

Combined Report for NGOC Committee Meeting Feb 2017

**Name: Gary Wakerley**

**Role: Chairman**

Period Covered Dec 2016 – Feb 2017

IN ROLE:

**Tasks Completed**

- Replied to emails and enquiries
- Organised NYD Event
- Helped at club events

**Tasks Progressing**

- Finding successor

**Tasks Planned (but not yet started)**

- Looking at suitable collaboration for 2018 event

NOT IN ROLE:

**Tasks Completed**

- Approached Farmers Club re Club dinner
- First Aid at BOK's and our Galoppen

**Tasks Progressing**

**Tasks Planned (but not yet started)**

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**Name: Caroline Craig**

**Role: Secretary**

Period Covered: December 2016 – February 2017

IN ROLE:

**Tasks Completed:**

- Responded to the owner of the Retro Rocket caravan, explaining what was discussed at the December meeting. When we have bigger events than our League events, I will pass on the contact details to the organiser, along with a reminder that we give Sylvia first refusal for catering in the forest. The owner of the Retro Rocket thought that sounded sensible.
- Asked Trimtex about options for jackets we can have printed in the club design. These are the Trainer jacket (which apparently they sell most) and a cheaper version called the Performance jacket. For adult sizes, the Trainer is about £70 and the Performance about £50. So I think realistically if we went with Trimtex it'd be the Performance one. We may want to get a sample or find another club or person who already has one, so that we can check it's okay.

**Tasks Progressing:**

- A primary school in Chipping Campden enquired about starting to teach orienteering to their pupils. They seemed keen to try it and thought a trial session would be a good way to start, to decide whether it would be suitable. Having discussed it with our qualified coaches (that I know of), we thought it better if the class can come down to Cheltenham for a session in Pittville Park or on Crickley Hill, because Chipping Campden is at the far reaches of our area (and likewise HOC and TVOC, unfortunately!) I have sent back our thoughts and also details of a British Orienteering Course "Teaching Orienteering" being held this side of Oxford in a week or two.

**Tasks Planned (but not yet started):**

NOT IN ROLE:

**Tasks Completed:**

- Planning and running string courses at League 1 and our Gallopen, plus planning and mapping string course for League 2. We had 46 unique children take part at the Gallopen, aged 18 months to 12. If we could get even half this number at our League events, the work

would be much more worthwhile, as well as hopefully feeding younger members into the club, ready for them to take on the Yellow.

**Tasks Progressing:**

- Advising Tom C as he plans League 4 at Painswick.

**Tasks Planned (but not yet started):**

- Investigating opportunities for our POCs on the British Orienteering website
  - More string courses
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**Name: Carol Stewart**

**Role: Treasurer**

Period Covered: December 2016 - February 2017

IN ROLE:

**Tasks Completed**

Financial report for 13 February

Have transferred £8000 from current to deposit account. So we might get a massive 60p a month interest in future instead of 60p a quarter.....

Current account (includes o/s cheques and monies to be paid in) - £5494.71

Deposit account: £11466.84

Examiner was satisfied with our accounts - no changes from the draft I provided for the AGM. If anyone wants a signed copy I'll provide it.

BOF/SWOA Levies paid up to and including 22 January. New BOF rate of £1.50/senior (or 3 juniors) from 1 Jan - it was £1.25. No change to SWOA - still 60p/senior (or 3 juniors).

Sent £25 donation to Cleeve Board of Conservators for our training event on 28 January and had a very nice thank you email from Mike Bates, the clerk to the board.

Also sent a £25 donation to Sue Ryder Hospice in memory of Roger Phillips.

Still waiting for the costs from Ellen Starling for updating our First Aid kits.

Galoppen - no income figures yet from Fabian4 (they always operate a month behind), so only income so far is that from EOD - £630. Expenses so far total £1238.15, with some helper refunds and organiser expenses still to come.

**Tasks completed:** Accounts examined. Examiner (Nigel Hosken) is willing to do another year but is now working part time and may retire fully by next year.

**Tasks Progressing:** New bank mandate - have got new forms. New signatories should be able to take their ID to any local branch once I've lodged the mandate, though whether this will be any more successful than last time, who knows!

**Tasks Planned (but not yet started):** None

NOT IN ROLE:

**Tasks completed:** Help at various events.

**Tasks Progressing:** None

**Tasks Planned (but not yet started):** None

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**Name: Simon Denman**

**Role: Membership Secretary and Volunteer Coordinator**

Period Covered: Dec 2016 – Feb 2017

IN ROLE:

**Tasks Completed**

- List Updates
- Fielding Member Queries
- Setting up spreadsheets for Volunteer Coordination
- Volunteers recruited for NYD, L1, Training, L2
- Volunteer lists for post event thanks

**Tasks Progressing**

**Tasks Planned (but not yet started)**

NOT IN ROLE:

**Tasks Completed**

- Helping at events

**Tasks Progressing**

**Tasks Planned (but not yet started)**

Previous membership figures 2/12/16:

Category	Current	Other	Lapsed
Senior	134	2	23
Junior	27	0	7
<b>Total</b>	161	2	30

Current membership figures 12/2/17:

Category	Current	Other	Lapsed
Senior	111	2	30
Junior	17	0	11
<b>Total</b>	128	2	41

Numbers are down due to people not having renewed yet. Reminders have been sent out 12/2/17.

New joiners since last time are:

Paul Shutler

Mark, Vanessa, Sam and Cerys Roderick

Robin Sipek

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**Name: Stephen Robinson**

**Role: Fixtures Secretary**

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**Name: Greg Best**

**Role: Permissions and Officials Recruitment**

## Committee Meeting Report

Period Covered: Dec - Feb 17

IN ROLE:

### Tasks Completed

- Sorted out permissions for events at Mallards Pike, High Meadow and Cleeve Hill.
- Liaising with Forestry Commission and others over the ban on night events in the Forest of Dean. The ban is now confirmed and is with immediate effect and will be reviewed at the end of 2018.
- Sorted out parking at Cranham Scout centre for Andy Monro's event. As this worked well, it will be a valuable alternative for events using Cooper's Hill and the western side of Cranham.

### Tasks Progressing

- Sorting out permissions for up-coming events at Painswick, Leckhampton, Minchinhampton and Sheepscombe.
- Specific to Painswick, have organised permission for a new parking location, as parking is so limited alongside the road where we normally park. This is the wide track besides Catbrain Quarry and the owners have agreed to let us park there. Also, have arranged to move the fixture to a Sunday afternoon, when no golf is played. Checked this with the golf club.
- Specific to Leckhampton Hill, the adjacent golf club have granted access to the rough areas and woods which they own and lie between the golf course and the council owned areas. Fortunately, I am friends with the chairman of the club, which helped!! This increases the usable area of the map. I have also made new contacts with Cheltenham Borough Council, who own most of the land, a local farmer for parking and a local school for potential parking another time.
- Continuing to add to my document with general information about each of our areas, covering permissions, ownership boundaries, parking, contact details and other useful information. It's growing quite rapidly.
- Recruiting event officials for 2017. Working hard on encouraging new planners to have a go, which I think is healthy for the club. So far, the first timers lined up to plan/organise are... Andy Monro (did it once when a member of HOC though!), Alan Pucill, Tom Cochrane, Chris Harrison, Paul Murrin, Richard Purkis and Dave Andrews.
- Steadily (but not quickly!) building up the pool of willing advisors. Have already recruited several to perform this role at events this year.

### Tasks Planned

- **There are several fixture issues which need to be resolved before I can request permissions and seek event officials for these....**
  1. **We have training sessions scheduled for 4<sup>th</sup> and 25<sup>th</sup> March. Do we need to have these so close together and then a huge gap to the next one in September? Where will they be held?**
  2. **League 7, 1<sup>st</sup> July is down as Monmouth OR Stroud. There has also been talk of changing this to a "forest sprint". Any decision yet?**
  3. **Urban 4 is down as Longlevens, Ross or Abbeydale. Which will it be?**
  4. **WNL 1 needs a new venue as night events in the Forest now banned. Bear in mind that WNL2 has already been moved to Cranham/Coopers Hill to avoid over-use of Painswick.**
  5. **We have 2 league events scheduled in 2017 for High Meadow (25/2 and 23/9). Do we really want this? What about Parkend instead?**

NOT IN ROLE:

### Tasks Completed

- Discussions with Roger and Paul T about dogs at events. **I strongly support Paul's proposals on this.** Daisy is sad when she's not allowed to come with me to certain

events and when I return she sniffs at my damp, muddy clothes in a most disappointed way! My wife, on the other hand, just turns her nose up at them.

### **Tasks Progressing**

- New Leckhampton Hill map very nearly complete. Incidentally, the person responsible for the area at Cheltenham Borough Council had seen the Crickley map and has asked me about the possibility of having a permanent course installed like their one....

### **Tasks Planned**

- I have requested and been sent a plan from Ellie, the Cleeve Hill conservation officer, showing which areas of gorse they hope to cut back by the end of this winter. Hence, I will investigate further in the spring in order to keep the map up to date. I intend to do this every year to keep on top of it.

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**Name: Paul Taunton**

**Role: Mapping Officer**

Period Covered: Dec 2016 – Feb 2017

Printed lots of maps

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**Name: Pat MacLeod**

**Role: Equipment and Development Officer**

Period Covered December 2016 – January 2017

IN EQUIPMENT ROLE:

#### **Tasks Completed**

- None
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#### **Tasks in Progress**

- Ongoing review and management of SI unit battery status. the age of our units now means that we need to fairly comprehensive checks on all of the them for most events – we shouldn't just try synchronising them, and hope all will be well. However, with the 10 new units now delivered we can swap out the more suspect ones.
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#### **Tasks Planned**

Purchase of new poles for the tents. At the moment we are managing, as we have worked out what to do adjust the poles if they have twisted out of line.

IN DEVELOPMENT ROLE

#### **Tasks Complete**

- Training 4 – low turnout, probably mainly due to evil weather
- Offered iOrienteering course at NYD Score, but no takers. The experience, however, gave me to think that the no map, timing only phone use is not sufficiently attractive to complete novices and casual orienteers, so I propose that we go with MOBO for Christchurch and the campsite POCs.

#### **Tasks in Progress**

- Christchurch POC. FC has agreed to our 'owning' it and maintaining it. They asked initially that we replace all posts, but have said we can carry on using the good ones. They have said they will draft a document of agreement on the POC, but haven't yet done so. I plan to

redesign the courses modestly, but to use as much of the good existing infrastructure as possible. This is also a high priority now.

- Creating daft map of the Christchurch campsite – outline map is drawn, now needs detail adding – aim to do this as a priority
- Adviser training programme – no progress yet.
- Plans for a new format 'duo' event – see separate notes
- Planning for annual schools GCSE assessments – Bournside and Dene Magna. Bournside provisionally 10 March, Dene Magna to be agreed.
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#### NOT IN ROLE

##### **Tasks completed**

- Created a desktop mapping application for Greg to use to record and manage details of our areas – extents, access points, parking, ownership etc. It also shows all SSSIs and National Nature Reserves in our area. It uses a freeware desktop GIS system, and anyone can have it if they are interested. bear in mind, though, that the desktop GIS is a big product, and the background mapping – OS 250k 50K and 25k raster maps, are not strictly licenced for this use!
- Article for Legend on preparing urban base maps

##### **Tasks in Progress**

- Update to Headless Hill/Highmeadow map. Made little progress whilst on hols, though I had planned to do a lot. Reasons were lack of OCAD 11 on hols, and hopeless quality of the current map. For example, I found that about 75 platforms were drawn with a symbol which offset the actual feature on the ground by about 25m from the point marker of the symbol. If you clicked the platform nothing happened; you had to click all around it to find the symbol point marker! Wasted masses of time correcting these, but then had to redo as I'd forgotten I didn't have the latest map version! However, have devised a quicker way of transferring the existing map to a new LIDAR base, and should now be able to get on with ground survey.
- Poors Allotment mapping. Poors allotment has been worked on by Glos Wildlife Trust, who have cut a lot of paths through the gorse and bracken, and have turned it into what could be a really good small event/training venue. Some of this work is captured by current Google AP, so could be fairly easy to map. Roger Coe and Bob Teed are working on ownership and permissions routes.

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**Name: Richard Cronin**

**Role: Captain**

Period Covered: 6/12/2016-8/2/2017

#### IN ROLE:

##### **Tasks Completed**

- None

##### **Tasks Progressing**

- CompassSport Cup entries – 41 received so far and chasing up more

##### **Tasks Planned (but not yet started)**

- Cotswold Way Relay – I have been asked already

#### NOT IN ROLE:

##### **Tasks Completed**

- Launched MailChimp account and written instructions for Caroline and Judith. Currently sending weekly emails

##### **Tasks Progressing**

- Club championships – scoring system “evolving”.
- Facebook events – attempting to increase visibility and interaction with club and its fixtures.

**Tasks Planned (but not yet started)**

- Contact Dil re: making new trophies.
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**Name: Judith Austerberry**

**Role: Legend editor**

Period Covered December 2016/January 2017

IN ROLE:

**Tasks Completed**

- January 2017 issue of Legend published
- String course and MailChimp featured as requested

**Tasks Progressing**

- March issue in progress. Several contributions already received. Event report on BNC needed - if anyone's going
- If anyone has a photo of the Harvester winning team which included David Lee please could they send it to me
- May edition in planning: themed on 50th anniversary of BOF/the future of orienteering. Volunteer needed to write an event report for the JK.

**Tasks Planned (but not yet started)**

- July issue. Volunteers needed to write event reports for BOC and SinS.

NOT IN ROLE:

Club jackets: Trimtex provided Caroline with some information about their team jacket options. Awaiting information from Gary regarding the option of using a local supplier (Scimitar) before decision can be made and an order placed.

I will be taking a short break from orienteering so please could other committee members (and club members) take a few photos at events. Phone photos, pics of people in the tea tent etc all welcome. If attending a non-NGOC event, a few notes on the event would be very helpful, otherwise the Results section of Legend gets awfully dull.

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**Name: Gill James, Ashleigh Denman**

**Role: Welfare Officers**

Nothing to report