

REPORTS March 2019

Name: Tom Mills

Role: Chairman

Period covered; December 2018- March 2019

Very little to report.

Tasks Completed.

Radio Gloucestershire Interview. This went far better than I expected. Without repeating everything said in previous emails suffice to say that what came out of my mouth did not seem to be connected to what was going on in my head hence my apprehension.

Other Tasks

Ask me roles at previous League and Galoppen events.

Tasks progressing.

Controller for Cleeve event.

Soudley mapping contact for Nick. Progress so far is that Nick has completed $\frac{3}{4}$ of the map. See map at meeting. He thinks that there may be a small piece of F.C. plantation to the N.W. of the area but this would need checking with the forestry.

Name: Greg Best

Role: Permissions and Official Recruitment

Period Covered: January - February 2019

IN ROLE:

Tasks Completed

- A lot of permissions and mapping work for Woodchester. Wrote a letter to the Bidwells after the event. These are the very posh and unfriendly people who own the "missing link" that has been added to the map. In this, I thanked them for access and expressed the hope that we may be permitted to use it again – no reply received yet!
- Organised permissions for various events. These include galoppen at Blakeney, WNL at Standish and League 2 at Danby.
- Failed to get Forestry Commission's agreement to allow track parking for national event at Kidnalls – too many cars.
- Got permission to upgrade 2 league events to Regional status (Parkend, Cleeve Hill) and 3 events in 2020 to National status (now a total of four!!)
- Met with clubhouse manager of Old Pats rugby club in Cheltenham and agreed use of their facilities for up-coming Leckhampton Hill event.

Tasks Progressing

- Various event permissions for 2019 on-going.
- Recruiting controllers for the various level C events we are holding this year. Just one more to find for the Painswick middle distance in October.
- Agreeing access to a new nature reserve in Tewkesbury for the event in August.

Tasks Planned

- More of the same.
- Recruit officials asap for the 4 national events in 2020.

NOT IN ROLE:

Tasks Completed

- Controller for BOK at Stockhill
- Checked and updated the vegetation mapping at Painswick, as this was originally surveyed in summer, so not representative of normal conditions. Sent a copy of the finished map to ex-member Ian Stirrups, as promised. He made the old map and still lives in a house on the map.

Tasks Progressing

- Finishing off mapping of some nice woods on the western fringe of the Chalford map, which will be used as part of the up-coming Toadsmoor event.
- Planning and organising the Toadsmoor event. In the process of agreeing use of a secondary school for parking etc.

Tasks Planned

- No new mapping projects lately as very little spare time, but the extension of the Cranham map to include Barrow Wake and The Peak will be the next project.
- Update Cleeve Hill map in March after annual gorse cutting is complete.
- Update Leckhampton map after gorse cutting complete

Name: Carol Stewart (includes updated version)

Role: Treasurer

Period Covered: December 2018 - March 2019

IN ROLE:

Financial report for 4 March

Current account (includes o/s cheques) - £5115.50. Still nothing received as yet for our help at the Sprints last September. We have paid helpers £10 each 'on account'. We spent some £700 on 10 contactless dibbers for hire and £615 on waterproof paper in case prices rocket after Brexit as the supplies come from Europe. Above figures also include the CSC fees (£388) and the coach (£440) - latter not yet paid for.

Deposit account: £11483.37. £5 interest last quarter - most we've had for years!

BOF/SWOA Levies paid up to and including 23 February.

Still no invoices from the Forestry Commission and only one, for Woodchester, from the National Trust/Natural England for events on their land since March last year. I paid the NT the amounts on the licences for Woodchester and Standish (WNL), but when the invoice came it turned out they add VAT - the FC doesn't - so I'll wait until the Standish invoice comes before sorting it out.

Galoppen 20 January

Income - £1588

Expenses to date - £906.80

Surplus - £681.20, but have not yet been billed by the FC (£150)

Tasks in progress: No progress yet on finding a way to pay for our web hosting/domain name other than via a club member's (currently Eddie McClarnon) credit card.

Tasks Planned (but not yet started): Club kit - we have had several requests recently for tops or jackets for children, so should probably think about getting some more stock. Might be good to do so pre- Brexit, before the pound drops through the floor relative to the euro!

NOT IN ROLE:

Tasks completed: Help at various events.

Tasks Progressing/planned but not started: None

Name: Shirey Robinson

Role: Club Captain

The entry for the Compass Sport Cup is about to be sent off, the last date for entries is 3rd March. We have 42 people going which could be better but not too bad and Hils is in the process of booking a coach for us. Our only competitors in the cup are OD though there are several teams running in the trophy. I am assured by Neil Cameron that Bentley Wood is a lovely area.

I have now started collecting names for the Cotswold Way Relay on June 29th. This may seem early but entries have to be in by 18th March this year and are not being accepted on a first come first served basis. Presumably that means no one club can enter many teams though the organisers haven't said that exactly. If any of you would like to run please let me know as soon as possible.

Hils has been asking for names for the JK relays so no doubt she will report on how that is coming along.

I did wear the 'Ask Me' vest at Danby Lodge in the hope of meeting some NGOC members that I don't already know. I met 2 people but that was it. It was a start!!

Name: Hilary Nicholls

Role: Committee Member & Vice Captain (Committee1@ngoc.org.uk)

Period Covered: Dec18/Jan part Feb19

Tasks Completed

- Investigated possibility of offering Shadowing at Standish – didn't come to fruition.
- Set up Shadowing at Woodchester.
- Circulated Woodchester & Beat the Trail on Facebook – Cheltenham, Gloucester areas.
- Chairman's Radio Gloucestershire interview – communication of.
- Set up impromptu Event Safety Workshop 8th February for Steve Lee (re UKOL National Middle Distance, Knockalls West 30/3) at Frenchay Village Hall. Starlings also attended.
- Emailed out for CompassSportCup19 Bentley Wood coach quotes.
- Social – Banff Mountain Film Festival. Added to Tom's weekly email.
- Items for Legend.

Tasks Progressed

- 50th Anniversary ideas preparation for discussion at next Committee Meeting
- Quiz night, west of Severn – Rising Sun.
- Shadowing notice on website.

Tasks Planned

- Facebook event circulation – Maprun Coopers Edge, League 2 Danby inc Beat the Trail.
- Shadowing Danby Lodge.
- To set up another Pete Ward Event Safety Workshop. Outstanding: Andy Stott, Christophe Pige, Kim Liggett, Paul Bryce, Paul Murrin, Doug Wilson – anyone else? Offer out to other SWOA clubs.

Name: Pat MacLeod
Role: Equipment and Development Officer
Period Covered December 2018 – February 2019

IN EQUIPMENT ROLE:

Tasks Completed

- Created some training controls for Paul Horsfall
- No other activity on the equipment front!
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Tasks in Progress

- Continuing SI checks. Still a few failures
- Looking to make up some simple reflective 'controls' for Paul Horsfall to use as training controls. I will use sections of pipe insulation which were prepared for highlighting electric fences at the Harvester in 2016.

Tasks Planned

- None

IN DEVELOPMENT ROLE

Tasks Complete

- First trail course, planned by Doug Wilson, a success – 35 runners.
- Created initial MTBO and runner(trail) maprun courses, in FoD

Tasks in Progress

- Christchurch POC. Still no progress.
- Helping to run the winter maprun series
- Planning Danby and Parkend Trails
- Working on maprun fell race course with Paul Dodd, of Rogue Runs
- Providing local maprun admin support for various clubs around UK

Tasks Planned

- Developing a new map format for MTBO events – the aim being to simplify the OS 1:25,000 presentation, removing the unnecessary stuff and adding permissible cycle tracks.
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NOT IN ROLE

Tasks completed

- Helped with lots of events!
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Tasks in Progress

- Planning the 30/03/19 Middle Distance race
- Maintaining the club websites – Maprun and NGOC. This takes quite a bit of time on a regular basis. 2 questions for the committee
- Updating Lightning Tree Hill. Currently second priority behind the Middle distance race, and awaiting latest LIDAR, which covers the whole area(the previous stuff didn't) and is due for publication this spring. Should still be time to update the map for next year's events.
- Fleshing out the summer evening programme

Tasks Planned

- Update the underlying wordpress system for the two websites
 - Coordinate handover of technical webmaster role from Eddie MacLarnon to Steve Lee
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Name: Rhiannon Fadeyibi

Role: Volunteer Co-ordinator

Period Covered: December 2018 - March 2019

Recruited volunteers for scheduled NGOC events as per fixtures calendar.

Introduced incentives to encourage members to help at events i.e. car parking charge refunded; discounted entry to larger events; complimentary hot drinks and cakes in the NGOC Café; and publicly thanking them via the website. Too early to measure how effective this has been but I have noticed a few people offering to help before being asked.

Agenda item:- Need a definitive list of who has first aid qualification, and when their certification expires. Would the club subsidise the re-qualification if it doesn't already (what is the cost?)

Increasing the pool of those who can do entries/download

Year of volunteering – what is NGOC's plan? See BOF

https://www.britishorienteering.org.uk/index.php?pg=news_archive&item=4501

Name: Alan Brown

Role: Legend Editor

January 2019 Legend issued with 26 pages. April edition already started with much excellent material from Paul.

Name: Simon Denman

Role: Membership Secretary and Volunteer Coordinator

Period Covered: Dec 2018 – Mar 2019

IN ROLE:

Tasks Completed

- Fielding member queries
- Sent out updated password protected membership lists
- Privacy policy uploaded to website
- Updated membership and contact pages on website

Tasks Progressing

Tasks Planned (but not yet started)

NOT IN ROLE:

Tasks Completed

- Helping at events

Tasks Progressing

Tasks Planned (but not yet started)

Previous membership figures 4/12/18:

Category	Current	Other	Lapsed
Senior	150	2	8
Junior	34	0	0
Total	184	2	8

Current membership figures 3/3/19:

Category	Current	Other	Lapsed
Senior	122	2	30
Junior	32	0	6
Total	154	2	36

We have acquired a new second club member from RAFO, Ben Lonsdale. The Taylor's who had joined as second club members are now full NGOC members and these had been double counted in the previous report so the upper table above has been updated to correct this. We are still 30 astray from peak membership at the end of last year however this is normal for this time of year. Some I know have decided not to renew for assorted personal reasons but there are some who will catch up soon especially if they are in the CSC!

Name: Paul Taunton

Role: Mapping

Period Covered – from 11 Dec 18 to 10 Feb 19

IN ROLE:

Tasks Completed

- Minor map updates and printed maps for:
 - NYD score, Brierley, 1 Jan
 - League 1, Woodchester, 12 Jan
 - Galoppen, Blakeney Hill, 20 Jan
 - WNL 8, Standish, 16 Feb
- Printed maps for SWOC local event, Caerphilly, 26 Jan
- Updated two more maps to ISOM 2017 mapping standard. Note that ALL maps are now required to be to this standard, even maps for Local events.

- Parkend, for League 3 in March (georeferenced)
- Knockalls (Pat georeferenced), for UKOL event in March & League 7 in July

Tasks Progressing

- No further progress on “BOF approved printer” application, as map updates higher priority.
- No further progress on access to Lydney Park for major event 2020

Tasks Planned (but not yet started)

- Print maps for League 2, Danby Lodge, 23 Feb (and subsequent events)
- Further updates to ISOM 2017 for events in autumn/winter: Headless Hill? Minchinhampton?
- Deficiencies noted in 2 wooded blocks in NW part of Mallard’s Pike map – local update to be done.

NOT IN ROLE:

Tasks Completed

- Helped at Galoppen
- 6-page article, and several smaller submissions for Legend

Tasks Progressing

- Controller, BOK Blast, National Event, Thornbury (Urban) Sunday 16 June 2019. *(Initial walkover of Parking, assembly and adjacent areas completed – looks good).*
- Planner, NGOC League 7, Regional Event, Knockalls (East) Middle Race, Sunday 14 July 2019. Initial visit made, assessing area. Pete Ward to act as Controller (and Scowles safety adviser!)

Tasks Planned (but not yet started)

- Need to establish another date/venue for League Event Planning training?
- Suggested some rule changes (re taping) to BOF rules group a while back, viewed favourably, but yet to make formal submission for approval.

Name: Tom Cochrane

Role: Communications

Period Covered – from Dec 18 to 09 Feb 19

IN ROLE

Tasks completed

Recorded interview with Alex Stevenson, artist-in-residence at Hardwick Gallery, on orienteering and the insights it might give to the founding story of Cheltenham (by pigeons). Mostly explained the basics of orienteering and the differences between man-made and natural features. Interview was edited and shown in the exhibition ‘Still Waters Run Deep’.

Tasks progressing

Weekly emails: these appear to be well-received. Thanks to everyone who has sent items – please keep them coming. Most items make it in, with occasional editing for brevity.

Tasks planned

Website. Have reviewed the website to see what could be updated, though I haven’t made any major changes until it’s all backed up (and transferred from Eddie to Steve). Some thoughts:

- Simplify the menu: just have a single set of links, and avoid submenus, which get very fiddly on phones.
- Have a more obvious entry point for newcomers (a single Newcomers link on the menu): at the moment, although there’s a lot of good information there, it’s a bit hidden in sub-menus.

- Have a Volunteer link on the menu, to a page with a list of the possible roles and thanks to the most recent volunteers. Volunteer and Newcomers are done well by CascadeOC (<http://cascadeoc.org/>)
- It'd be good to have simple tables of events and results on the home page, like the ones SYO have (<https://www.southyorkshireorienteers.org.uk/>)
- See if we can expand the news items a bit to show more info and have larger pictures.
- Longer term: arrange the data so that it's only necessary to write things once. At the moment there are a lot of things to update separately, which makes it easy to get out of sync (e.g. when adding event details, to add a line in the 'Events' page and also add it to the calendar). It would be nice to streamline the editing process (and would make it easier for more people to add stuff).

NOT IN ROLE

Tasks completed

Requested and received coordinates of all street lights in Gloucestershire from the County Council, for use in AutoO (see below).

Tasks progressing

Creating AutoO, an auto-generator for Maprun events. Given an outline of an area, and a start/finish location, AutoO will:

- Select control locations (from the set of street lights above), using route-finding algorithms to calculate distances between controls and enable them to be located to maximise route choices.
- Create the files required for upload to Maprun server: both a map file (drawn based on OOMap), and a file containing the control locations.

Once an area has been prepared (i.e. all roads and paths mapped in OpenStreetMap), it should be possible to set an event very quickly. Most of the organisation will be automated: the main effort remaining will be the printing of maps, and registration.

Assisting Pat in coordination of Maprun winter series.

Tasks planned

Planner for NGOC League 8 / SEOUL event in Tewkesbury, Sunday 18 August. Area should be good for an urban event – would be useful if we can use the Nature Reserve, particularly for junior courses. Still not sure of the current status of the map!

Name: Kim Liggett

Role: Secretary

Period Covered: January - February 2019

I have made contact with Martin Sweeney of Borderlands First Aid (www.borderlandsfirstaid.co.uk) after seeing the advert in The Forest Bee (free booklet on courses, workshops and tuition in the Forest of Dean). Martin thinks he has trained some of the club member on open courses in the past. If we were to book courses again he has sent me this information.

There are a couple of options for this:

There is a 1 day outdoor first aid qualification course available – the ITC Outdoor First Aid Emergency Action qualification. This is a regulated qualification and requires 8 hours contact time (effectively a 9 hour day including break times). Course content for this includes managing an unresponsive casualty, CPR and defibrillator use, CPR modifications for drowning and children,

choking, bleeding and shock, asthma and seizures. The course has a strong focus on managing incidents in the outdoors, including managing environmental issues such as insulating a casualty.

If you wanted a course that was more bespoke, we could do this as an unregulated course to cover topics agreed with you. This would not be a qualification course and would have in house attendance certificates as opposed to certificates of competence.

I have recently received an email from Marianne Matthews (King) her father David King has died recently and the family have found some orienteering papers that they would be willing to give to the club. I mentioned that it's the club's 50th anniversary next year and we are collecting information, stories to use in the anniversary events. She has sent me photos of leaflets on Course Planning, Good Map Guide, Event Organising, Orienteering Map Symbols. Photos of woodland features, coloured punch cards and she said there are 2 punches.

The family were all involved with the club in the early days, possibly she thinks from the 70's originally, and the papers are still with her mother in Shurdington. Marianne says she will be able to give you a lot of information about those days as well and is sure she would be happy to speak about them.

Hopefully you will have received the British Orienteering E-newsletter which includes the 2019 Live Webinar Programme Announced.

The first three months of sessions have now been confirmed. All are completely FREE and pre-registering is now open.

The first three months of sessions have been confirmed, these are;

- Thursday 28th February – Planning focus
 - Thursday 14th March – Communication social media v traditional methods
 - Thursday 28th March – Coaching newcomers
 - Thursday 25th April – Attracting and retaining juniors
-