

## NGOC Committee Meeting

**Monday 15<sup>th</sup> August 2022 – 7pm (by Zoom)**

Present: Paul Taunton (Chair), Alan Pucill, Ian Phillips, Judith Taylor, Pat MacLeod, Rhiannon Fadeyibi, Shirley Robinson, Tom Cochrane. Greg Best joined meeting at item 7.

1. Apologies: Alan Brown, John Fallows, Kevin Brooker, Simon Denman
2. Minutes of previous meeting - Accepted
3. Matters arising: -
  - a. Quote for remapping remainder of Lydney Park area. Quote obtained and accepted by committee. Ian has contacted Lydney Park Estate (LPE) and is waiting for the estate manager to return from leave to progress. As the club wants the area mapped for an event in April 2023, the committee recommends having an alternative venue ready in case permission is not secured in time.

**ACTION: Greg to consider possible alternative venues and propose to committee (by e-mail) for agreement.**

- b. Club O-tops. 55 tops ordered and due early September.

**ACTION CLOSED.**

- c. Club response to feedback from Ledbury event. John Fallows has provided a formal response.

**ACTION CLOSED.**

- d. SWOA Meeting. Paul to feed into SWOA: -

- i. Request to SWOA to assist with Adult Elite coaching.

**ACTION REMAINS OPEN.**

- ii. NGOC position on grants to clubs for professional mapping costs. Paul provided NGOC position. After discussion, SWOA have decided that grants towards professional mapping will be considered if supported by a detailed written proposal.

**ACTION CLOSED.**

- e. Volunteer recognition: -

- i. Design of technical top to be awarded in-year to those volunteers who make a significant contribution. Initial design has been produced. Now needs final design and to be sent to the printer. Tom Cochrane agreed to approach Tom Birthwright again.

**ACTION REMAINS OPEN**

- ii. Paul to draft feedback to BOF on their reported lack of recognition for those involved in JK.

**ACTION REMAINS OPEN.**

- f. Support for Juniors. **See agenda item 5.**

- g. Organiser for Dean Close school event on 20<sup>th</sup> August - Samuel Taunton has agreed to do this.

**ACTION CLOSED.**

4. Reports (Treasurer, Equipment & Development Officer)

- a. **Treasurer's Report:**

- i. Please submit outstanding expense claims by 31<sup>st</sup> August (end of financial year).

**ACTION: ALL CONCERNED**

- ii. Proposal to ask Roger Evans to audit NGOC accounts again – agreed.

**ACTION: Alan to ask Roger Evans to audit NGOC accounts again**

- b. Equipment & Development Officer Report
  - i. Noted that Pat is conducting an equipment inventory for the insurance renewal and **will liaise with Alan to determine the sum insured.**
  - ii. The broken control post at Highmeadows Permanent Orienteering Course (POC) will need to be replaced by the end of the month. It is expected to be completed in the next two weeks. **Paul offered to help.**
- 5. Support for Juniors.
  - a. Costed quotes have been received for the juniors who have been selected to attend either JROS Czech camp or Lagganlia. The club is happy to support our talented younger members to develop in their sport. The committee agreed to subsidise 25% of the costs for each junior.

**ACTION: Alan to arrange payment of 25% of the costs to the parents of each junior selected for the training camp.**

- 6. Family split starts.
  - a. Currently a 90-minute start window. Proposed that the club offers split-starts to encourage more families to participate in the sport. This will mean extending the start window. The club agreed to offer split-starts providing that: -
    - i. The club receives reasonable notice that split-starts are required
    - ii. Only earlier starts are offered, not later starts
    - iii. Participants arrive on time
    - iv. The person on the shorter course goes out first
  - b. **Future event details should add a paragraph stating the above as standard.**
- 7. First Aid course.
  - a. A First Aid course needs to be run before the end of the year as the certification expires for the majority of NGOC First Aiders in early January 2023.
  - b. Kim Liggett arranged the previous First Aid course.

**ACTION: Rhiannon to ask Kim for the details of arranging a First Aid course**

- 8. Committee succession.
  - a. Ian Prowse has agreed to take on volunteer co-ordinator
  - b. Peter Ward has agreed to take on membership secretary
  - c. Still need someone to take on Club Captain.

**ACTION: Committee to think about likely candidates to approach about the role.**

- 9. AOB
  - a. 2023 Coaching Conference. For the awareness of members; the provisional date for the 2023 coaching conference is 14<sup>th</sup> to 15<sup>th</sup> January 2023. This will be an in-person event. Full details are on [www.britishorienteering.org.uk/coachingconference2023](http://www.britishorienteering.org.uk/coachingconference2023)
  - b. Notice of First Aid provider of concern. Organisers of NGOC club events considering sourcing an external company for first aid support should speak to the Chair (Paul Taunton) for advice.

- c. Pat advised that attendances at recent events and entries for forthcoming events during the summer holiday period have been low. He questioned whether we are holding too many events during the school holiday period.

**ACTION: Greg (and if necessary, fixtures sub-committee) to consider reducing the number of events in July/August 2023.**

10. Date of Next Meeting

- a. It was decided that the next meeting would be held after the AGM. **Paul and Rhiannon to determine the date of the next AGM**, after which the date of the next committee meeting can be decided.