

Combined Report for NGOC Committee Meeting May 2017

Name: Gary Wakerley

Role: Chairman

Period Covered

Feb 2017 – May 2017

IN ROLE:

Tasks Completed

- Replied to emails and enquiries
- Organised MLC Event
- Helped at club events

Tasks Progressing

- Finding successor

Tasks Planned (but not yet started)

- Chairman's Challenge 2017
- MLC Event Jan 2018
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NOT IN ROLE:

Tasks Completed

- First Aid at League Painswick and Mallards Pike League events

Tasks Progressing

Tasks Planned (but not yet started)

Name: Caroline Craig

Role: Secretary

Period Covered: February – May 2017

IN ROLE:

Tasks Completed:

- Asked Trimtex to send jacket samples. I haven't received any yet so will chase them up if nothing has arrived soon.

Tasks Progressing:

- I have heard nothing back from the primary school in Chipping Campden who enquired about starting to teach orienteering to their pupils.
- British Orienteering asked for any figures on participation numbers on POCs. I asked contacts for both Crickley Hill and Pittville Park but unfortunately have not heard anything back from either, so we don't know any more about how well used they are a couple of years on.

Tasks Planned (but not yet started):

NOT IN ROLE:

Tasks Completed:

- Planning and running string courses at League events.
- Advising Tom C for League 4 at Painswick.

Tasks Progressing:

Tasks Planned (but not yet started):

- Investigating opportunities for our POCs on the British Orienteering website
- More string courses

Name: Carol Stewart

Role: Treasurer

Period Covered: February - May 2017

IN ROLE:

Tasks Completed

Financial report for 8 May

Current account (includes o/s cheques and monies to be paid in) - £9126.50

Deposit account: £11466.84, plus a small amount of interest due at the start of December and March. Had hoped we'd see a bit more than the 60p/quarter we have been receiving after I transferred some of our surplus, but they have just reduced the rates again, from 0.05% to 0.03%!

BOF/SWOA Levies paid up to and including 23 April.

We have received £2500 as our share of the Croeso 2015 surplus.

Galoppen 22 January:

Income - £2154.20

Expenses - £1278.15

Surplus - £876.05

Record league income of £597 from nearly 150 entries for League 5 on 22 April.

Still waiting for the costs from Ellen Starling for updating our First Aid kits.

Tasks completed: None

Tasks Progressing: New bank mandate - still not in place.

Tasks Planned (but not yet started): None

NOT IN ROLE:

Tasks completed: Help at various events.

Tasks Progressing: None

Tasks Planned (but not yet started): None

Name: Simon Denman

Role: Membership Secretary and Volunteer Coordinator

Period Covered: Feb 2017 – May 2017

IN ROLE:

Tasks Completed

- Sent out renewal reminders
- List updates
- Fielding member queries
- Volunteers recruited for L3, L4, L5
- Post event thanks

Tasks Progressing

- First aid provision at events – St Johns have got a Sports First Aid course running 28/6/16 845 – 1600 at Staverton

Tasks Planned (but not yet started)

NOT IN ROLE:

Tasks Completed

- Helping at events

Tasks Progressing**Tasks Planned (but not yet started)**

Previous membership figures 12/2/17:

Category	Current	Other	Lapsed
Senior	111	2	30
Junior	17	0	11
Total	128	2	41

Current membership figures 2/5/17:

Category	Current	Other	Lapsed
Senior	131	2	15
Junior	21	0	7
Total	152	2	22

Numbers are similar to same time last year.

New joiners since last time are:

Sandra Powell (returner)

Paul Horsfall

Ben Arkell (returner)

Kevin Brooker

John Wickson (returner)

Name: Stephen Robinson

Role: Fixtures Secretary

Name: Greg Best

Role: Permissions and Officials Recruitment

Committee Meeting Report

Period Covered: Mar-Apr 17

IN ROLE:

Tasks Completed

- Sorted out permissions for events at Painswick and Leckhampton Hill
- Learnt how to make minor updates to fixtures on the website, so I can update venue changes, organiser details, signed from locations etc.

Tasks Progressing

- Sorting out permissions for up-coming events at Minchinhampton (have met with ranger) and Sheepscombe. Various other event permissions on-going.

- Continuing to add to my document with general information about each of our areas, covering permissions, ownership boundaries, parking, contact details and other useful information.
- With Pat's help, now using QGIS, a free GIS software to visually record information about each of our areas (boundaries, ownership, parking, access points etc), plus other information like SSSI boundaries, scheduled ancient monuments. It also includes areas belonging to other clubs, which are adjacent to ours.
- Recruiting event officials for 2017. Just 2 vacancies remaining now - the night events towards the end of the year.

Tasks Planned

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NOT IN ROLE:

Tasks Completed

- Completed Leckhampton Hill map
- Surveyed this year's gorse cutting on Cleeve Hill in order to keep the map up to date. It turned out that none was done.
- Organised League event on Leckhampton Hill on 22/4
- Planned Army event on Leckhampton Hill on 3/5
- Pat and I met with people from Friends of Leckhampton Hill (FOLK) re. the new map and how they might be able to use it for their own purposes.

Tasks Progressing

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Tasks Planned

- Urban map of Chalford area
- New lidar version of Painswick map

Name: Paul Taunton

Role: Mapping Officer

Period Covered: Feb – May 2017

Printed lots of maps

Name: Pat MacLeod

Role: Equipment and Development Officer

Period Covered March – May 2017

IN EQUIPMENT ROLE:

Tasks Completed

- Located a second small splits printer on eBay, which John bought for £25 – list price around £200!

Tasks in Progress

- Continuing SI checks. Failure rate is now not huge, but persistent, so planners need to be aware to check and sync controls no more than a couple of days before their event, and let me know urgently if they have any problems. The 10 new controls have all now been allocated, and John has 8-10 in repair work.

Tasks Planned

- Purchase of new poles for the tents. No further action – still managing OK
- Sheila Miklausic as kindly and very expertly further re-inforced one of the tent bags, and has provided a canvas 'cap' for the folded poles, so that the bags should now last significantly longer. Hopefully she can do the second bag soon.

IN DEVELOPMENT ROLE

Tasks Complete

- Training 2 – Blakeney Hill, a repeat of the low participation December event. very well attended – pretty much at the limit of what we could cope with. Vanessa Lawson did a great job attracting school families, and looking after them on the day.
- GCSE Orienteering assessments for Bournside and Dene Magna schools completed in March. Both went pretty well, Dene Magna especially so; 8 girls and only 2 boys, but all girls went round really well, and quickly, as did the two boys. Teacher commented of one of the latter that he was impossible to motivate in school, showed no interest in anything, but raced round the course and was desperate to show 'Sir' his fastest splits. Makes the effort worthwhile!

Tasks in Progress

- Christchurch POC. No further news or info from FC, so I plan to proceed anyway. Christchurch campsite don't respond any more, but did tell me they were going to do their own thing, based on an initiative from one of their other sites. I feel, therefore, that we ignore them, and offer the POC via our website. I have asked Paul for his views on OS licencing. See separate note attached to my report on this matter. I have now finished updating the POC parts of the Highmeadow/Headless Hill map, subject to some checking by Tom Mills, so will progress the POC update.
- Adviser training programme – no progress yet.
- New format R2T2 event planning is progressing well. Website is live, Fabian entries should be live by the committee meeting, second and third venues to be confirmed also by the committee meeting. See separate note on this event series.
- Bournside School MOBO permanent course is now designed, loaded onto the MOBO site, and awaiting production of the controls. We will settle all bills and then issue a single invoice to the school, to facilitate payment of production and MOBO set up costs.

NOT IN ROLE

Tasks completed

- Visited the Friends of Leckhampton Hill with Greg to discuss mapping that they could use.
- Bought and processed OS Mastermap data for Chalford(Greg Best) and Longlevens(Tom Birthwright). Cost of data £920, but creating a full base map is very quick with this data, so the cost is probably justifiable if mappers' time is taken into account.
- Article for Legend on new event formats

Tasks in Progress

- Update to Headless Hill/Highmeadow map. Highmeadow side now complete, aiming to finish Headless by end of May. Should just about manage it before the vegetation becomes too problematic.
- Poors Allotment mapping. Bob Teed has pretty much secured permissions from the Trustees, but the GWT ranger, Kevin Caster, wants lots of detail on what we would do, and I have responded that what we do depends to a large extent on what we are allowed to do. Both Roger Coe and I have sent him a lot of answers, and offered to meet, but no response so far.
- Discussion with Elton Giant Maze people on Chairman's Challenge date. We did not contact them with a date, and they accidently transferred last year's date to this year – booking us in for 26 June. We asked for 26 June, but cant have it that day as it clashes with a neighbouring camping event, which has been give use of the maze in the evening. they are waiting for us to agree an alternative date, offering the Friday or the Sunday that weekend, or the 26th as before.

R2T2 Programme Update

The main focus since the last meeting has been on scheduling and planning the programme. At present it is wholly an NGOC initiative, though with significant and very good support from Paul Dodd of Rogue Runs, who is looking after the R2T2 website.

I am expecting that by the committee meeting the 3 dates and venues will be confirmed. All venues are available, and the 'owners' aware of our potential bookings, but I need to firm up the second and third venues this week.

For more on the format – see the website:

<https://sites.google.com/site/r2t2events/>

I anticipate that we need about 75 entries to cover costs. I have no idea how many we will actually get, but there has been a strong promotion effort by Gill Stott and Richard Cronin, and hopefully we will get a reasonable turnout. We need to promote it through the NGOC website as soon as the Fabian 4 entries facility opens. A draft budget is as follows:

R2T2 Budget

Entries		Fee	Income
Senior Runners	35	8	280
Junior Runners	10	4	40
Senior Riders	30	8	240
Junior Riders	0	4	0
Total	75		560
Own dibbers	20%		-15
Net Total			545

Expenses

Item	Basis	Plan	Actual
1 BO levies /head	2.1	143.5	
2 NRW access fee		110	
3 Hall hire	90	90	
4 Map printing /map	0.5	37.5	
5 Refreshments /head	1	75	
6 Prizes		30	
7 Org/planner expenses		20	
8 Fabian 4	6% of revenue	33.6	
9			
Total		539.6	

OS Licencing

I don't really understand how the British Orienteering OS Licence works, but I think it only covers production of maps for registered events. To my knowledge it does not cover web map publishing, nor the copying of paper maps for use at events.

As described in my report, I think we need to consider publishing POC maps ourselves on the web; Christchurch campsite are not being helpful, and for potential new POCs such as mallards Pike there is no outlet anyway where we could sell maps. Provided we do not want to charge for them – a process which would entail significant website enhancement and capability development – we could make POC maps available for download as PDFs. This would, as far as I understand OS licencing, simply require us to pay an annual licence fee of about £50 to OS. That would cover the number and nature of POC maps we would offer.

In addition OS have a copy paper maps licence which, for a further annual fee of £50, would allow us to make copies of OS 1:25,000 maps, which we need for R2T2 events.

The BO mapping pages suggest that web publishing of POC maps is expensive, and advises asking local authorities to use their generic OS licences to support web map publication. I think we would be better off managing this ourselves, given our complete lack of contact with our LAs, as well as the need to deal with multiple ones.

Name: Richard Cronin

Role: Captain

Period Covered February - May 2017

IN ROLE:

Tasks Completed

- CompassSport Cup qualifier entries.
- Cotswold Way entries

Tasks Progressing

- Club Championship scoring.
- Trophies - have now spoken to Dil. The "small" trophies cost c.£15 normally - we will need to decide what we want. Dil isn't expecting to be busy in the autumn so will have time to make them!
- Other relay races

Tasks Planned (but not yet started)

- CompassSport Cup final - book coach and accommodation. Hilary has agreed to help - I need to get in touch with her.

NOT IN ROLE:

Tasks Completed

- Coaching support at NGOC and WJS training.
- Attended fixtures sub-committee meeting
- Contact Ben Mitchell re mapping - not available this summer.

Tasks Progressing

- Emails, Facebook group moderation/posts
 - Supporting Pat and Paul with R2T2 proposal.
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Name: Judith Austerberry

Role: Legend editor

Period Covered February - May 2017

IN ROLE:

Tasks Completed

- March issue of Legend published

Tasks Progressing

- May issue in progress

Tasks Planned (but not yet started)

- Post-summer issue planned for September

NOT IN ROLE:

Tasks Progressing

Club jackets - Caroline identified a potential jacket from Trimtex; awaiting Scimitar samples/pictures to progress decision on using Trimtex v. Scimitar.

Name: Gill James, Ashleigh Denman

Role: Welfare Officers

Nothing to report

Gill James:

NOT IN ROLE:

- Helped at various events, including Ancient Wiltshire Weekend, with a promise from Rob Buckley to help us in the future if needed.
- Attended SWOA Conference (report attached)
- Attended BOF AGM
- Plan to help at Scottish 6 Days