

NGOC Committee Meeting

Monday 5th December 2022 – 7pm at Down Hatherley Village Hall

Present: Paul Taunton (Chair), Alan Pucill, Ginny Hudson, Greg Best, Ian Phillips, John Fallows, Judith Taylor, Pat MacLeod, Rhiannon Fadeyibi, Tom Cochrane

1. Apologies: Alan Brown, Ian Prowse, Steve Lee, Suzanne Harding
2. The committee on behalf of the club sends
 - a. Condolences to Bob Teed following the recent loss of his wife Dorothy.
 - b. Best wishes to John Miklausic for a speedy recovery from his recent serious accident.

Precautions that could be taken by lone runners in the forest were discussed. The club runs a WhatsApp group where members can post where they are going when out running if they wish. Please contact Paul Horsfall (Group Admin) if you would like to join the group.

3. Minutes of previous meeting - Accepted
4. Matters arising: -
 - a. Venue to replace Lydney Park, programmed for Regional Event April 2023: Newent Woods East agreed as replacement venue. **ACTION CLOSED**
 - b. SWOA Meeting: Paul to request SWOA assistance with Adult Elite coaching. **ACTION CLOSED**
 - c. Volunteer recognition:
 - i. NGOC technical top for volunteers: Tom B has completed a design which now needs to be printed onto T-shirts.

ACTION: Pat to arrange transfer of the sketch onto an outline T-shirt design for committee review, then present a requirement to a supplier.

- ii. Feedback to BOF on their reported lack of recognition for those involved in JK. **ACTION CLOSED**
 - d. Support for Juniors: Agreed sums paid. **ACTION CLOSED**
 - e. Treasurer's Report: Roger Evans completed audit of NGOC accounts. **ACTION CLOSED.**
 - f. Equipment Officer's Report:
 - i. Equipment inventory for the insurance renewal completed and Treasurer advised. **ACTION CLOSED.**
 - ii. Broken control post at Highmeadow Permanent Orienteering Course (POC) replaced. **ACTION CLOSED.**
 - g. Family split starts: Standard paragraph intermittently included in event details. All future event details should include the agreed standard paragraph. Members are encouraged to say they want split starts when entering events via Fabian4. **ACTION CLOSED.**
 - h. First Aid course: Course for 12 members on 17th December 2022. **ACTION CLOSED.**
 - i. Committee succession: Development Officer and Club Coach positions still vacant. A few club members have historic coaching qualifications but none have active licences. The committee notes the Orienteering Foundation has part-funded the role of Club Development Officer (CDO) at SBOC, CLOK and FVO. Possibility of NGOC engaging a salaried CDO funded by club monies and a similar grant from the Orienteering Federation. Duties to cover development, coaching and school activities.

ACTION: Paul to approach Orienteering Foundation about funding.

- j. Frequency of events: Number of events in summer 2023 reduced. **ACTION CLOSED.**

5. Reports (Chair, Treasurer, Newsletter, Mapping, Fixtures/Permissions, Communications, Equipment, Membership)

- a. Treasurer's Report:
 - i. Event breakdown very informative but does not include mapping costs (printing and supply). Mapping Officer to provide this information. **ONGOING.**
 - ii. Low take up on claims for event expenses. Fixtures/Permissions Officer who recruits officials for events will remind everyone. **ONGOING.**
- b. Mapping Report:
 - i. Complaints have been received about the quality of map colours. Unclear whether this is a result of thermal printing or due to the age of the printer.

ACTION: Ian to print a map on current printer and on proposed replacement printer to compare.

- ii. Can change colours on OCAD. **Paul to work with Ian on this.**
 - iii. Use thinner paper? Unable to print double sided maps on thinner paper, and thinner paper won't work on a thermal printer. The paper supplier recommends 120g pretext paper which they supply to all orienteering clubs.
- c. Fixtures/Permissions
 - i. Proposal floated to hold low key summer evening events in local parks to encourage school-age children into the sport, and to provide novice planners experience in doing an event. Needs someone to co-ordinate. **Could be rolled into Club Development Officer (CDO) role – see para 4.i - Matters Arising: committee succession.**
- d. Membership. A warm welcome to new members: -
 - i. Alex Lyne and his children Kathryn and Sebastian
 - ii. James Williams and his son Sebastian
 - iii. Don Cload
6. Schools/Junior Development. **Agenda items 6a to 6c could be rolled into Club Development Officer (CDO) role – see para 4.i - Matters Arising: committee succession.**

POST MEETING NOTE: No specific actions were agreed in response to Agenda Items 6a to 6c. Paul agreed to contact Steve Harris (Forest View School). Pat agreed to speak to Gill, then contact Cheryl Stenett. Pat also will try to contact James Askew.

7. Decisions required.
 - a. Format of Gloucester City Sprint, Local Event, 13 May 2023. Committee accepted the planner's proposal for two 15-minute Estimated Winning Time (EWT) runs.

ACTION: Planner (Samuel) to contact Pat for details of contact at City Council regarding permission

- b. Terry Bradstock Trophy. The committee decided to: -
 - i. Run the competition over a calendar year, so the winner can be presented with the trophy at the New Year's Day Score event in the following year
 - ii. Select seven races - one to be urban - four of the seven to count. The seven races for 2023 to be: -
 - 12 Mar 23, SWOC, Compass Sport Cup Heat, Margam North
 - 25 Mar 23, BKO, British Championships, Newbury;
 - 21 May 23, BOK, BOK Regional (*Both venue and designation as BOKTrot yet to be confirmed*);
 - 28 May 23, HOC, Springtime in Shropshire Day 2, Shrewsbury;
 - 29 May 23, WRE, Springtime in Shropshire Day 3, Montgomery;
 - 16 Sep 23, London City Race (Urban)
 - 30 Sep 23, NGOC, Caddihoe Chase Day 1, Mallards Pike North;
 - iii. Use individual event results to work out trophy placings. This is because, whilst either direct use of scores from the BOF ranking list or use of points scored in the UK Orienteering League would be much simpler than the current calculation, neither method would be fair across all

classes. Tom C. advised that it would be possible to download times for all NGOC runners and class winners from individual event results shown on the BOF results website, and these could be used in the scoring calculation, as before, based on performance related to class winners.

- iv. Publish trophy standings after each qualifying event
- v. More vigorously promote the competition.

ACTION: John to write a piece on the Trophy competition for Legend

ACTION: Tom/John to liaise re method of downloading results

ACTION: Pat to set up a page on the NGOC website dedicated to the Trophy

- c. No further payments to be made for helping at the JK.
- d. Mapping. See para 5.b
- e. Fixtures – club involvement in Croeso 2024 (21 to 27 July 2024)? Although this is close to the BOK/NGOC hosting of the Junior Inter Regional Champs (JIRCS) 28-29 September 2024, the committee felt both events should be supported.

ACTION: Greg to contact Charles Daniel to say yes in principle to Croeso 2024.

- f. The JIRCS is in hand.
- g. The Harvester Relays are a worthy event. NGOC last hosted in 2016, which was also the last time the relays were held in the SWOA region. If a future Harvester is likely to be cancelled because no club has come forward to organise it, then the Committee will again discuss volunteering to stage it.
- h. Mailchimp account users: The committee reviewed the options.

ACTION: Tom and Ginny to resolve out-of-committee.

- i. Equipment: Agreed to buy 40 BS9 boxes.

ACTION: Pat and Alan to purchase 40 BS9 boxes.

- j. Training for event Organisers and Planners. Venue to be Soudley Village Hall on a Sunday in the first quarter of the year.

ACTION: Rhiannon to seek expressions of interest from club members in attending informal Organiser and Planner training. [DONE]

- 8. Name of data controller for NGOC membership list and event entries. Probably should be Membership Secretary. Current privacy statement covers BOF data but need to cover non-BOF data (e.g., entry on day, member of NGOC but not BOF)

ACTION: Ginny to draft a policy statement about non-BOF data.

- 9. AOB.
 - a. Level of subsidy for club members competing in the British Relays and 2023 JK. Agreed that the competitor should pay the usual NGOC league event fee and the club would subsidise the remainder.
 - b. BOF insurance cover note for 2023 is available on the website [here under the heading Insurance.](#)
 - c. Forestry England access agreement – valid until 2023 – can be found in the same resource library.
- 10. Date and format of next meeting: **6 February via Zoom.**