

Combined Report for NGOC Committee Meeting December 2015

Name: Gary Wakerley

Role: Chairman

Period Covered 8th Sept – 7th Dec 2015

IN ROLE:

Tasks Completed

- Replied to requests and emails
- Mentored Dave Austin at L10 Trellech
- Organised SWOA 50th Anniversary Event

Tasks Progressing

Tasks Planned (but not yet started)

- Planning for Event official's courses
- Spring Social Event ?

NOT IN ROLE:

Tasks Completed

Tasks Progressing

Tasks Planned (but not yet started)

Name: Caroline Craig

Role: Secretary

Period Covered: September to November 2015

IN ROLE:

Tasks Completed:

- Responded to email enquiries as appropriate. This included someone asking whether we ever put on White courses at our events, as she was hoping to start coming with her 4 year old daughter. I will suggest the string course when we next have a League event which is known in advance to feature a string course, but beyond that it will just be the Galoppen from us, though I can suggest BOK/HOC events.
- AGM buffet and offering to have a smaller room to give the University less work
- Booked room for committee meeting.

Tasks Progressing:

- Collating NGOC history. I haven't had time to progress this further, beyond a brief snippet for Legend. David Lee has received more memories from people though.

Tasks Planned (but not yet started):

NOT IN ROLE:

Tasks Completed:

Tasks Progressing:

Tasks Planned (but not yet started): Mince pies for Christmas committee meeting

Name: Carol Stewart

Role: Treasurer

Period Covered: October-December 2015

IN ROLE:

Tasks Completed

Financial report for 7 December

Current account (includes deductions for o/s cheques, plus monies to be banked):

£14935.48

Deposit account:

£3464.44

BOF/SWOA Levies paid up to and including the SWOA 50th event.

SWOA 50th event: Event costs (Ellwood payment, levies, planner, buffet): £570.60. Income from buffet tickets: £256.50. Cost to NGOC: £314.10 (with another £10 to come).

Still waiting for the costs from Ellen Starling for updating our First Aid kits.

New bank mandate is still not in place. I note that our Constitution says we need 2 signatures on cheques, so we should have amended this at the AGM.

Printerbase are now taking their quarterly payments by direct debit.

Tasks completed: Our accounts have now been Examined by Nigel Hosken - no problems. If anyone wants a signed copy I will provide it.

Tasks Progressing: None

Tasks Planned (but not yet started): None

NOT IN ROLE:

Tasks completed: Help at various events.

AGM buffet supplies organised with Caroline.

Café supplies organised and café now up and running. May be worth getting a couple more large flasks to save having to bring stove and extra water. Thanks to the cake-makers!

Tasks Progressing: Mulled wine and mincepies for meeting.

Tasks Planned (but not yet started): Club kit: very few club tops left now, and getting more requests, so we should order some more.

Name: Simon Denman

Role: Membership Secretary

Period Covered: Sep 2015 - Nov 2015

IN ROLE:

Tasks Completed

- Sent out updated lists – 12 new members incl 4 juniors

Tasks Progressing

Tasks Planned (but not yet started)

NOT IN ROLE:

Tasks Completed

- Help at events

Tasks Progressing

Tasks Planned (but not yet started)

Previous membership figures from 7/9/15:

Category	Current	Other	Lapsed
Senior	127	2	18
Junior	28	0	8
Total	155	2	26

Current membership figures from 30/11/15:

Category	Current	Other	Lapsed
Senior	135	2	18
Junior	32	0	8
Total	167	2	26

Name: Steve Robinson

Role: Fixture Secretary

Name: Paul Taunton

Role: Mapping Officer

Name: Pat MacLeod

Role: Equipment and Development Officer

Period Covered September - November 2015

IN EQUIPMENT ROLE:

Tasks Completed

- Receipt of Start clock. Bob Teed has made a folding stand for it, and the clock is contained within a waterproof transparent plastic box.
- Purchase of tables and hot drinks flasks for the cafe.
-

Tasks in Progress

- SI Firmware upgrade, to be completed after the final 2015 league event, in readiness for 2016 season.

IN DEVELOPMENT ROLE

Tasks Complete

- Help with 2015 Training days
- **Tasks in Progress**
- Review of upcoming Training events, and plans for 2016 training.

- OE2010 training for Stephen and Shirley Robinson and Roger Coe
- Volunteer development programme

NOT IN ROLE

Tasks completed

- Helped with various events
-

Tasks in Progress

- Event archive – no progress
- Harvester website setup
- Website maintenance, including 2016 fixture list
- Advertising (in CompassSport) for the Harvester
- Initial Harvester planning/discussions
- Review of mapping requirements for 2016 fixtures programme. We could need maps for Quedgley, Longlevens and Robinswood

Name: Greg Best

Role: Captain

Period Covered: Sep – Dec 2015

IN ROLE:

Tasks Completed

Tasks Progressing

Tasks Planned

- The usual team events, plus consider entering a team of juniors for the Yvette Baker Trophy.

NOT IN ROLE:

Tasks Completed

- Did some work to improve the legibility of some of the more detailed parts of the Cooper's Hill/Cranham map. Plus some updates where felling has gone on.
- Organised Sheepscombe event
- Made Document showing ownership boundaries and potential parking sites on Sheepscombe/Cranham/Coopers Hill map, together with relevant notes and contact details. Sent to Simon and Fix Sec. This should be very useful for organising future events there, as there are quite a few different owners. **Q: Should this be attached to Event Archive on website under Cranham?**
- Bought 2 aerial photos from getmapping.com for £170 + vat each. They are proving very useful for Cleeve and Leckhampton Hills.

Tasks Progressing

- Helping with access permissions and other advice for the 2 up-coming events on Cooper's Hill in February (Simon's league event plus BUCS relays). As usual, not straight forward to get permission from the Witcombe Estate – talks still on-going!!
- Created base map for Leckhampton Hill from 2 different Lidar sources, aerial photo and OS map. Now ready for foot survey. Hopefully finished by summer 2016
- I am currently making a major update to the Cleeve Hill map. Rotated it 5.5 degrees. Adjusted existing map to fit the geo-referenced aerial photo and the bit of lidar that is

available (approx one third of the whole area), so that it will fit without adjustment next time we need to make updates from a new aerial photo. I had originally planned to make the gorse fit the existing map, but decided it was much better in the long run to correct the existing map, even if that means more work now. The photo will be used to update all vegetation and paths. Now at the stage where ready for the foot survey. Waiting for Cleeve Conservators to complete this winter's annual gorse clearance. Hopefully, map will be complete February.

Tasks Planned

- To complete the mapping of the Witcombe Estate woodlands on the Cranham map if/when permission given.
- A few final changes need to be made to the Sheepscombe map, now that the nettles have died back in a couple of areas, meaning the ground can be surveyed properly. Plus they have widened some paths, so need to check and re-grade some of these.

Name: Gill Stott

Role: Legend editor, coach

Period Covered. October-November 2015

IN ROLE:

Tasks Completed

- planned coaching activities for Mallards & Highmeadow training events (+Pat)
- coaching at Highmeadow (++)coach help)
- Legend Nov-Dec
- String course mapping! Trelleck, Parkend and Knockalls
- extra coaching at some events.
- Publicise events on FaceBook and via email
- Active follow up of newcomers
- OCAD mapping course (BOK)
- made some cakes for cafe

Tasks Progressing

- planning six linked coaching sessions, need 3-4 more in 2016
- promoting events , NGOC Facebook and nearby clubs

Tasks Planned (but not yet started)

School links

NOT IN ROLE:

Tasks Progressing : not sure what my official role is!



Name: Gill James

Role: Welfare Officer

Period Covered : October to December

Nothing to report

Name: Gill James

Role: Acting Volunteer Co-ordinator

Period Covered : October to December

IN ROLE:

Tasks Completed

- Seeking volunteers to help at events

Tasks Progressing

- Preparing spreadsheets for offers of help for Harvester and Galoppen
- Keeping lists of 'qualifications' up to date

NOT IN ROLE:

Tasks Completed: Helped at various events
Took minutes for E&CC Meeting in Birmingham