

Minutes of NGOC Committee Meeting 18th April 2016

Present: Greg Best, Roger Coe, Carol Stewart, Gary Wakerley, Caroline Craig, John Fallows, Steve Robinson, Pat MacLeod, Paul Taunton, Simon Denman, Gill James.

1. **Apologies:** Gill Stott
2. **Minutes of previous meeting:** Minutes of the 8th February meeting were accepted.
3. **Matters arising/Actions not completed or covered elsewhere:** Mike Hamilton had replied to Gary to say he's happy with how we operate with regard to risk assessments and other insurance requirements. We need one person on an event's organizing team to have been on an Event Safety Workshop, in the short term, though ideally all would have. We also need more First Aiders and Gill J commented that she had not had many responses to this.
4. **Chairman's Report:** Nothing to add.
5. **Secretary's report:** Caroline reported that she had chosen not to contact Huntley School about World Orienteering Day. This was because they had previously preferred to do something in term six and the attraction of being a World Record attempt had gone since it would be too expensive to have judged. There was also little time to organise it. Pat suggested we could do something with Bournside or Dean Magna in future years.
6. **Treasurer's report:** Carol had paid the Gallopen fees and British Relays entries, leaving us with about £750 to £800 profit from the Gallopen.
7. **Membership Secretary's report:** Simon had sent out a membership list and instructions on how to email everyone on it. Greg commented that this was very useful. Simon added that if sending emails via SMTP, Gmail limits the addressees to 100 per email, so they need splitting into two emails or about ten people won't get the email.
8. **Events:**

(a) **2016 League event organisers:** Steve reported that two League events still need an organiser – Minchinhampton in September and Cleeve in October. Caroline highlighted that she had agreed to organise one of them (and could do either) at the last committee meeting. It became apparent that there is a Google document listing the fixtures and that this document was out of date and only a handful of people knew where to find it. It was suggested that this was useful as a first draft when first finding organizers, but should then be removed in favour of the official list on the website.

Action: Caroline will ask Gill S (who owns the document) to remove the 2016 document.

(b) **2017 fixtures:** We need to arrange fixtures sooner rather than later, in view of goshawks etc.

(c) **Cranham League 6:** Simon needs to talk to Natural England. He had emailed them but not had a reply. The cricket club is available for parking..

(d) **Abbeydale/Barnwood evening event:** It was pointed out that there is no organiser listed for this.

Action: Gary will ask Dave Hartley whether he will organise this.

(e) **Newent evening event:** Gill J reported that we will have use of showers and toilets in the pavilion and hot and cold drinks for sale at the bar. This should be added to the website soon.

(f) **Gloucester Level C League event controller:** Paul had heard back from NWO, who currently only have one controller, who is unavailable then. They are happy to provide a controller next year, when they hope to have more.

Action: Gary will ask Mike Farrington, though Paul has volunteered to do it if Mike can't.

(g) **Harvester:**

- Paul offered £400 for the weekend, to the owner of the camping and parking field. He was happy with that amount. That was for people to camp on Saturday night and it was suggested that a few people may like to camp on Friday night too.
Action: Paul will ask whether we can pay £x per head for people to camp on Friday night, which we would then offer as an option on Fabian 4 with an extra charge of £x.
- For the Crickley Hill event, Pat is going to talk to the warden about permissions. At the same time, he will ask about automating the POC. The crickley Hill event is also open to people not attending the Harvester.
- Ultrasport can't come.
- Compass Point will come if there are enough entries.
- Tom's Burger Van will come.
- Entries will open as soon as Pat has read through Paul's Fabian 4 form.

- We're charging £13 (all in), which is still very reasonable compared to major events.
- BOK have agreed to moving the Adams Avery Relays to midday so that people can get there.
- For First Aid cover, Paul had spoken to St John's and SARA. St John's wanted Paul to sign to accept their quote before they say whether they can do it and they'll only say that a month before the event. SARA sounded keen but haven't yet called Paul back. Katy Dyer will give him details of a third supplier. Roger suggested that Gill S or Andy Creber might know whom Chepstow Harriers use.
- Pat reported that planning is coming on, with the controller happy with the shorter courses. He wants some changes to the 9km and 12km courses and the TD3 course.
- It would be good to do a string course or maze in the field if there are likely to be families.
- We need to decide what we're doing and make a flyer, in time to take to the British Champs. We want about 700 flyers so will get 1000 printed, so that we can take them to plenty of events. Designing a flyer is the hard part, so it would be better to get them done professionally than use the print portal. Greg has a friend who does this in his job and may be amenable to producing a flyer for us at a reasonable cost. Greg will ask.
- We will print our own bibs, using the paper we use for maps, rather than Tyvek, because the terrain doesn't involve running through trees, so we are unlikely to rip them.
- Greg asked whether the Adams Avery relays required pre-entry and Pat confirmed that they do.
- Pat will update the Harvester website.
- John reported that there would be a separate meeting to discuss the computing aspects. He will pick a day and time for this.

(h) Gallophen 2017: All dates are now allocated, so we probably can't change the date of our Gallophen. We will say we want it earlier in 2018. For 2017, we want the Gallophen to be out of the Forest of Dean. We could probably use Cleeve Hill, because they had said April would be much better than June, for orchids. If we used Cleeve Hill then we would need to move the October League event elsewhere. It was suggested we could use a subset of Pete's 2016 Gallophen courses for Danby Lodge for the October League event, if he was happy to do this. Another alternative was to use Painswick for the October League event, though parking would be tight, except perhaps we could use the golf club.

(i) Gallophen 2016 follow-up: Gary reiterated his thanks to everyone, especially considering the last minute change. After Richard's comments that the numbers were low for a Gallophen, Paul asked if we can investigate the ASOA link. The figures show that it is that which makes the most difference. It seems unlikely that BOK will be keen as they have lots of events already, but it's worth asking.

(j) CROESO: We're doing Day 2 (Middle Distance) on 25th July. Pat is the day organiser. The assembly and parking areas are the same as for Day 1, which makes it simpler. The only complication is that there are two starts. The main jobs we will need people for are:

- Parking
- Selected people in Enquiries, etc
- Starts
- Pasting up results

Pat will tell Gill J what's needed. Richard Cronin is the planner and has been tasked with getting equipment. Steve asked whether people can camp in the assembly area. Pat thought not but will check.

9. Mapping:

(a) Crickley Hill and Coopers Hill ownership: Roger had seen in the newspaper that the ownership of Crickley Hill and Coopers Hill is changing, to the Wildlife Trust. Greg had heard that Julian's team will still manage it. Pat will ask Julian for more information when he talks to him.

(b) Highmeadow / Symonds Yat: Pat had not yet heard back about extensions to the Symonds Yat map. He will chase this.

10. Equipment Officer's report: Pat has ordered the new tent poles.

11. Captain's report:

(a) Harvester teams: Greg had emailed the people that he know do night orienteering, to ask if they would like to be in a Harvester team. He asked how many helpers will be needed for the event and whether they can have a run too. We will have a better idea of helper numbers after the computing meeting, but hopefully not many will be needed. They will get a run too.

(b) Thrift Wood: Greg asked how much we should offer to pay for the use of Thrift Wood. The conclusion was that it depends on the size of the event, so we will think about it when we have an event in mind.

12. **Legend Editor:** There was some discussion about the pros and cons of Legend moving online and becoming more like a moderated forum, for people to submit documents to. It would be good to still have a “February Legend” (for example) in which the latest articles are released, so that people don’t have to keep checking for new articles. It was noted that Legend is not the same as a weekly newsletter, so it needs to stay, whether or not we introduce a regular email. Pat mentioned that he had offered to try and create a standard Legend template, to make it a lot easier to manage and to create the document. Then the Legend could be online as HTML rather than a PDF, with a table of contents that linked to the individual articles. There was some uncertainty as to how much time Gill S will have after these few months and whether she wishes to produce further Legends.
Action: Pat will talk to Gill to see what she thinks.
13. **Welfare report:** Nothing to add.
14. **Development Officer’s Report:** Pat has been working on Christchurch and will meet the Recreation Ranger.
15. **Volunteer Coordinator’s Report:** We need someone to take it on. Hils had commented that she missed it so Gill J will ask her whether she wants to take it on again or do some of it. Shirley Robinson and Chris James have volunteered to get trained in First Aid.
16. **SWOA Committee Feedback:** Caroline had been to the latest meeting. She had found it informative to hear what SWOA does and what the levies are expected to be used for. The main focus for this is on providing courses to train our volunteers. In practice, this means enabling clubs to hold Event Safety Workshops, First Aid courses, Controller courses etc and opening them up to other SWOA clubs.
17. **AOB:**
- (a) Funding of British Orienteering:**
This was discussed at the AGM (after the proposal had been withdrawn) and it was apparent that some people were happy with the membership and levy increases while some were not. There will be an EGM instead, possibly alongside the Club and Association Conference. It is thought to be made more tricky because Sport England want participation whereas the equivalent bodies in Northern Ireland, Wales and Scotland want membership. The committee discussed the options of increasing membership and/or levies. It was noted that membership is cheap, but then so are entries (especially compared to other events). It was questioned whether other events provide more, such as trophies, and me way want to start doing that too. However, it was also noted that many people aren’t really interested in cheap mementoes or trophies. We should make a club response, from the committee. Gary will obtain the committee’s views and collate a report, which Caroline will send on to British Orienteering. Gill J will get some more detail from Chris.
- (b) E&CC meeting:** The next E&CC meeting is 2nd July.
18. **Next Committee Meeting:** Monday 13th June 2016 at 7:30pm at Oxstalls Campus.

The meeting closed at 9:30pm.