.23

Deposit account: £3462.04  
(Plus about 60p interest early December)

BOF/SWOA Levies paid up to and including 15 November

Caddihoe (see separate sheet showing estimated and actual expenses/income): profit of £4853.70

JK - we have received £560 from BOK for helper support - need to decide how to distribute. Dave Urch was intending to send a breakdown but I haven't had this yet.

Accounts prepared for AGM (not examined at that point); have now been examined. No changes to figures given at AGM, but can provide signed copies if anyone wants one!

BOF claimed we had returned our club affiliation forms without the subscription cheque so took us off the website thus preventing some from renewing their subs online. We were mystified but it turned out it was their mistake and it was another club altogether who hadn't sent a cheque! BOF were very apologetic and quickly reinstated us.

**Tasks Progressing:** None

**Tasks Planned (but not yet started):** None

NOT IN ROLE:

**Tasks completed:** Help at various events.

**Tasks Progressing:** (at time of writing) - mince pies for the meeting!

**Tasks Planned (but not yet started):** None

---

**Name: Simon Denman**

**Role: Membership Secretary**

Period Covered: Sep 2014 - Dec 2014

IN ROLE:

**Tasks Completed**

- Membership Queries

- Balcarras DoE Enquiry - Preferential Maps?
- Checked out meetup.com - \$9.99/mo - Bixslade?

**Tasks Progressing**

**Tasks Planned (but not yet started)**

NOT IN ROLE:

**Tasks Completed**

- Completed IT Training

**Tasks Progressing**

**Tasks Planned (but not yet started)**

- Planning Painswick

Current membership figures 2/12/14 (unchanged):

Membership	Lapsed	Current
2nd Club		2
Family	12	80
Junior	1	10
Life		1
Senior	14	66
Grand Total	27	159

**Name: John Coleman**

**Role: Fixtures Secretary**

Period Covered Oct - Dec 2014

Nothing to report

**Name: Paul Taunton**

**Role: Mapping Officer**

Period Covered September – December 2014

**Tasks Completed**

- Printed lots of maps
- Controlled BOK Galoppen (with lots of controls!)

**Tasks Started or Planned**

- Help Joe (now NOC, but home for Xmas) with planning for WNL event in Jan
- Controller for NWO urban in Marlborough next July

**Name: Pat MacLeod**

**Role: Equipment Officer**

Period Covered October - November 2014

IN ROLE:

**Tasks Completed**

- Repaired club tents several times. Although old, there are still spares available for them, at reasonable prices, so we should be able to get another couple of years use out of them.

Spent around £100 on parts, but now have spares available immediately for most of the bits that have tended to break – joints and poles.

- Replaced the hard drive in the main club laptop, following complete failure. Have created a repair disk and system image, to avoid the problem in future of having to reload the system piecemeal. No data lost, to my knowledge, as all map and most event data is copied to other PCs (mine and John Fallows')

### **Tasks in Progress**

NOT IN ROLE

#### **Tasks Complete**

- Organised the Caddihoe
- Helped with various club events

#### **Tasks in Progress**

- Mapping – Gloucester City, Robinswood, extension to the current Hatherley map, and limited updates to mallards Pike for the 2015 British Trail-O champs
- Publication of a new website for the Triple Gloucester
- Creation of a flyer for the Triple Gloucester
- Planning and preparation for the 6 December Training Day at Woodchester
- Initial organisation of the 2015 British Trail-O champs

---

**Name: Greg Best**

**Role: Captain**

Period Covered: Sept-Nov 2014

IN ROLE:

#### **Tasks Completed**

#### **Tasks Progressing**

- Compass Sport Cup. I intend to apply to take part at Eastnor. As it's so close, there would be no coach trip this year.

#### **Tasks Planned**

NOT IN ROLE:

#### **Tasks Completed**

- The re-mapping of Cranham, including the extension to Coopers Hill, plus some other extensions.
- Acted as controller for Tom Mills mid-week BAOC event at Cranham (despite no formal qualification!)

#### **Tasks Progressing**

- Planning of January's Galloper at Cooper's Hill, including liaising with Roger Edwards (organiser), John Orton (controller), Prinknash Bird Park (event venue) and various landowners. Courses have now been planned and taped.

#### **Tasks Planned**

- Still hoping that the landowner of Witcombe Estate will eventually expand the area that they will allow us to run on. If and when this happens, I will map that too.
- Sheepscombe to be re-mapped and included in the Cranham map, which will allow planners to use parts of both areas for a single event.

---

**Name: Gill Stott**

**Role: Legend Editor**

Period Covered October and November

IN ROLE:

**Tasks Completed**

- Edited/ Published September and November Legend.

**Tasks Progressing**

- Call for submissions for January Edition.

**Tasks Planned (but not yet started)**

Check with Simon for 2015 membership list update

NOT IN ROLE:

**Tasks Completed**

- Organised junior component at the last training event in Parkend. 8 juniors attended

**Tasks Progressing**

- Extending the Chepstow map to include estate west of the A466 and Bulwark/Thornwell south of the A48
- Receiving informal mentoring by Mark Saunders for coaching
- Have agreed to organise days 1 and 3 of the Triple Gloucester 2015

**Tasks Planned (but not yet started)**

Coaching Level 2 qualification – have asked BOF to contact me when they have organised their next Coach Level 2 programme.

Explore the possibility of extending the Chepstow map to include Barnetts Wood, mapped many years ago, and the Piercefield Estate

**Name:** Gill James

**Role:** Welfare Officer

**Period Covered:** 1 September – 8<sup>th</sup> December 2014

IN ROLE:

Nothing to report

NOT IN ROLE:

**Tasks Completed:**

- Attended Club and Association Conference where emphasis was on events. Report circulated previously.
- Attended Events and Competitions Committee Meeting in Birmingham in role of minute taker. Much discussion on safety, particularly with urban events and implications for organisers if Rules are not complied with, particularly if they invalidate the British Orienteering insurance.
- Helped at various Club events.

**Tasks Progressing:**

- Looking at help available from Active Gloucestershire to fund coaching etc.
- Mini League at Newent, July 2015. Visited Leisure Centre - ideal for assembly. Hope to liaise with police before meeting. No-one on duty when visiting town.
- Photo 'O' at Gorsley September 2015. Have booked village hall in order that we can be indoors if necessary!
- Helping out at training events

**Tasks Planned (but not yet started):**

- Helping at Scottish 6 Days/World Orienteering Championships

[Activities from Development Officer (Pat MacLeod) included in Equipment Officer report]