

**NGOC Committee Meeting**  
**Monday 21 August 2023 – 7pm by Zoom**  
**Agenda**

1. Apologies: Alan Brown
2. Approval of minutes of previous meeting on 12 June 2023.
3. Matters arising from previous meeting: -
  - a. Volunteer recognition: Policy needed for who receives a free NGOC T-shirt. Policy now defined. Eligible volunteers from JK 2022 have been identified for retrospective award. **ACTION CLOSED**
  - b. Committee succession. Development Officer and Club Coach positions still vacant. No progress on approaching Orienteering Foundation about funding. **ACTION OUTSTANDING**
  - c. Caddihoe Chase (1 October 2023): Format of chasing start. Decided to go ahead with the traditional chasing start format. **ACTION CLOSED**
  - d. Junior Representative position on the Committee. **ACTION CONTINUING.**
  - e. SWOA action on regional clubs to report how they approach recruiting event planners, controllers and volunteers. **ACTION OUTSTANDING**
  - f. Encouraging members to try planning orienteering events. A list of potential candidates has been produced. **ACTION CONTINUING**
4. Reports: -
  - a. Chair
    - i. Permanent Orienteering Course (POC) decisions required: -
      1. Gloucester Park
        - a. Replace all or only the missing (6 out of 14) signs?
        - b. Change the artwork?
        - c. Keep the discovered letter pairs consecutive or randomised to avoid participants simply guessing the solution phrase?
      2. Crickley Hill
        - a. Replace the signs?
        - b. If replace, would NGOC agree to fund? Potential cost £234 or £390
        - c. Alternatively, add MapRun QR codes as for Highmeadow POC?
    - ii. SWOA meeting 25 July 2023. Draft minutes circulated to committee. Note: -
      1. Sad loss of members Erik Peckett (DEVON), Arthur Boyt (KERNO and DEVON), Jenny Tennant (QO) and Pat Grenfell (BOK)
      2. Proposal to retain current levy and recommend zero membership fee
      3. BOF vacancies for Interland England Team Manager and England Senior Team Manager
      4. SWOA AGM 26 September 2023 at 8pm over Zoom. All welcome.
      5. SWOA committee meeting 17 October 2023
      6. Action on clubs to include a section on their websites on volunteering, explaining in an easily accessible way the roles and opportunities available (DEVON's website is a good example).
  - b. Captain
  - c. Treasurer
  - d. Fixtures/Permissions
    - i. Need three dedicated organisers in 2024 – CROESO Day, SW League event and JIRCS Day 1.
  - e. Equipment Officer
    - i. Helper compensation at the Caddihoe Chase/VHI weekend. Refer to CC/VHI budget.
  - f. Mapping Officer
    - i. Printer decision
  - g. Membership Secretary

- h. Newsletter Editor – NTR
  - i. Welfare Officer – No report
  - j. Volunteer Co-ordinator – NTR
  - k. Comms Officer – No report
- 4. BOF CEO Newsletter
  - a. Do membership structure changes cause NGOC any problems?
  - b. How might the changes to the levy affect NGOC entry fees?
  - c. Are NGOC Mapruns currently registered as events, as required?
- 5. NGOC AGM arrangements and officer elections
- 6. AOB
  - a. Reminder that BOF AGM is 16 September 2023.
- 7. Date of next meeting