

NGOC Committee Meeting

Monday 22nd November 2021 – 7pm (by Zoom during COVID-19)

Agenda

1. Apologies: Greg Best, Judith Taylor
2. Minutes of previous meeting
3. Matters arising (excluding those items to be discussed in detail, as listed below)
4. Reports (Treasurer, Fixtures, JIRCs)
5. SWOA October meeting report (Chair): -
 - a. No change to SWOA levy for next year
 - b. Forestry England (FE) permissions
 - c. SWOA fixture policy
6. Agreement of statement detailing authorised payment limits from NGOC accounts (action from AGM for Treasurer)
 - a. Agreement sought to maintain current position as outlined below: -
 - i. Signatories to the NGOC bank accounts are Chairman, Secretary and Treasurer. For online banking the primary user is the Treasurer, and the secondary user is the Secretary. The primary and secondary users can act independently.
 - ii. NGOC internal governance allows payments of up to £500 to be made by one permitted signatory, payments between £500 - £1000 require approval of a second signatory and any amounts above £1000 shall be referred to the Executive Committee.
 - b. Notes
 - i. In practice, in the last couple of years the only payments over £1000 were three payments to Carol to reimburse her for payments made through her personal account, and the payment to the Jockey Club for Cheltenham Racecourse (since refunded). The individual transactions making up Carol's reimbursements were all below £1000.
 - ii. Four payments between £500 and £1000 were to the Huntley Estate, BML for printer paper and Nick Nourse for mapping (twice).
 - iii. Levies are not usually over £500. I pay them individually whereas Carol would pay several in one transaction. At £1.50 per entrant, we'd have to have over 333 at an event to hit £500.
 - iv. We could set the limits lower if required, though on the new mandate, for cheques I have set £500 as the limit for a single signature. This doesn't affect the online payments.
7. Agreement of events entry fees 2022 (action from AGM for all)
8. Incentives and rewards for event volunteers. Proposal from Kev B: -
 - a. for 50% "helper's discount"
 - b. Add a field to Fabian4 entry form to ask if entrant will also volunteer
9. Junior Inter-Regional Championships (JIRCs): opportunity to partner with BOK to put on one day of the JIRCs in September 2024. See JIRCs report for details. (Chair)
10. Compass Sport Cup round venue agreement
11. Responses to Tom C's message re event formats

- a. Linear Mapruns? (Andy Monro)
- 12. Training and coaching
 - a. Training to step up from Mapruns to League events? (Karl Gwilliam)
 - b. Coaching for juniors, and adult beginners
- 13. Support for NGOC members of BOF Talent Squad South - Reuben and Rose (Ian P)
- 14. For information only: Army Engagement Briefing – Gary Wakerley attending
- 15. Orienteering Foundation review of NGOC website.
- 16. AOB
- 17. Date of next meeting