

## **REPORTS: COMMITTEE MEETING 9th MARCH 2020**

**NAME: Tom Mills**

**Role: Chairman**

In Role:

Forestry Commission/ SWOA. Two months ago I was copied in on an email from the SWOA chairman/chair-person regarding an urgent need to challenge the Forestry Commission on planned access restrictions. Without going into the detail of a dozen or so emails and several phone conversations it was pretty much a case of Deja Vu with one particular conversation almost word for word the introduction to our emergency meeting of 2 years ago. The difference this time being the reason/rational for the restrictions i.e. 2 years ago it was an insurance issue and today it is various issues. Bryan Smith of Devon O took up the responsibility to follow this through and approached the challenge with a very level and considered thought process, in other words, similar to the way we have approached the F.C. historically. Given that this was concerned with access and therefor permissions, Greg kindly picked up the requirement for someone to attend the meeting with the F.C. accompanied by Peter Hart BOF, Bryan Smith and Jo Foster.

**ACTION;** Greg to update committee

Chairman's Challenge 2020. Finding somewhere to hold an event and a social where both are conveniently located side by side has proved difficult. It would be nice to use a recently mapped area but even if not choices are pretty slim. The things that eliminate many options can be seen in the requirements. 1. Large car park. 2. Social hall/venue adjacent to car park i.e. people are already there. 3. Access to Forest. 4. Suitable for all ages.

One of the benefits of a fresh area is that it might attract more people. If the club are investing in the costs of a social then this will help in ensuring we get the best return on the investment. I have looked at several places e.g. camp site, industrial park etc to no avail. One possibility subject to numbers is Dean Heritage Centre Soudley. With some double parking we could get, *at a guess* about 60 cars in there.

As it will be a score event one very practical option and one I am keen on would be to **bus competitors** to a location using a large parking facility with a social venue. One of these I have identified but it needs the committee to agree to the bus transport principle before I proceed to investigate more.

**ACTION;** Committee.

Out of Role:

BOKTrot. Controlling BOKTrot at Black Down in April. This is proving more difficult than expected. The weather has put the mockers on getting up there for several of the scheduled days and hospital appointments have managed to sabotage the rest. Made my third visit last week and now ready to tag check assuming no more unpredictable issues.

Lydney Park.

The Savills manager Robert Frankton has left and all central communication is going through Gail MCKernon. Nick Nourse has started mapping and ensuring that he has the agreement of the forester and gamekeeper. Once again due to the weather there mapping has been very intermittent.

MLS. Tom C. has kindly kept members up to date with MLS fixtures should any wish to attend. My name acts as a contact point for anybody interested and car sharing options

White courses. Two families have asked me about whether the club would put on White courses. This is a question for the committee. My view is that given that the numbers will be small it might be an overhead too far for the planner and results team. One option could be to offer an old style punch card, master map system where the interested family(s) stick the course out themselves, have a start and finish clock self-monitored on a trust basis and undertake the card check OR some variation on this theme. I have some old cards.

**NAME: Carol Stewart**

**ROLE: Treasurer**

Period Covered: December 2019 - March 2020

IN ROLE:

Financial report for 9 March

Current account - £4879.95 (plus most of Fabian4 income for NGOC50).

Middle event 30.11 (S Champs weekend): Income - £2740.05; Expenditure - £1052.42; Surplus - £1687.63.

NGOC50 weekend - Interim figures as I don't yet have the final Fabian4 income to hand and we have not yet been billed by the FC (£650 for the two days, according to the permissions, but as they have just asked for the participation figures this may change). Income already received (early Fabian return and EOD, plus the Inter-services contribution): £2135.85. Expenses so far: £5320.21, including the full cost of the ground protection matting (£1120.79). There are still a few helper refunds outstanding but overall we should be more than covered by the remaining Fabian4 income. The plan is to offset some of the cost of the matting by hiring it out to other clubs. We have had thanks from both the Campsite (Day 1 Assembly and parking) and Cinderford Town Football Club (Day 2 parking).

We have received £244 from BOF for the First Aid course.

So far pre-entry for League events hasn't produced very many entries in advance - Greg may be right that the £1 saving isn't a strong enough incentive, but we'll keep an eye on numbers and review the scheme after the first 6 events.

Deposit account: £11506.29, plus about £5 interest due at the beginning of March.

BOF/SWOA/WNL Levies paid up to the end of January (should be end of February by the time of the meeting). .

**Tasks in progress:** Donations made to Purple Pen, Open Orienteering Maps and Maprun. Not yet succeeded in contacting Routegadget.

Job description (at least the treasurer bit!) for Alan Pucill as potential replacement treasurer.

Kit bargains list for next Legend.

**Tasks Planned (but not yet started):** None

NOT IN ROLE:

**Tasks completed:** Help at various events.

**Tasks Progressing/planned but not started:** None

**NAME: Shirley Robinson**

**ROLE: Club Captain's Report for March 2020**

Entries for the Compass Sport Cup Qualifying Round have been sent off. We have a total of 47 runners which is very similar to last year. Unfortunately we have no one in the M18 – category. Three teams have been entered into the British Championship Relays – Men's Short, Women's Short and an Ad Hoc team. Last year we had none so it's good that people will be representing NGOC again this time.

I had 4 people interested in running the JK relays but a couple have changed their minds so not enough for a team at the moment unfortunately.

We have a full team plus one extra for the Cotswold Way Relay in the summer. Someone or another normally drops out so hopefully everyone who wants to run will be able to.

I contacted all the juniors to ask if they would be interested in running in the Yvette Baker Trophy Qualifying Round on 29<sup>th</sup> March but we didn't get enough people to make it worthwhile. There is no actual minimum but the event details suggest that a viable team is 9 people whereas I had 5 positive replies one of which wasn't that desperate to run but would have done so to make up a team. We should probably all be encouraging our juniors ready for next year.

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**NAME: Tom Cochrane,**

**ROLE: Communications.**

### **In Role, Ongoing**

- Weekly emails. Currently 150 recipients (up from 142 in December). Some churn as members lapsed/joined over the new year; a few existing members have also signed up to the list, based on Simon's prompting I expect.
- Website updates.
- Taking photos (during this period, the NGOC50 and Cranham events)

### **Not in Role, Tasks Completed**

- Advisor for Cranham League event. This was all arranged a bit last-minute! But it seemed to go pretty well.
- Finished Bredon School map and sent it to the school: they seem happy with it and have used it for their activities. Have arranged to use the school for an event on Friday 8 May (bank holiday).

### **Tasks Ongoing**

Cheltenham racecourse map and course planning. Map is mostly done; a lot depends on which areas we're allowed to use. Greg is on the case.

Selsley Common map. There was a gap in the EA LiDAR data, but filled this in with Cranham History Society's data. Still some vegetation mapping to finish, but should be complete soon.

Collating old NGOC maps:

- BO offered to look in their archives for clubs turning 50. Sent in a query about old maps - they don't have much on NGOC, but they sent JK74 maps of the FoD.
- Scanned in all the NGOC maps from the NGOC archive.
- Got some maps from Bob Teed and Ian Phillips - Ian might have more.

- Discovered that the British Library have an Orienteering map collection. Popped in to the Maps Reading Room to see if they had any further NGOC maps. Unfortunately they couldn't remember anyone having looked at the Orienteering map collection, so it was a bit of a convoluted process to find out how to request them! Using their indexing spreadsheet I found the IDs of about 20 maps, but will have to return to take a look.
- Arranged the FoD maps into an interactive timeline: hope to do similar for all the maps.

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**NAME: Hilary Nicholls**

**ROLE: Committee Member & Vice Captain** (Committee1@ngoc.org.uk)

Period Covered: Dec19-Feb20

Tasks Completed

- NGOC50 January Birthday Weekend – Sunday Long Lightning Tree – Asst Organiser to Pat MacLeod.
- Set up Event Safety Workshop Jan20 (Gloucester Services South).
- Shadowing: Cranham – no availability or interest; Lightmoor – availability but no interest.
- Facebook event circulation for but not limited to: Cranham, Lightmoor.
- Helped at NYD Bixslade, Knockalls, Lightmoor.

Tasks Progressed

- Club photo – at Minchinhampton.

Tasks Planned/Outstanding

- Shadowing: inc Minchinhampton ->
- Facebook Circulation: inc Minchinhampton ->
- Set up Event Safety Workshop for Anders J. Local Chepstow one for AS & DA being set up by Pete himself.
- Maprun t-shirts/tops & 50<sup>th</sup> Anniversary ones.
- Planners course – liaise with Pat/Paul re date, venue, advertising, who was interested before but didn't attend. I can't remember if this is still required?

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**NAME: Alan Brown**

**ROLE: Legend Editor**

Next edition due in April.

Legend has won a Compass Sport newsletter award for the fifth time and has now had awards in 2008, 2013, 2014, 2017, 2019.

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**NAME: Greg Best**

**ROLE: Fixtures**

Period Covered: Dec 19 – Feb 20

**IN ROLE:**

Tasks Completed

- Arranged access permissions for various events that have taken place lately (Bixslade, NGOC50, Kidnalls, Cranham, Lightmoor and Minchinhampton)
- Recruitment of organisers, planners and controllers now complete for 2020 events

- Swapped Minchinhampton and Sheepscombe league events due to access restrictions
- Apologised to the FC on behalf of the club, after they complained that we had advertised on the web “free” overflow parking, across the road from Mallards Pike public car park. Note: we have to be careful what we publish on the web – surprisingly, they do look!
- Arranged extra permissions for birthday weekend – overflow parking and track driving
- Offered to contribute to the cost of upgrading the access track at Cranham Cricket Club. They were grateful for the offer and now awaiting their decision on this.
- Attended meeting on Cleeve Hill with the Conservators in preparation for next year’s British Nights.
- Attended a meeting arranged by SWOA with the Forestry Commission to discuss their new Permission’s Policy. Some promising improvements to the policy may come out of this, but currently on-going. Another meeting is likely to follow in late spring.

### **Tasks Progressing**

- Various other event permissions for 2020 on-going.
- Liaising with BOK for their BOK Trot event at Coopers/Cranham next February
- 5 people have agreed to take the controllers course later this year, to help share the controlling burden. Clive Caffall will lead the course.
- Visited Cheltenham Racecourse with Tom C for further map surveying. The Racecourse has now substantially upped the access fee to £1800+vat. This follows our request to access some indoor areas and an increased time period. However, Tom and I still feel that we can cover this cost if we charge the normal going rate for such events and with the attendance we expect for this event, given UKUL and SW Sprint Champs status.

### **Tasks Planned**

- Various event permissions on-going, as usual.
- To ask Huntley Estate whether we can map and use Newent Woods for an event
- To contact the 2 St Edwards schools in Cheltenham, to request access to their grounds for summer urban events.

### **NOT IN ROLE:**

#### **Tasks Completed**

- Organised Benhall Maprun
- Completed Cranham map extension into Barrow Wake.
- Acted as Organiser for Tom B’s Cranham event
- Some updates to Cranham map ahead of 3 events there in Feb, March and April.

### **Tasks Progressing**

- Organising and controlling Racecourse event, in partnership with Tom C. Requested and given SW Sprint Champs, and UKUL status. This should help to ensure a good turnout and cover the high access cost.
- Organising Barrow Wake league event
- New map of Cheltenham town centre. And plan/organise the event there
- Organising/Controlling Racecourse sprint event

### **Tasks Planned**

- The annual update of Cleeve Hill map now that they have finished this winter’s gorse-cutting.

**NAME: Ashleigh Denman**  
**ROLE: Welfare**

British Orienteering has recently sent out the following safeguarding information for us to be aware of:

### **Safeguarding**

British Orienteering has a responsibility to safeguard, protect and promote the welfare of children and young people. Everyone has a role to play in keeping others safe

The Child Protection & Sport Unit (CPSU) and the NSPCC have developed a wide range of support material for clubs and lead safeguarding officers.

### **Safer Internet Day, 11 February 2020**

No matter if you are involved in sport or not we all recognise the need to promote the safe, responsible and positive use of digital technology for children and young people.

For more information please visit the [CPSU website](#) for further information including educational resources.

### **Resources**

The CPSU has an excellent range of free resources for clubs – if you would wish to review them please visit the [CPSU resource library](#).

### **Podcasts**

**The basics of safeguarding** - in this podcast they discuss what safeguards sports clubs and organisations should have in place to create a safe environment for all children and young people. You can listen to all of the podcasts by visiting **CPSU's website**.

### **British Orienteering Safeguarding Email Address**

British Orienteering has a safeguarding email address to facilitate the reporting of potential safeguarding concerns. This email allows individuals to report safeguarding concerns directly to the Lead Safeguarding Officer. Reports could include any concerns about the welfare of children either within orienteering or outside of orienteering and any concerns over adult behaviour related to the welfare of children, including those away from the sport that involves members or participants. Please could you ensure that all your club members are aware of the email address and where possible that it is publicised at events?

The British Orienteering safeguarding email address is [safeguarding@britishorienteering.org.uk](mailto:safeguarding@britishorienteering.org.uk).

**Alternatively, if you have concerns or wish to report an incident please call the Lead Safeguarding Officer direct on 07384 462432**

**Name: Simon Denman**  
**Role: Membership Secretary**  
Period Covered: Dec 2019 – Mar 2020

**IN ROLE:**

**Tasks Completed**

- Fielding member queries
- Repaired membership figures sheet following BOF format change.
- Sent out updated password protected membership lists
- Sent out reminder to members not on Mailchimp

**Tasks Progressing**

**Tasks Planned (but not yet started)**

**NOT IN ROLE:**

**Tasks Completed**

**Tasks Progressing**

**Tasks Planned (but not yet started)**

Previous membership figures 2/12/19:

Category	Current	Other
Senior	136	3
Junior	37	0
Total	173	3

Current membership figures 27/2/20:

Category	Current	Other
Senior	123	3
Junior	32	0
Total	155	3

With the start of 2020 we have lost some long standing members of the club including Lin and Gaye Callard and Frances Alexander. Also the Grace family have other commitments which are taking them away from O at the moment.

Perhaps others are able to shed light on former members on the 'lapsed' worksheet of the membership.xlsx workbook that are not covered on the 'retired' worksheet (this lists reasons given by all members who did respond).

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**NAME: Pat MacLeod**  
**ROLE: Equipment and Development Officer**  
Period Covered Dec 2019-March 2202

**IN EQUIPMENT ROLE:**

**Tasks Completed**

- Reworked all the new stakes following work by Bob Teed to set them up so as to be able to attach the control base plate. Superb and very quick job by Bob, with much discomfort thanks to splintering fibreglass.
- Various miscellaneous small purchases of first aid and general equipment

- Purchased 80 run meters of soft ground stabilisation mesh (ie 40 m of dual tracking) to enable parking access for NGOC 50 day 1, at a cost of about £1100. It worked quite well, and can be reused whenever the ground is slippery but fairly firm; it will probably sink if the ground is too soft. I have told SWOA and other clubs about it, and hopefully we'll be able to recoup some of the cost by hiring it to other clubs.

#### **Tasks in Progress**

- Disposal of old control stakes. I will keep perhaps 20, for miscellaneous and school use, but propose to throw the rest away unless anyone can come up with an alternative proposal.
- Kit for the CompassSport Cup heat. We will need the Scouts/Guides mess tents, but some other event specific stuff, but most of it is either readily available (free – the tents live in my garage and are no longer used by their owners), or easy to acquire.

#### **Tasks Planned**

- Further kit clearouts. We have a lot of kit that never gets used, and I need to start to dispose of it, to free up space, and make kit storage more manageable. Unfortunately a lot of it has little alternative use, and will probably have to go to landfill.
- Khyam, the suppliers of the club tents, appear to have ceased trading, or rather their agents in UK have, with none seemingly replacing them, so getting spares will be very difficult or impossible, and we will need at some point to think about how to replace the club tents. For the time being they are surviving with some poles damaged, but it won't be long before they, too will need replacing.

#### **IN DEVELOPMENT ROLE**

##### **Tasks Complete**

- Not much happening, though Gill Stott is still working with Lakers School.
- The maprun website has been completely redesigned and works well, though takes quite a lot of work to maintain.

##### **Tasks in Progress**

- Still providing local maprun admin support for various clubs around UK

##### **Tasks Planned**

- None

#### **NOT IN ROLE**

##### **Tasks completed**

- Helped with lots of events!
- Planned NGOC50 day 1, and mentored day 1 and day 2 organisers, who both did excellent jobs.

##### **Tasks in Progress**

- Maintaining the club websites – Maprun and NGOC – as well as facebook pages and groups.
- Updating Ninewells map
- Creating and updating maprun maps
- Preparations for British Night Orienteering Champs 2021 – 20 Feb 2021, Cleeve Hill. First meeting held with Cleeve Conservators, the Golf Club, and Controller (Michael Chopping, from East Anglia)

##### **Tasks Planned**

- Creating maprun courses of some Beat the Trail courses, and the Mallards jogging trails, to try and attract more runners. Awaiting response from FC on a meeting to agree the latter.
- Supporting Andy Creber's South Wales Mountain Trial, with kit and computing effort. SWMT is a one day mountain orienteering event for experienced hill runners, though this year there is a short course suitable for novice hill runners, provided they are properly equipped.



**NAME: Paul Taunton**  
**ROLE: Mapping**

Brief report: Organised/planned League 2 and now helping with League 3.  
Printed lots of maps.

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**NAME: Kim Liggett**  
**ROLE: Secretary**

Brief report: Volunteered at 2 events as first aider.

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