

## Minutes of NGOC Committee Meeting 4 March 2019

**Present:** Carol Stewart, Tom Mills, Stephen Robinson, John Fallows, Tom Cochrane, Pat MacLeod, Paul Taunton, Greg Best, Hilary Nicholls, Rhiannon Fadeyibi, Simon Denman, Ashleigh Denman, Steve Lee.

1. **Apologies:** Alan Brown, Kim Liggett, Kev Brooker
2. **Minutes of the previous meeting:** The minutes of the 12th December 2018 meeting were accepted.
3. **Matters arising:** Highlighted outstanding actions.
4. **Chairman's Report:** See circulated report. Discussion re Soudley map. There is an area that it is unclear who owns it. It was felt that this area was forestry commission land. Paul Taunton will review an OS map and let Tom Mills know. Tom Mills has been approached to ask if planners could ensure that a string course could be placed near registration. It has also been raised that the Short Green course must be appropriate for older club members. BOF guidelines are being followed but the "going" also need to be taken account of. Planners to be made aware. Action: Kim to email the course planning guidelines out to all planners, advisors and controllers with these points highlighted. Action: Greg will supply the list and a form of words for the email.
5. **Permissions and Official Recruitment Report:** See circulated report.  
Due to Goshawk nesting we will not be allowed to run our national event at Knockalls or our league event at Parkend. The BOK event in the area has also been disallowed. We need to have a meeting with the Forestry Commission about this issue (possibly with BOK) with the possibility of asking for a dispensation in view of financial impact and requesting the ecologists come to see an event to see the level of disruption an event leads to. Action: Greg will attempt to arrange a meeting with the Forestry Commission (and the ecologists if possible) having first had a discussion with BOK. Steve will contact Geoff Reville of Broadstone Park Campsite and Fishery to inform him that there is an issue.  
Greg does not feel that we have enough controllers for the future. Greg has identified some people who could be approached to become controllers.  
Cleeve Hill gorse cutting survey has been completed by Greg.  
Summer Events – there will be linear street races at Lydney, Bishops Cleeve, Dursley and Gloucester (SI). Score summer MapRun races will be organised by Tom Cochrane.  
**Action:** Kim to change Greg's report to be changed before uploading to website.
6. **Treasurers Report:** See circulated report.  
Update – current balance at £5115.50. Coach has been paid for. All levies paid up to and including 23<sup>rd</sup> Feb 2019. Still awaiting Forestry Commission correct bill. National Trust payments to be made when final bill comes.  
Issue regarding paying for website hosting ongoing. Consider switching to a UK provider.  
Action: Steve to look into costings.  
Pat would also like an OCAD 2018 licence (as well as a licence for Greg previously agreed)  
**Action:** Pat and Greg.
7. **Club Captain Report:** See circulated report.  
Coach booked. Hils sorting out parking at Oxtalls and Tewkesbury school.  
Hils co-ordinating JK relays but limited interest. Hils will put another request out and see if a team can be assembled.

- 8. Club Vice Captain's Report:** See circulated report.  
Controllers course required. **Action:** Hils to look into organising this.
- 9. Equipment and Development Officer's Report:** See circulated report.  
35 at first Beat the Trail and 20 at the second one. First one was more successful as it was on the café's Facebook page. People who have come are very enthusiastic.  
Pat has been asked to rebuild the Christchurch Permanent Orienteering Course by Easter. He may be asking for volunteers to help with this.  
More people are able to update website now. Pat requested that more people post on website and on Facebook.  
Pat has been contacted by someone from Chedworth Village and may meet with him.  
**Action:** Pat will contact Steve Harris and Vanessa Lawson about publicising our Forest events.  
**Action:** Simon to email out the url for MailChimp to the committee.
- 10. Volunteer Co-ordinator's Report:** See circulated report.  
Rhiannon is stepping down this month as she is relocating with work. Kev Brooker will take over and is arranging to meet with Rhiannon for a handover. Trying to increase the pool of people who can do entry/download. Email of thanks have been appreciated. Volunteers are getting free parking/drink. This is new so not sure yet how this is going.
- 11. Legend Report:** See circulated report.
- 12. Membership Secretary's Report:** See circulated report.  
Is it possible to have a committee mailing list?  
**Action:** John to look at whether this is possible and Hilary will email out to the committee to check the correct email addresses and forward this to John.
- 13. Mapping Report:** See circulated report.
- 14. Waterproof paper** has been purchased and other maps have printed and money charged for these.  
Discussion about Lydney Park – to consider whether this would be a possible area to use as it is a private landowner.  
**Action:** Paul to consider arranging a meeting with the land agent at Lydney Park and Tom Mills to discuss.
- 15. Communications Report:** See circulated report.  
**Action:** Tom Mills to try to contact Pete Wilson who has a regular slot on BBC Radio Gloucestershire to see if we can have a mini-slot within his slot.
- 16. Secretary Report:** See circulated report.
- 17. NGOC Controllers:**  
**Actions:** Hils to contact Clive Caffal re a course and Greg to approach people who could become controllers. Hils to look into organising a planners course as well.
- 18. Control stakes:**  
Greg impressed with BOK control stakes which are very light. Some people have found them difficult to use. They cost £16.94 each from SportIdent. You can buy them from an agricultural supplier for much less.  
**Action:** Tom Mills to discuss with BOK where they were purchased from.
- 19. Recruitment of event officials for the 4 major events in 2020:**  
Compass Sport Cup 15<sup>th</sup> March. Organised by Paul and planned by Tom. Possibly at Soudley.  
Lightening Tree Hill January 18<sup>th</sup> and 19<sup>th</sup>. Planners: Pat and Steve Robinson, Organiser Hilary.  
Pre-MN BOK Trot 2<sup>nd</sup> May TBC

**20. Forestry commission draft strategy and consultation:**

Hils has responded to the consultation.

**Action:** Everyone to go on website and complete. Link on NGOC web page.

**21. First Aid:**

List of first aiders required with expiry date.

**Action:** Simon to update the membership list with expiry dates for first aiders.

**Action:** Kim to quantify the cost of the first aid course with the qualification and to request that people sign up. Hils would like to sign up.

**22. NGOC Café:**

Agreed that it should continue as it is a valued addition to events.

**23. Update on NGOC Event Safety Workshops**

Additional people have taken the event safety workshops. This information is held on the BOF website. People on the list to attend workshops - Kim, Doug Wilson, Christoph Pige, Andy Stott, Paul Brice and Paul Murrin

**Action:** Hils and Simon to liaise about how information about who has attended these workshops is presented on the membership list.

**24. Club 50<sup>th</sup> Anniversary Year 2020**

Hils asked for comments on the plan that she handed out at the meeting. A fixtures sub-committee meeting will be organised and then it will be decided when the 50<sup>th</sup> anniversary main event date will be.

**Action:** Steve will send out a meeting date for April 2019

**25. Any Other Business:**

Insurance and non-British Orienteering affiliated runners – recently highlighted by BOF chairman's communication. Pat has looked into this and presented the situation as he understood it. Discussion took place. It was agreed that we would write to BOF to say that the system is unworkable (**Action:** Paul and Pat). In the meantime, we will ask Towergate (who provide the MLS insurance) for more information (**Action:** Pat). Contact Katie Dyer of SWOA to see if any of the clubs in the SW have expressed concern about this (**Action:** Kim). Ask Alan Honey how BOK are dealing with this (**Action:** Tom). Consider increasing the fee for independents. See if there is a paper joining form (**Action:** Simon)

BOF AGM taking place at JK - Tom Mills asked for a volunteer to attend. Nobody was able to attend.

Agenda items – it was requested that the name of the person who adds an item to the agenda has their name next to the item so it is clear who has added it. (**Action:** Kim)

**26. Date of Next Meeting:**

**Tuesday 14<sup>th</sup> May 2019 at 19:30**