

Combined Report for NGOC Committee Meeting April 2015

Name: Gary Wakerley

Role: Chairman

Period Covered Feb 2015 – Apr 2015

IN ROLE:

Tasks Completed

- Answered emails and enquiries
- Helped at Club events
- Completed Clubmark Criteria and submitted to BOF
- Coaching at Club events
- Controllers Course March 2015

Tasks Progressing

- Organising Day1 TG
- Clubmark Submission
- Chairman's Challenge 2015

Tasks Planned (but not yet started)

- Assist with L10 Trellech
- SWOA 50th Anniversary event

NOT IN ROLE:

Tasks Completed

Tasks Progressing

Tasks Planned (but not yet started)

Name: Caroline Craig

Role: Secretary

Period Covered: February – April 2015

IN ROLE:

Tasks Completed:

- Forwarded emails to relevant people and responded to queries where appropriate, including several people asking about coming to an event for the first time.
- Booked room for committee meeting.
- Arrangements for and follow-up from Level C controllers course

Tasks Progressing:

- Collating NGOC history. Ian Stirrups has been clearing out his loft, but still has some old maps and will look at what he's got. David Lee and I wrote an article to go in Legend, to tell people about the archive and ask for contributions, such as recollections of events.
- The Head of Huntley School enquired through British Orienteering about getting help with setting up orienteering in the school, which would include mapping the grounds. I forwarded this to Bob Teed to ask whether he'd be interested in mapping the school, but haven't heard back. They would also like to have an event for Year 6, perhaps in the Forest of Dean, for their cluster of schools. I have asked when they were hoping this would be, but haven't heard back yet. Would anyone be able to help with putting such an event on?

Tasks Planned (but not yet started):

NOT IN ROLE:

Tasks Completed:

Tasks Progressing:

- Updating the Hatherley street map – checking some parts myself and also entering into OCAD the updates that Hils finds in the areas she checks.
 - Planning League event at Rendcomb College. Still planning a visit soon, to check the exact location of the fence, and to see how to minimise the number of gates (and helpers) needed.
- Tasks Planned (but not yet started):**
- Considering the suggestions in the newly-created Facebook group on the topic of publicity for O clubs (<https://www.facebook.com/groups/orienteeringpublicity/?fref=ts>), to see whether we can make use of methods suggested there, for something in the future, such as summer events or the Autumn league events.
 - Helping at British Champs and Triple Gloucester
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Name: Carol Stewart
Role: Treasurer

Period Covered: February - April 2015

IN ROLE:

Tasks Completed

Financial report for 13 April

Current account (includes deductions for o/s cheques and JK2014 helper refunds, plus CSC and JK2015 relay fees and other monies to be banked): £10494.01

Deposit account: £3462.04
(Plus about 60p interest December and March)

BOF/SWOA Levies paid up to and including 21 March.

JK2014 - not everyone has claimed their helper refund so NGOC (or Alzheimers) will benefit from some of the £560 we received from BOK. Still no word on any further payments to clubs from the JK profits.

Still waiting for the costs from Ellen Starling for updating our First Aid kits.

Tasks Progressing: None.

Tasks Planned (but not yet started): None

NOT IN ROLE:

Tasks completed: Help at various events. Some ground clearing work with other BOK Army folk for the British Relays.

Tasks Progressing: None

Tasks Planned (but not yet started): Helper at BOC/BRC; Registration etc team leader for Triple Gloucester.

Name: Simon Denman

Role: Membership Secretary

Period Covered: Feb 2015 - Apr 2015

IN ROLE:

Tasks Completed

- Chased up lapsed members. Up to 150 now but not quite the 159 from last year.

Tasks Progressing

- Membership Queries
- NGOC Meetup membership now up to 79 and still producing between 1 and 5 new entries per event. Not aware of any conversions yet but I don't usually know people's real name from Meetup.

Tasks Planned (but not yet started)

- Rejig stats to separate out juniors

NOT IN ROLE:

Tasks Completed

- Planned Painswick
- Collecting and download at various events

Tasks Progressing**Tasks Planned (but not yet started)**

Previous membership figures 2/12/14:

Membership	Lapsed	Current
2nd Club		2
Family	13	70
Junior	9	1
Life		1
Senior	14	58
Grand Total	36	132

Current membership figures 12/4/15:

Membership	Lapsed	Current
2nd Club		1
Family	11	80
Junior	4	6
Life		1
Senior	12	62
Grand Total	27	150

Name: John Coleman

Role: Fixture Secretary

Period Covered Feb – April 2015

IN ROLE:

Tasks Completed

- Routine permissions requests

Tasks Progressing**Tasks Planned (but not yet started)**

NOT IN ROLE:

Tasks Completed**Tasks Progressing****Tasks Planned (but not yet started)**

Committee Meeting Report

Name: Roger Coe

Role: Triple Gloucester Co-ordinator

Period Covered: 10 Feb 2015 – 9 Apr 2015

OVERALL EVENT

Tasks Completed

- Permissions all in place
- Arrangements for traders and caterers
- Event Details (First version of Final Details) posted on website
- Risks Assessments, subject to last minute review
- Maps finalised and courses very nearly so

Tasks Progressing

- Recruitment and allocation of helpers
- Map Printing, race numbers, hire dibbers all sourced – awaiting first closing date to finalise order quantities.

Tasks Planned (but not yet started)

- Final checks on arrangements with Organisers and Planners

Decisions Required

- Whether or not to provide momentos/certificates to winners of SW Middle Distance Champs.

Reviewing my report to the last committee meeting reminds me of the number of significant changes that have taken place subsequently, mainly forced upon us by circumstances beyond our control. Happily the team of organisers and planners has managed to take everything in its stride and adapt to the changing circumstances for which I am very grateful. For those unaware of how things developed here is a summary:-

General. Map printing arrangements have recently been reconsidered due to doubts over Paul Taunton's availability. We have now arranged for BML printers to print all maps for the weekend. This means that we will need to decide earlier than originally expected on the numbers to print.

Day1. At the end of February, just as Clive Caffal had finished planning, we lost Knockalls Enclosure to nesting goshawks. At this point Clive decided he needed to bow out due to other commitments. Given the short time remaining we substituted the area of Mallards Pike used for the Caddihoe, as we knew there were many viable control sites we could re-use, and were lucky to be able to persuade Pete Ward to take over as planner. We also gained Gary Wakerley as organiser as the previous arrangement for Gill Stott to cover two adjacent days was no longer possible. Pete planned courses in record time, although the FC reserved the right to declare areas as goshawk sites until the end of March. They then told us that extensive felling was due to start in parts of the area in April, requiring Pete to modify his courses.

Day 2. Planning went remarkably smoothly with the only unknown quantities being the level of use of the Docks by other users we might expect on the day. I visited on Easter Sunday and was amazed both at the number of pedestrians throughout the area (exacerbated to an unknown degree by an Easter market) from mid-day onwards, especially around the run-in and finish which I had expected to be fairly quiet. I also wanted to observe the number and frequency of lifting bridge closures which peaked at around

every 10-15 minutes – far from ideal for us. We have had to move to an early race with starts from 09.00 or 09.30 and a short start window to try to avoid excessive disruption.

Day 3. Andy Stott had courses planned fairly early and everything seemed under control until the FC insisted that we gained environmental consent in respect of the use of a SSSI covering a key part of the area. As this straddled the England – Wales border Andy (and Gill) had to consult, argue with, persuade and modify courses to appease the different priorities of two different bodies. This has taken up a great deal of their time and a degree of compromise but consent was finally granted just before Easter.

I suppose that things like these always happen but with a 3 day event there just seemed to always be something to review. A particular lesson we have re-learned is the potential difficulty of staging larger events in the Forest in late April or early May.

Despite all of the above all the important things are now in place and we just need competitors and helpers. At present (Friday) we have 63 or 64 entries on each day, over 90% being people who have entered all 3 days, but no entries at all for any of the junior classes. I thought the numbers slightly disappointing and was expecting more of a post JK surge but Richard Cronin reminds me that 3 weeks before the Crewe urban race they had fewer than 30 entries out of an eventual 239.

Name: Paul Taunton

Role: Mapping Officer

Name: Pat MacLeod

Role: Equipment and Development Officer

Period Covered February – April 2015

IN EQUIPMENT ROLE:

Tasks Completed

- Carried out further repairs to the club tents
- Purchased new standard capacity(6,000 vs 12,000 pages) yellow toner cartridge for the old Minolta printer. This seems to more importantly have solved the problem of yellow marks on all pages. The new, good, cartridge will be used for map printing and other one still be used eg for registration slips etc.
- Purchased additional miscellaneous bits and pieces for the British Trail-O champs – pegs etc that can be reused for club purposes after the event.

Tasks in Progress

- Responding to various requests from BOK for kit loan for BOC2015. Main requirement is results boards, which are BOF property (in theory) anyway.
- Reviewing kit requirements for Triple Gloucester, in particular kit for the urban race.
- Review of club tent options. The current tents are 10 years old and starting to wear out, though parts are still readily available. One issue we may have with them if we travel away to events – eg the 6 days – is field repairs. I can carry a spares kit, but I found it extremely difficult to remove and replace the last broken pole joint. Eventually part had to be cut off with a hacksaw, and the rest hammered off taking care not to damage the poles. The joints are old now, and seem to have welded or rusted themselves to the poles. It has been suggested that we should invest in a new, lighter and more compact, club tent, particularly for taking to distant events such as CSC and the Scottish 6 days. There appear to be very few candidates which match the ease of erection of our current tents – all from the same manufacturer as our current tents – Khyam. See attached notes for info. Costs range from £200 to £300.

- Screendome – 2 doors, 10.0Kg, 103x25x15 cm packed
- Screenhouse – 2 doors, 14.6kg, 105x25x25Cm packed
- Sports Shelter – 2 doors + removable printable logo panel, 14.6Kg, 116x25x25cm packed
- By comparison, current tents are 14.5kg, 110x35x45cm packed.

IN DEVELOPMENT ROLE

Tasks Complete

- Drafted Development article for Legend
- Helped Gary with a draft Development plan
- Distributed OCAD 11 starter licences to Paul Bryce, Caroline Craig, Scott Johnson, Kim Liggett and Gill Stott, to help them get started with, or further develop, mapping skills
- Helped Scott Johnson with 28 February training day
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NOT IN ROLE

Tasks completed

- Gloucester city map survey and cartography completed. Map handed over to Richard for any final modifications needed.
- Completed extract and cartography of Headless Hill/Highmeadow extract for Triple Gloucester Day 3
- Georeferenced Painswick map and prepared a range of supporting background maps and tools for Scott Johnson, to make a start on learning OCAD and updating the Painswick map
- Ran the now annual GCSE assessment session for Bournside School at Cranham. Very impressed with this year's intake of students – only 1 mispunch amongst 14 teams, and run times between 12 and 28 minutes for a 1.5k yellow.
- Part-time organising of BTOC 2015. I am registered with Dick Keighley as co-organiser, but in practise Dick is doing all the work, while I act as local contact and gopher. Planning is complete.

Tasks in Progress

- Event archive – is still desperately out of date, and needs a lot of work. I aim to try and catch up at least with course data, though probably not with event reports, except perhaps for anecdotal stuff that organisers care to remember.
- Maintenance of the main and TG websites. I have discussed a possible refresh of the main website with Eddie, following his note advising that whilst the TG site is 'mobile friendly', the main NGOC site is not. I suggested to him that he looks for a Wordpress theme which is inherently mobile friendly – ie suited to small screen display – and which will require minimal customising for our purposes. The current TG theme requires too much special customising to be a suitable candidate.
- Review of possible kit and funding options for Bournside school, to install a permanent electronic course around the school.

Tent Options

Screendome Quick Erect Tent / Shelter



£199.99
~~RRP £264.99~~
SAVE £65.00



Add to basket

Simply a Flexidome version of the Screenhouse. Light and more compact, the Screendome is a great accessory for the compact camper or dog show enthusiast. A quick and simple way to add living space on you pitch or display space on your stand. Ideal for dog shows, fetes and car boot sales. Can be used for Cross Country running events as changing rooms. Excellent Sports shelter for Rugby or football games.

Screenhouse Quick Erect Tent / Shelter



£279.99
~~RRP £399.99~~
SAVE £120.00



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QUICK ERECT GREAT FOR SHOWS, FETES ETC

The Screenhouse is great for use in the Garden, on the campsite or for fetes and dog shows. A quick and simple way to add living space on you pitch or display space on your stand. Ideal for dog shows, fetes and car boot sales. Can be used for Cross Country running events as changing rooms. Excellent Sports shelter for Rugby or football games.

Sports Shelter



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~~RRP £419.99~~
SAVE £120.00



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AN EXCELLENT ADDITION FOR ANY SPORTS TEAM OR CLUB

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Committee Meeting Report

Name: Greg Best

Role: Captain

Period Covered: Feb 2015 - Apr 2015

IN ROLE:

Tasks Completed

- Organised team for Compass Sport Cup at Eastnor
- Organised teams for JK relays (3 teams only)

Tasks Progressing

- Organising teams for British Relays (13 teams entered)
- Discussions about the clash between The Harvester and Cotswold Way Relay. Hope to have at least one team in both, even though these events are on the same day.

Tasks Planned

NOT IN ROLE:

Tasks Completed

- Attended controller's course

Tasks Progressing

- Re-mapping of Sheepscombe, as an extension to the Cranham map.
- I have sent an email to my man at the Witcome Estate, thanking him for access to some of their land for the galoppen, but begging for a bigger area next time! Very slow in replying.

Tasks Planned

- To meet with Matt Stanway of the National Trust to check boundaries of their land and permissions for Sheepscombe.
- To improve the clarity of some of the more detailed parts of Cooper's Hill/Cranham map.
- Update Crickley Hill map, as they have done a lot of scrub clearance there.
- To complete the mapping of the Witcombe Estate woodlands on the Cranham map if/when permission given

Name: Gill Stott

Role: Legend editor, coach

Period Covered. January - April

IN ROLE:

Tasks Completed

- Published April Legend
- Attended day 1 of L2 coaching course near Mansfield
- planned coaching activities for training events

Tasks Progressing

- preparing for final assessment, end of April at Loughborough University
- planning coaching activities for next training event (Danby) in conjunction with planner
- actively promoting new training events and inviting interested individuals along.

Tasks Planned (but not yet started)

- Six linked training activities for coaching award

NOT IN ROLE:

**Tasks Progressing : Organising Day 3 of Triple Gloucester
updating Chepstow urban map
Organising Cotswold Relay Team**

Name: Gill James

Role: Welfare Officer

Period Covered February – April 2015

Nothing to report

Name: Hilary Nicholls

Role: Volunteer Co-ordinator

Period Covered: 10th February – 12th April 2015

IN ROLE:

Tasks Completed

1. Emailed members requesting helpers at League events 1, 2, 3.

2. Introduction telephone call with Christine Vince, SWOA.
3. Email re Volunteer Co-ordinator views.
4. Emailed organisers/planners re maps for printing to Paul at least 2 weeks before event.
5. Emailed all members re British Champs – BOK need our help.
6. Tidied up Volunteer Google spreadsheet for Triple Gloucester.
7. Emailed all members re Triple Gloucester.
- 8.

Tasks Progressing

1. Compiling database spreadsheet of members' experience in roles, as well as their training 'qualifications' and future requirements.
2. In contact with Katy Dyer to set up an Event Safety Workshop for four of our members – Tues 2nd June. Also: establish how to train an ESW trainer.
3. Assisting/promoting at league and non-league events.

Tasks Planned (but not yet started)

1. Cheltenham urban mapping.
2. Check through Development page on website.
3. Update email contacts re latest membership list.
4. Personal Triple Gloucester member emails, if required.

NOT IN ROLE:

Tasks Completed

1. Helped at Crickley Hill Training.
2. Follow-up emails to a couple of Crickley training attendees.
3. Supported NGOC team at Compass Sport Cup heat.

Tasks Progressing

Tasks Planned (but not yet started)