

## **Reports NGOC committee meeting Monday 9<sup>th</sup> December 2019**

**Name: Tom Mills**

**Role: Chairman**

**In Role:** Nothing to report

### **Tasks Completed:**

Contacted Mark Saunders regarding coaching for 4 advanced NGOC members. After some deliberation and a small prompt he has agreed to include them in the Welsh squad training schedule starting with Soudley on the 7<sup>th</sup> Dec. Following this will be Kenfig Burrows in January.

Contacted Andy Creber to ask if he could provide a dedicated session for the same 4 club members. After an initial positive response he is now a little hesitant. Action on myself to follow up.

Lydney Park. Asked Ian Philips to take control of the walk around survey. This in part was to help progress to fulfilling his ambition to be an event organiser. 5 members including myself undertook the work which resulted in a very positive view.

I have finally responded to the estate manager with an email that reflects my communication to the committee earlier this week. I await a reply.

Engaged Nick Nourse to map Symonds Yat North as agreed by the committee. This mapping is progressing but only as the weather allows. I anticipate it to be completed early January.

Summer surveys. No progress other than that above.

Mini Cup. Need committee decision re how to measure this trophy award to a specific junior.

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**Name: Simon Denman**

**Role: Membership Secretary**

Period Covered: Aug 2019 – Dec 2019

### **IN ROLE:**

#### **Tasks Completed**

- Fielding member queries
- Sent out updated password protected membership lists

#### **Tasks Progressing**

#### **Tasks Planned (but not yet started)**

### **NOT IN ROLE:**

#### **Tasks Completed**

#### **Tasks Progressing**

#### **Tasks Planned (but not yet started)**

Previous membership figures 7/8/19:

<b>Category</b>	<b>Current</b>	<b>Other</b>
<b>Senior</b>	131	3
<b>Junior</b>	34	0
<b>Total</b>	165	3

Current membership figures 2/12/19:

Category	Current	Other
Senior	136	3
Junior	37	0
Total	173	3

Membership figures are going up again but bear in mind that these figures include some new joiners for 2020 but not potential lapsers for 2020.

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**Name: Tom Cochrane**

**Role: Communications**

**Tasks Completed**

- Mapped Bredon School, near Tewkesbury, following their request. After discussions about the way to go, mapped it for the club (so we can hold a summer 'urban' series event there next year), and for the school to use as they wish. It's about 75 acres (A4 1:4000), with a mix of buildings, fields and some woods.
- Ongoing website updates with news/notices, plus streamlining the menus a bit.
- Weekly emails: 142 people on the 'NGOC members' list currently. We generally get 50-60% Open rate, and 15-25% Click rate. Some newly-joined members have signed up to the list, but I think there are others who haven't. Wonder what the best way is to make sure they know about it (without spamming them!) Perhaps at events, we could have a sign at registration - which could also advertise other things like the WhatsApp group, Twitter, Facebook etc.

**Tasks Ongoing**

- Weekly emails and website updates.
- Maps for two events next year: Selsley Common (for SW relay) and Cheltenham Racecourse (for UKUL sprint event).

**Tasks Planned**

- Course planning for Racecourse Sprint on 19 July: this has been accepted into the UK /urban League, and also as the SW Sprint Champs.
  - Advisor for League event at Cranham on 1 Feb.
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**Name: Shirley Robinson**

**Role: Club Captain**

We have received our invitation to enter the 2020 qualifying round of the CSC. As we are hosting the SWOA round this year I replied that we would like to enter and that this is the event that would like to run at.

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**Name: Pat MacLeod**  
**Role: Equipment and Development Officer**

Period Covered August-November 2019

#### IN EQUIPMENT ROLE:

##### **Tasks Completed**

- Purchased 90 fibreglass electric fence stakes as replacement control stakes, at £2.13 each. There will be an additional cost for Bob Teed to make a custom fitting for each stake to which the SI base plate can be screwed. However, it won't be a lot, and compared to the SI price of £14.40 per stake this is a good deal. We hope to have the stakes in use for NGOC50, if not NYD. Bob has also designed a removable plate to which a control number can be attached, but I don't propose that we bother with those. Most clubs using the standard SI stakes simply rely on the number being on the control itself. That means that we will need to relabel all SI units with a larger number and no 'please leave alone' message on top.
- Purchased a replacement deep cycle battery to power download at events. The old battery died probably sooner than it should have done, due largely to not being charged correctly. The replacement is much smaller and lighter, but has less capacity, though still easily sufficient to run a league event. When tested at Parkend running 2 laptops, splits printer and 2 results displays it only lasted 3 hours but that should suffice for most league events. For Mallards Middle Distance we used the generator. Also bought a smart charger to maintain the new battery at optimum charge, and it is now permanently connected to that when not in use.

##### **Tasks in Progress**

- Refresh of control stakes.

##### **Tasks Planned**

- Have a further clear-out of redundant kit once the replacement stakes are available. I will keep some of the old style ones, and we will continue to use those for Clear/Start/Finish etc, but most will be scrapped. I also have a lot pre-built and v large maze which I don't see being used again, so will dismantle that.

#### IN DEVELOPMENT ROLE

##### **Tasks Complete**

- Liaised with Gill Stott and Vanessa Lawson regarding establishment of a Chepstow Junior group, following a conversation at Headless Hill with a Wyedean School mum who was thinking of joining BOK as they have more juniors than us. Gill and Vanessa will hopefully get something going, and I have given Gill a LIDAR base for Poors Allotment to enable her to start mapping it.

##### **Tasks in Progress**

- Updating the maprun Gloucestershire website. Design is pretty much done, and has been reviewed by Tom Cochrane and Richard Cronin; it's now just awaiting transfer from my laptop to ngocweb.com.
- Still providing local maprun admin support for various clubs around UK – SBOC planning for a 2020 summer series, and SOC now able to go it alone, as are OROX(Exeter University OC), but now working with a N Wales fell runner to provide mapless maprun for timing and to save putting out controls.
- Adding maprun capability to Christchurch POC

##### **Tasks Planned**

#### NOT IN ROLE

##### **Tasks completed**

- Helped with lots of events!
- Lightning Tree map largely complete, but a strip along the East side of the map has not been done, as it isn't needed for NGOC50. Expecting quite a few corrections from Clive Caffall and Alice Bedwell as NGOC 50 planner/controller!
- Completed an initial walkthrough of Ninewells to assess suitability for a summer league, and found it to be practical with a map update.

##### **Tasks in Progress**

- Maintaining the club websites – Maprun and NGOC – as well as facebook pages and groups.

- Revising the overall Cheltenham urban map base to enable it to be added to the existing fully completed Pittville/North Central map.
- Creating custom map of part of the Black Mountains for a potential maprun fell race

### **Tasks Planned**

- More experimentation with maprun, in particular use of new features that enable site checking and creation of personal courses which do not need to be loaded up to the maprun web service.

**Name: Ashleigh Denman**

**Role: Welfare**

Nothing to report.

**Name: Paul Taunton**

**Role: Mapping**

Printed lots of maps.

**Name: Carol Stewart**

**Role: Treasurer**

Period Covered: August -December 2019

IN ROLE:

### Financial report for 9 December

Current account - £4976.86.

We received £200 for lending SI kit again to 'The Ex' Exmoor event, and have had mainly good turnouts at our regular events. Most of the entry income for 30.11 will be received at the end of this month from Fabian. There were fewer than 25 EODs at this event, and some 25 no-shows, mostly on Green. We've not yet had the FC invoice for the event (£200) and there are a few smaller expenses still outstanding, but overall the event will have done well. The FC amount included £50 trader fee but we decided not to ask Ultrasport to pay this as they are, sadly, closing down. They were very appreciative and I hope everyone bought lots of their bargains. Some advance payments have been made for NGOC 50 - leisure centre and toilet hire - and we also paid for a First Aid course, including hall hire, for which we should be at least in part reimbursed by BOF.

Talking of bargains, I still have a handful of earlier versions of NGOC O-kit, especially the White/Green/Magenta version before the current one, and will be offering these at very competitive rates - I'm trying to do some decluttering. We recently bought more of the current tops and still have jackets available too.

Deposit account: £11500.56, plus about £5 interest at the beginning of this month

BOF/SWOA/WNL Levies paid up to and including 20 November.

**Tasks in progress:** Donations to Purple Pen, Open Orienteering Maps and Routegadget. Pat managed to find a way to donate to Maprun.

Mince pies and mulled wine for the meeting.

**Tasks Planned (but not yet started):** Give details of treasurer's role to Alan Pucill, who has expressed interest in taking it on. He is currently treasurer of the dormant Wye club. His reservations are that he wouldn't want to take over all the registration etc side of things which I've accumulated over the years, and is a bit wary of being relatively far away for meetings etc.

Prepare prizes for the 2019 League, to be given out at the NYD event - we will give cash, as last year.

NOT IN ROLE:

**Tasks completed:** Help at various events.

**Tasks Progressing/planned but not started:** None

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**Name: Alan Brown**

**Role: Legend Editor**

Legend next edition is due January 2020. Otherwise nothing to report.

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**Name: Greg Best**

**Role: Fixtures**

Period Covered: Jun – Dec 19 (Note that this list includes the previous period, as my report was not circulated at the last meeting when I was away)

**IN ROLE:**

**Tasks Completed**

- Organised permissions for various events that have taken place lately (Knockalls, Painswick, Headless Hill, Minchinhampton, Parkend, Mallards Pike, Soudley Ponds, Woodchester)
- Recruited event officials for new/re-scheduled events (Soudley, middle distance at Mallards, British Nights, Compass Sport Cup, 50<sup>th</sup> Birthday weekend).
- Met with Cheltenham Racecourse events manager, and have agreed we will hold a sprint event there next July. Agreed cost is £1000+vat, although this will rise a little due to requesting a 5<sup>th</sup> hour there. Entry fees will have to be set to cover this. Carried out a recce of the course/buildings with Tom C on 5/7. Tom, who is our sprint guru, is working on the map and coming up with cunning ways to represent the multiple levels!
- Attended the Fixtures sub-committee meeting on 14/7. This resulted in a full weekend fixture schedule
- Registered 2020 fixtures with BOF and requested upgrade to Regional of certain events with SWOA Fixtures Secretary.
- Contacted Painswick Rococo gardens to ask if there was any chance of us using their car park for events. Happily, this was agreed at the cost of £2 per car and was used the first time for the middle distance league event in October.
- Following the submission of nine stage 1 event applications to the FC, most of these now have outline approval. A couple of very positive things came out of this.
- **Firstly, night events are now permitted again in the FoD on Saturday nights. Secondly, they have approved parking on tracks for the 2 events where I requested this – Soudley and Headless Hill.** These were events where other parking possibilities were difficult to find.
- Requested and received SEOUL status for Stroud town urban league event

- Met with landowner to request permission to cross field we used to cross at Cranham. Access given and will be used for CSC event.
- Liaised with and arranged permission for external clubs, CUOC and SWJS training days at Blakeney in December.
- Met with Tom M to discuss birthday social event in August.
- Visited Cranham cricket ground and met with the groundsman for a “test drive” in the car during a very wet spell to check whether parking will work there for next February’s event. No problem found, despite us cancelling an event there on the day 3 years ago for not being able to access cricket ground.

### **Tasks Progressing**

- Various other event permissions for 2020 on-going.
- Recruitment of event officials for 2020 – most now done, but still a couple of planners and controllers needed
- Providing assistance where needed to event officials
- Liaising with BOK for their BOK Trot event at Coopers/Cranham next February
- Re-scheduling Sheepscombe league event after permission declined for March. It will swap with Rodborough event.

### **Tasks Planned**

- Various event permissions on-going, as usual.
- Try and persuade some more people to become controllers to ease the burden.

### **NOT IN ROLE:**

#### **Tasks Completed**

- Planned/organised the Toadsmoor event.
- Extension of the Cranham map to include Barrow Wake and The Peak
- Helped with recce of Lydney Park

#### **Tasks Progressing**

- Organising and controlling Racecourse event, in partnership with Tom C. Requested and given SW Sprint Champs, and UKUL status. This should help to ensure a good turnout and cover the high access cost.
- Organising Benhall Maprun
- Planning Barrow Wake league event

#### **Tasks Planned**

- New map of Cheltenham town centre. And plan/organise the event there
- Some updates to Cranham map ahead of 2 events there in Feb and March.
- The annual update of Cleeve Hill map when they finish the winter gorse-cutting

**Name: Kim Liggett**

**Role: Secretary**

Attended first aid training course on 16<sup>th</sup> November at Highnam Community Centre together with 7 other ngoc members. The full day course was run by Martin from Borderlands First Aid.

Certificates have been awarded for Outdoor First Aid Emergency Action and is valid for 3 years.

Helped out at Mallards Pike event.

Wrote an article about the first aid course for BOF and also for Legend.

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