

## COMMITTEE REPORTS AUGUST 2019

**Name: Tom Mills**

**Role: Chairman.**

**In Role**

- Planning Chairman's Challenge. Received call from Peter Radley wishing to clarify arrangements i.e. Time of Event, numbers expected, price per head.
- Carol looking into the history of costs.
- Planning currently centred on a slight change from last year.  
For comparison:-
  - 2018 = 2 x Standard events, Odds and evens, Weighted Score, Younger score,
  - Younger Linear.
  - 2019 = 2 x Standard event of 1.5k direct each or approximately 2.0k plus running distance.  
1 x 'Easy' event. 1 x Odds and Evens. 1 x 2x2 team relay. Possibly 1 x Score.

### Tasks Completed

- Soudley Ponds map received and forwarded to Paul however recently noticed that the map has no N-S lines. Paul to advise.
- Summer survey. Soudley, see below.
- Decided to let Club Mark lapse after discussion with Gary and most members of committee.
- Hosted Fixtures sub Committee meeting.

### Tasks progressing

- Nick Nourse to price Symonds.Yat North re-map. Need section of map from Pat.
  - Soudley. Took a look at the terrain both sides of the road for Summer events. Overall it is very good and could easily host a large event. The downside is that they have started felling in what was some great woodland. The map will therefor need an update. The lesson here is to re- survey, re-map as early as possible. In this particular case we could have had 2 years use out of it before the felling. Thought I had found the perfect parking options on 2 different parcels of land however in the first case the farmer has retired and leased the ground out. In the second, The Haie, all was going great with one of the directors but then the residents objected so that put the mockers on that.
  - Lydney Park. We now have permission to re-map subject to agreeing access time with LP personnel. I need a copy of the file to send to potential mappers for quote.
  - Helping Hills re council permissions. No Progress.
  - Still need to get teams together for Summer survey's, less Soudley.
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**Name: Carol Stewart**

**Role: Treasurer**

Period Covered: May - August 2019

IN ROLE:

#### Financial report for 12 August

Current account - £4335.42. We have now received £430.72 for helping at the British Sprints last September. Charging for parking at events where we have incurred extra costs (e.g. for school or sports club hire, or a portaloos) has largely covered these additional costs so with the continued good turnouts for League events we are still doing well.

Deposit account: £11493.83.

BOF/SWOA Levies paid up to and including 18 July.

Outstanding FC invoices finally sorted out, but we've not yet been billed for the Knockalls event on 14 July - £150.

Our Financial Year ends at the end of August, so please let me have any outstanding expenses.

#### **Tasks in progress:**

None

#### **Tasks Planned (but not yet started):**

Annual accounts for 2018-19.

NOT IN ROLE:

#### **Tasks completed:**

Help at various events.

#### **Tasks Progressing/planned but not started:**

None

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**Name: Tom Cochrane**

**Role: Communications**

Period Covered: May - August 2019

IN ROLE:

Actions from last time:

- On website, make 'Events' clickable, rather than bring up a submenu. **Done**
- Can Facebook widget show NGOC group contents? **Done - after checking with Pat, it can show the 'page' but no longer the private group with discussions. Pat felt the maprun page was better as it was more likely to show different (non-duplicate) info.**
- Find someone to investigate Maprun T-shirts. **Not yet done - unless I manage to find someone at the Cirencester event**
- Set up pre-entry for Tewkesbury. **Done**

#### **Completed**

**In role:**

- Continued weekly emails. As ever, if there are things you'd like included, let me know.

- Website: continued updating NGOC and Maprun sites with news, event details, etc. Always looking for photos: if anyone takes any good ones at events, do send them in (or upload them to the website!)

#### **Not in role:**

- Finished Tewkesbury map, and event planning. Hopefully ready to go on 18 August.
- Set up Tewkesbury for Fabian4 (with £1 discount) as part of our experiment with pre-entry.
- Visited Cheltenham racecourse with Greg, to scout out for a Sprint event next year. Looks a great area for a Sprint - the best I've seen around here. Up to 4 accessible levels in places!
- Advised Doug on Dursley summer evening event. Great turnout (over 70), boosted by BOK crossover but good NGOC turnout too. It feels like we should be able to get 40-50 regularly to these, as long as we raise awareness: good as a next step for Maprunners wanting to try 'traditional' orienteering.

#### **Continuing**

##### **In role:**

- Weekly emails.
- Ongoing improvements to website/menu layout - may have more time to look at this after Tewkesbury.

##### **Not in role:**

- Started mapping Cheltenham racecourse, both to see how it would look, and as a test of the new ISSprOM 2019 standard for Urban/Sprint maps. Some nice additions in the standard: e.g. 'multi-level runnable area', very useful for the racecourse! But also, some changes that seem bad: the darkest green is now too light, and the sides of bridges are now too thick (same as an uncrossable wall).
- Organisation of Tewkesbury event on 18 August.

#### **Planned**

##### **Not in role:**

- Create map of Selsley Common, both for training and potentially a relay event next year. It's the 'other' common near Stroud (along with Rodborough and Minchinhampton). Not the biggest area, but some interesting old quarries, and great views too!
- Sort out venues/planners for winter maprun series, starting in October-ish. Being night-time events, they'll return to being mostly urban. Let me know if you'd like to plan one!

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**Name: Alan Brown**

**Role: Legend Editor**

Legend issued on time every three months. As usual could do with more articles other than the usual suspects (very grateful to Paul and Greg for their contributions). Could anyone let me know who I might approach? Especially for the Scottish six days. Doesn't have to be a polished report – I can turn rough notes into an article. Photos with a brief description of who it is or what is going on also very welcome."

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**Name: Ashleigh Denman**

**Role: Welfare**

Period Covered: May - August 2019

IN ROLE:

Actions from last time:

Notice has been received that the Welfare and Safeguarding Group of British Orienteering is being expanded and the role changed to meet current requirements in terms of Policy and decisions around Case Management.

Four new members of the group, to include a new Chair, will be appointed.

The role of group members is to provide advice and guidance in relation to safeguarding concerns, cases and adverse DBS disclosures. Members of the Welfare & Safeguarding Group are required to consider all the available evidence and make fair, considered, proportionate, and defensible decisions with regard to the management of a safeguarding concern.

The appointment of new members will seek to ensure that appropriate knowledge, experience and perspectives from a wide range of sectors informs and strengthens the group's discussions and decision-making process.

This is a voluntary position and no remuneration will be paid for carrying out these duties, although all reasonable expenses will be reimbursed.

British Orienteering have made details of the role and the application form available.

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**Name: Simon Denman**

**Role: Membership Secretary**

Period Covered: May 2019 – Aug 2019

IN ROLE:

**Tasks Completed**

- Fielding member queries
- Sent out updated password protected membership lists
- Organising Cirencester with Ashleigh

**Tasks Progressing**

**Tasks Planned (but not yet started)**

NOT IN ROLE:

**Tasks Completed**

**Tasks Progressing**

**Tasks Planned (but not yet started)**

Previous membership figures 10/5/19:

Category	Current	Other
Senior	129	2
Junior	34	0
Total	163	2

Current membership figures 7/8/19:

Category	Current	Other
Senior	131	3
Junior	34	0
Total	165	3

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**Name: Paul Taunton**

**Role: Mapping**

Period Covered: May 2019 - August 2019

IN ROLE:

### Tasks Completed

Minor map updates and printed maps for:

- League 6, Toadsmoor, 1 June
- Urban 2, Dursley, 12 June
- Urban 3, Gloucester, 11 July
- League 7, Knockalls, 14 July
- Map update to ISOM 2017 ready for Headless Hill event in November largely complete (minor discrepancy in geo-referencing remains to be resolved)
- Walk along paths on eastern edge of new Soudley map, to consider slight eastward extension, to allow better use of these paths by Yellow course. Feasible without excessive effort if necessary.

### Tasks Progressing

- Preparing to print maps for League 8, Tewkesbury
- Tom M has received a positive response from Lydney Park to allow survey and is progressing?
- Enquiry from Andrew Lister, Bredon School, near Tewkesbury, re mapping their grounds, 84 acres. Tom C?
- No further progress on "BOF approved printer" application, as map updates higher priority.

### Tasks Planned (but not yet started)

- Map update to ISOM 2017 needed for Minchinhampton event in November.
- Deficiencies noted in 2 wooded blocks in NW part of Mallard's Pike map – local update to be done.

**NOT IN ROLE:**

### Tasks Completed

- Controller, BOK Blast, National Event, Thornbury (Urban) Sunday 16 June 2019. Time-consuming complaint and appeal after the event, resulting from a problem with a gate (this time mapped as closed, but open on the day).

- Planner, NGOC League 7, Regional Event, Knockalls (East) Middle Race, Sunday 14 July 2019.

### **Tasks Progressing**

- Organiser, NGOC Middle Race Sat. 30 Nov. (Regional, Mallards Pike, S. Champs W/E)

### **Tasks Planned (but not yet started)**

- Need to establish another date/venue for League Event Planning training?
- Suggested some rule changes (re taping) to BOF rules group a long while back, viewed favourably, but yet to make formal submission for approval. Two experiences in Scotland suggest I need to do this!
- Controller, BOK Regional Event, Cannop Ponds, 8 Nov 2020.

### **AOB**

- Filename of minutes of last meeting says "Mar" but should be "May".

PRT - 6 Aug 2019

**Name: Shirley Robinson**

**Role: Club Captain**

Period Covered: May - August 2019

IN ROLE

Club Captain's Report for 12th August 2019

The Cotswold Way Relay went well, and I managed to give everyone a cheer or two apart from John Miklausic. It was a hot day for running so hats off to everyone who took part.

As the BOK relays were being held on the same day and I couldn't be in two different places at once, Pat kindly offered to put teams together for those. The two junior teams did particularly well and everyone seemed to enjoy themselves. Hopefully the two won't clash next year.

I was hoping to enter a team for the Wyedean Relay on 10th August but although there was plenty of interest a lot of those who would like to have run were on holiday, so I was unable to do so. If the date is more suitable then I don't think we'll have any difficulty in getting a team together next year.

**Name: Pat MacLeod**

**Role: Equipment and Development Officer**

Period Covered June-July 2019

**IN EQUIPMENT ROLE:**

### **Tasks Completed**

- None

### **Tasks in Progress**

- Investigation into cost of replacement control stakes

## Tasks Planned

None

## IN DEVELOPMENT ROLE

### Tasks Complete

Gave presentation on how to set up maprun to the WOA volunteer weekend

### Tasks in Progress

- Helping to run the summer maprun series
- Providing local maprun admin support for various clubs around UK –now supporting QO, WAOC, Devon(via QO), and various miscellaneous enquiries
- Adding maprun capability to Christchurch POC

## Tasks Planned

## NOT IN ROLE

### Tasks completed

- Helped with lots of events!
- Initial meeting with British Night Champs 2021 controller, at Cleeve Hill
- Maize maze map for this year.

### Tasks in Progress

- Maintaining the club websites – Maprun and NGOC – as well as Facebook pages and groups.
- Updating Lightning Tree Hill. Some progress, but will need to make a major effort in Aug/Sep to have a map ready for planning for January
- Reviewing various forests areas for suitability for summer and middle distance races.....Ninewells should be OK given a thorough vegetation update. Still to do Mallards North and Parkend.

## Tasks Planned

- More experimentation with maprun.
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**Name:** Hilary Nicholls

**Role:** Committee Member & Vice Captain (Committee1@ngoc.org.uk)

Period Covered: May - July 2019

## IN ROLE:

Actions from last time:

### Tasks Completed

- Shadowing at Leckhampton – no requests, with one/two shadowers available.
- Didn't offer shadowing at Toadsmoor – roads/climb
- Shadowing at Knockalls – one request, no shadowers available.
- Helped with parking at Cleeve & Knockalls.
- Facebook event circulation for: Leckhampton, MR Stonehouse, Toadsmoor,
- Dursley, Gloucester, Wotton, Cirencester
- Attended 2020 NGOC event schedule meeting.

## Tasks Progressed

- Lightning Tree Hill – verbal approval from Cinderford Council to use Steam Mills – Sun 19th Jan 2020.
- Setting up next Pete Ward Event Safety Workshop to try to include Christophe Pige, Kim Liggett, Doug Wilson, Tom Birthwright, Samuel Taunton, Ashleigh Denman. Offer out to other SWOA clubs.
- Event Safety Work attendance BOF insurance requirement. Committee/Greg: please note for future event planning it is highly unlikely that Andy Stott will have attended an ESW. Please bear this in mind when asking him to plan/organise.
- 50th Anniversary – on own – idea generation. Can move forward now I have a date.... Or do I?! 15th or 16th Aug?

## Tasks Planned/Outstanding

Lightning Tree Hill Sun 19/1/20 – chase Freedom Leisure Cinderford re using as Assembly; liaise with Clive Caffall – planner; visit LTH; catch-up with Steve Lee

(Sat 18/1/20).

- 50th Anniversary date – 15th or 16th August?
  - Controllers course: ask Clive Caffall.
  - Planners course – liaise with Pat/Paul re date, venue, advertising, who was interested before but didn't attend.
  - Shadowing – next suitable will be league events from October onwards (or junior courses at Tewkesbury?).
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**Name: Kim Liggett**

**Role: Secretary**

Period Covered: May – August 2019

## Task Completed

First Aid training course eventually booked as we were unable to attend the BOK training due to one of the conditions of the funding is that the course had to be booked by NGOC. Training day is booked with Borderland First Aid on Saturday 16<sup>th</sup> November. 6 places booked so far, another 6 places available so time to recruit more people to attend. I am waiting to hear back from Borderlands regarding what type of venue is best to book as the venue at Viney Hill that they usually book is unavailable that day.

## Task in Progress

Book venue for First Aid Training.

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