

NGOC Committee Meeting

Monday 6 February 2023 – 7pm by Zoom

Present: Paul Taunton (Chair), Alan Pucill, Ginny Hudson, Greg Best, Ian Phillips, Ian Prowse, John Fallows, Judith Taylor, Pat MacLeod, Rhiannon Fadeyibi, Suzanne Harding, Tom Cochrane

1. Apologies: Alan Brown
2. Minutes of previous meeting - Accepted
3. Matters arising: -
 - a. Volunteer recognition:
 - i. NGOC technical top for volunteers. Pat to arrange transfer of the sketch onto an outline T-shirt design for committee review, then present a requirement to a supplier. Sketch and details from supplier circulated to committee to choose option. **ACTION CONTINUING**
 - b. Committee succession. Development Officer and Club Coach positions still vacant. Paul to approach Orienteering Foundation about funding. **ACTION OUTSTANDING**
 - c. Mapping costs. Ian to provide costs for printing and supply to Alan P for him to include in the event breakdown figures. **ACTION CLOSED**
 - d. Map print quality. Ian to print a map on current printer and on proposed replacement printer to compare. Issue with ink resolved. **ACTION CLOSED**
 - e. Gloucester City Sprint. Pat to provide Samuel Taunton (planner) details of contact at City Council to discuss permission. Pat has provided the planning documents to Samuel. Samuel has made the application to Gloucester City Council. **ACTION CLOSED**
 - f. Terry Bradstock Trophy (TBT)
 - i. John to write a piece on the Trophy competition for Legend. Article planned for April issue of Legend. Tom to circulate a link in the next newsletter. **ACTION CLOSED**
 - ii. John and Tom C to liaise re a method of downloading results to score the TBT placings. **ACTION CLOSED**
 - iii. Pat to set up a page on the NGOC website dedicated to the TBT. Page created. **ACTION CLOSED.**
 - g. Croeso 2024. Greg to contact Charles Daniel to say yes in principle to Croeso 2024. See Equipment Officer's report for details. **ACTION CLOSED**
 - h. Equipment. Pat and Alan P to purchase 40 BS9 boxes. 20 boxes bought. See Treasurer's and Equipment Officer's reports for details. **ACTION CLOSED**
 - i. Training for event Organisers and Planners. Expressions of interest sought but not enough interest to go ahead. Committee to revisit. Possibilities are doing training online or offering shadowing opportunities. **ACTION OUTSTANDING**
 - j. Data Protection. Ginny to draft a policy statement about non-BOF data. **ACTION CLOSED.**
4. Reports
 - a. Chair
 - i. Report prepared late and circulated but no discussion necessary at meeting.
 - b. Captain
 - i. Committee discussed hiring a minibus to take runners to the CompassSport Cup (CSC) heat at Margam on 12 March. There may not be much demand for this as the Welsh Championships are the day before and many might make a weekend of it. Proposal to create a WhatsApp group for NGOC car share.

ACTION: Pat to set up a WhatsApp group for NGOC car sharing to events.

- ii. Discussion about scoring for the Terry Bradstock Trophy (TBT), particularly if people run up from their age class. Can't use only the BOF ranking list for every qualifying event and need to include some adjustment for age class. Need to revisit.

ACTION: John to review scoring for TBT

- iii. Captain will enter NGOC juniors into the Yvette Baker Trophy at the regular league price. The club will loan dibbers as needed.
- iv. Runners in the club team for the Cotswold Way Relay will pay £7 and the club will pay the remainder.
- c. Mapping
 - i. The committee set entry fees for the League C event at Newent Woods at £10 per adult and £5 per child.
- d. Treasurer
 - i. 9 control boxes have been repaired and returned with rapid turnaround. The 6 malfunctioning boxes from the Welshbury event will also be sent for repair. With these and the 20 new boxes, the club has sufficient stock so no need to buy any more boxes.

ACTION: John to send back the 6 boxes from Welshbury for repair.

- e. Fixtures/Permissions
 - i. Selsey Common event moved to 26 August as that was the only date the scout centre was available. Hire was for the full weekend so discussion about what to do on the second day. Possibility of moving to 2 September instead.

ACTION: Steve Lee to check on scout centre availability for 2 September

- ii. Interest in doing the Maize Maze but unclear if there will be one this year.

ACTION: Pat to investigate whether there will be a Maize Maze this year

- f. Equipment Officer
 - i. Croeso 2024. NGOC is doing the day at Merthyr Mawr which will be either the first or last day of the competition. This is on condition that appropriate permissions are secured.
- g. Volunteer Co-Ordinator
 - i. It was acknowledged that when event start windows were reduced to 90 minutes for the winter, the volunteer shifts had not been adjusted, meaning second shift helpers were finding it difficult to get back in time for first shift helpers to get a run. This is exacerbated when the start/finish are some distance from assembly and parking. Second shift volunteers can start earlier than the official start time, and first shift volunteers can start later than the official finish time. However, this has an impact on the controllers who need to visit and wake each control on the day of the event as to accommodate helpers starting early, they would be going out in the dark. Given the clocks will be going forward soon, the club decided to continue with the present arrangements and come up with a solution over the summer ready for next winter.

h. Membership

- i. Ginny will be contacting lapsed members to encourage them to renew their membership
- ii. The committee discussed the club's draft privacy statement. It was agreed that the club needed a privacy policy as well as a privacy statement.

ACTION: Ginny to draft a privacy policy

i. Newsletter

j. Communications

- i. Members to be reminded they need to opt-in to Mailchimp to receive the club newsletter as some had missed the call to run in the CSC heat.

ACTION: Tom to put a news item on the website about signing up for the newsletter

ACTION: Suzanne to put a news item on the website about running for the club at the CSC heat.

5. Prizes for Caddihoe Chase 2022. Hils Nicholls has agreed to be the prize manager. Possible prize might be a shoe bag.

ACTION: Committee to think of possible prizes by the next meeting

6. Support for school events. Chair redrew the map to be used by Forest View School in Cinderford and is waiting to hear from them about details of the event. The club has also been approached to help with an inter-school competition in June. **Pat will retrieve the necessary equipment from Gill Stott and resource bodies to help on the day – Samuel Taunton has volunteered to help on the day.**
7. British Orienteering Awards now open for nominations, closing on 5 March 2023. **Nominations for club, coach, mapper or volunteer requested.**
8. Date and format of next meeting: **3 April 2023 via Zoom.**