

Minutes of NGOC Committee Meeting 10th September 2018

Present: Carol Stewart, Tom Mills, John Fallows, Caroline Craig, Paul Taunton, Kim Liggett, Greg Best, Hilary Nicholls, Rhiannon Fadeyibi, Simon Denman, Ashleigh Denman, Steve Lee, Richard Purkis.

1. **Apologies:** Stephen Robinson, Shirley Robinson, Pat Macleod.
2. **Minutes of the previous meeting:** The minutes of the 11th June 2018 meeting were accepted.
3. **Matters arising:**
4. **Chairman's Report**
Woodchester controller will be Sheila.
Independent runners need to be made aware that after 3 runs they are not covered by club insurance. **Action** - Carol to check and put information onto registration forms/notice.
Lakes training event – set up point of contact for the club?
SWOAAGM after the Caddihoe event at Perham Down on 22nd September – Kim will attend
5. **Permissions and official recruitment.** Forestry Commission parking contact has now left the FC and no-one as yet has been recruited to the role. **Action for Greg** to arrange contact with FC for further talks with the list of events. 2019 event officials still needed for some events. **Action for Greg** to pass event planners to Hilary to check if they have attended a safety workshop.
Gallopen in January 2019 a planner and controller is needed. Blakeney Hill event Andy Stott and Roger Edwards have been approached. Painswick parking is now up to 70 cars in the quarry site.
6. **Treasurer reports that expenses not claimed yet for previous events.** Club membership to BOF is now £60.00 with no fee changes for next year's events.
7. **Club Vice Captain Venue for next quiz night to held west of river severn area** Hilary is checking venues. In contact with Cinderford town council for permission to use of the recreation ground. Not much enthusiasm for the Peter Palmer relays this year but to focus on putting a team together for next year.
8. **Volunteer Co-ordinator.** 3 events have taken place with a new strategy for contacting volunteers for various tasks which is working well. Training session for download would be useful for volunteers as well as other tasks required. Also suggested to involve the younger members as well at events.
9. **Membership Secretary.** Check what data is held by members in accordance with privacy statement.
10. **Mapping Report.** Lydney Park Estate may be available for future major events. Paul to approach them
11. **AGM – Date now confirmed as Wednesday 17th October at Quedgeley Village Hall**
12. **Committee Meeting, change of date for the December meeting to a Tuesday or Wednesday**
Action for Kim to check availability for Innsworth Community hall for change of date.
13. **Junior Shadowing-** 3 Juniors are helping with shadowing and are keen to do. Hilary contacts them 48hrs before an event. Problem though with events with road crossings, next

event at Cranham may have road crossings, to be checked and contact juniors to shadow. **Action Ashley** to check if DBS is required for youngsters.

14. There is new safeguarding on guidance for child safety. Information to be publicised at events and the event board. **Action for Simon** to add to the website. **Action for Pat** to add to event template
15. NGOC 50th Anniversary. Special retro type event to be put on. Rising Sun as a possible venue for summer buffet with a speaker. 3 possible speakers have been named by Tom and he will continue to action. **Action for Hilary** to look into having T-shirts for the anniversary as suggested by Rhiannon.
16. Any Other Business. Gloucestershire University Group are trying different sports for Thursdays and want to try orienteering. **Action for Caroline** – charge of £1.00 per map.
17. Date of Next Meeting in December to be confirmed as per item 12.