

NGOC Committee Meeting
Monday 5th December 2022 – 7pm at Down Hatherley
Agenda

1. Apologies: Alan Brown, Ian Prowse, Suzanne Harding
2. For the record:
 - Condolences to Bob Teed following the recent loss of his wife Dorothy.
 - Best wishes to John Miklausic for a speedy recovery from his recent serious accident.
3. Approval of minutes of previous meeting (by Zoom) on 15 August 2022.
4. Matters arising from previous meeting (*Please can we try to keep this section to recording actions as "completed/outstanding" and, if necessary, discuss the details later in Section 4 - Reports*):
 - a. Venue to replace Lydney Park, programmed for Regional Event April 2023, area lost: **ACTION STATUS?:** Greg to consider alternative location & propose for committee agreement.
 - b. SWOA Meeting: **ACTION CLOSED:** Paul to request SWOA assistance with Adult Elite coaching.
 - c. Volunteer recognition:
 - i. NGOC technical top for volunteers **ACTION OUTSTANDING:** Tom C. to approach Tom B. again.
 - ii. Feedback to BOF on their reported lack of recognition for those involved in JK. **ACTION OUTSTANDING:** Paul to draft.
 - d. Support for Juniors: **ACTION CLOSED:** Alan to arrange payment of agreed sums to the parents of each junior selected for the training camp.
 - e. Treasurer's Report: **ACTION CLOSED:** Alan to ask Roger Evans to audit NGOC accounts again.
 - f. Equipment Officer's Report:
 - i. **ACTION CLOSED:** Pat to complete equipment inventory for the insurance renewal and advise Alan of the sum to be insured.
 - ii. **ACTION CLOSED:** Pat/Paul to replace the broken control post at Highmeadow POC.
 - g. Family split starts: **ACTION STATUS?:** Future event details should include the agreed standard paragraph.
 - h. First Aid course: **ACTION CLOSED:** Rhiannon to ask Kim for the details of providers and arrange a First Aid course.
 - i. Committee succession: Following the AGM there remain two vacancies on the committee. **ACTION OUTSTANDING:** Committee to think about likely candidates to approach about the two roles which remain vacant **Development Officer** and **Club Coach**.
 - j. Frequency of events: **ACTION CLOSED:** consider reducing the number of events in summer 2023.
5. Reports Received:
 - a. Chair
 - b. Treasurer
 - c. Newsletter
 - d. Mapping [see also Agenda item 6.d]
 - e. Fixtures/Permissions [see also Agenda items 6.e, 6.f, and 6.g]
 - f. Communications [see also Agenda item 6.h]
 - g. Equipment [see also Agenda item 6.d] [see also Agenda item 6.i]

h. Membership

6. Schools/Junior Development: ***Must not be forgotten even though the post is currently vacant.***

- a. E-mail enquiry to Paul from Steve Harris (NGOC member) of Forest View School, Cinderford, re minor updates of (Bob's) school map and helping put on events there next year, dates flexible. Contact details available from Chair/Secretary
- b. E-mail enquiry to Alan Pucill from Cheryl Stennett of Gloucestershire School Games Network, re two schools' events planned for next year at Robinswood Hill: spring event Wed 15th March and summer event Tue 18th July. Contact details available from Chair/Secretary. Looking for help, similar to previous years.
- c. E-mail enquiry to Rhiannon from James Askew, thinking about his family joining NGOC and asking about opportunities the club offers to help juniors improve.
- d. Vanessa Lawson has been in discussion with Chepstow Harriers and Andy Creber re trying to put something on at Piercefield Park, Chepstow, but some concerns re permissions and objections by grazier.
- e. **For info:** Kerina Lake has been funded as SBOC Development Officer 1.5 days a week, £8,000 p.a.: <https://www.orienteeringfoundation.org.uk/sboc-club-development-officer-report>
Kerina is earning her keep – the SBOC website currently shows 12 events/activities between now and next April - she is the contact for 11 of them!

7. Decisions Required (for discussion here, unless already covered in discussion of reports, Section 4):

- a. Format of Gloucester City Sprint, Local Event, 13 May 23. **Decision:** planner's proposal is two 15min EWT runs (*closer to usual Sprint Guidelines, but interval between the two runs up to competitor, not a set time*) NOT the 30min EWT "Long Sprint" we used at Dean Close School last year? **See Chair's thoughts on this item for additional information.**
- b. Terry Bradstock Trophy. **Decisions:** (i) which events will count in 2023; and (ii) do we stick with the current calculation method, or adopt something new/simpler? **See Chair's thoughts on this item for additional information.**
- c. Cash payment from BOF for our JK day, earned by those who helped, not by the club as a whole. **Decisions:** (i) Is it appropriate to reimburse the entry fees of those who ran and helped? (ii) If so, should the payment be reduced by the sum of £5 already paid (by food/kit voucher) to helpers on the day? (iii) Should those who helped, but did not run, receive the same payment as those who ran?
- d. Mapping: **Decisions:** (i) Is now the time to replace the printer? (ii) Question about the gauge of the pretext paper.
- e. Fixtures: **Decision:** Does the committee support involvement in Croeso 2024, in South Wales, planned for Saturday 21 July 2024 through to 27 July 2024. If so we will need (qualified) officials at an early stage!
- f. Fixtures: Junior Inter Regional Champs (JIRCS) **soon after Croeso:** 28/29 September 2024. **Has this been discussed?** It's pencilled in the on-line SWOA event planner as a joint BOK/NGOC event, venue shown as t.b.a. Tom M. was talking to David Hanstock of BOK re possible use of Cirencester Park for an event. Alan B. was going there for a look round. Thoughts? **Note:** I have been in e-mail contact with Elaine Milsom at The Estate Office, Badminton, South Gloucestershire, GL9 1DD (about an unrelated matter). Contact details available from the Chair/Secretary
- g. Fixtures: **Decision:** Does the club want to host the Harvester Relays 29 June 2025?
- h. Communications: **Decision:** Mailchimp account users. There have been some committee changes recently, and we'd like to change the set of people who can send emails. How do

we want to deal with this? The pricing for Mailchimp has changed, so we can no longer add new 'senders' with individual access to the account. We could:

- i. Remain with a free account, but share the login details of an existing sender with new senders.
 - ii. Transfer to a paid account. \$11 per month would allow three different logins - that's approximately the number of people who use it currently, but we wouldn't be making use of any of the other features we were paying for. We'd also have to clean up the user list and decide on the 3 users.
 - iii. Switch to a different provider. It seems that other providers' free offerings may also be limited nowadays.
- i. Equipment: In view of the current failure rate of SI boxes it is necessary to buy more soon. **Decision:** How many BS9 boxes should we buy? We need perhaps 20 now to maintain an adequate stock. We have cash in the bank to buy more if we wish. If inflation is high for everything including electronics we should buy more now, (*perhaps 40?*) but if the price of electronics generally is expected to fall should we buy just what we need now?
- j. Training for event Organisers and Planners: **Decision:** Need a volunteer to take on preparation of list of suggested dates and locations, canvassing interest around the club and booking. Paul happy to deliver Planner section of training. Should this be registered as an "Activity"?

8. Name of data controller for NGOC membership list and event entries (Tom C).

9. AOB

10. Date of next meeting