

NGOC Committee Meeting

Monday 12 June 2023 – 7.30pm at Down Hatherley Village Hall

Present: Paul Taunton (Chair), Alan Pucill, Greg Best, John Fallows, Judith Taylor, Rhiannon Fadeyibi, Tom Cochrane

1. Apologies: Alan Brown, Ginny Hudson, Ian Phillips, Ian Prowse, Pat Macleod, Suzanne Harding. The meeting was declared quorate as seven members were present.
2. The committee on behalf of the club sends condolences to Roger Coe following the recent loss of his wife Veronica.
3. Minutes of previous meeting (3 April 2023) - Accepted with a minor amendment (removed duplication of line item 3.k)
4. Matters arising: -
 - a. Volunteer recognition: T-shirts in stock and selling well at £15 each for Seniors and £10 for Juniors. The committee agreed that T-shirts would be given to non-running helpers at major events in recognition of their support. The committee would decide each year which events qualify during that year. T-shirts will be retrospectively given to non-running helpers at JK 2022.

ACTION: Paul to contact the JK 2022 organiser and NGOC volunteer co-ordinators to determine who should receive a T-shirt.

- b. Committee succession. Development Officer and Club Coach positions still vacant. Paul has not yet approached Orienteering Foundation about funding. **ACTION OUTSTANDING**
 - c. Privacy statement drafted and circulated to committee. **ACTION CLOSED**
 - d. Caddihoe Chase (1 October 2023)
 - i. Committee to think of possible prizes. Decided to award jars of local honey and “plant a tree” memento cards. **ACTION CLOSED**
 - ii. Format of chasing start to be decided. Pat to publish preferred format on the website with an invitation to comment. Expect to be completed by end of June. **ACTION CONTINUING**
 - e. Chair’s Challenge. Due to prior commitments in the same timeframe, regretfully there will be no Chair’s Challenge this year. **ACTION CLOSED**
 - f. Small club banner/flag. Design and potential supplier identified, will be purchased shortly. **ACTION CLOSED.**
5. Reports
 - a. Chair
 - i. The Chair noted his three-year term ends this August and the club will need a new Chair. **Any members interested in taking on the role please contact the committee who will be happy to discuss the responsibilities with you.**
 - b. Captain
 - i. The committee agreed to fully subsidise the entry fees for NGOC juniors competing in the Yvette Baker Shield Final on 9 July at Sandall Beat Wood near Doncaster. Good luck!
 - ii. A member has enquired about a Junior Representative position on the Committee. Further detail is required.

ACTION: Pat to contact the member to explore his suggestion.

- c. Treasurer – no points arising
 - d. Fixtures/Permissions – no points arising
 - e. Equipment Officer
 - i. Croeso 2024: The committee is of the view that NGOC is being asked to carry out tasks, specifically related to permissions for event areas and parking, that would be more efficiently carried out by WOA members in the locality.

ACTION: Pat to discuss WOA expectations with Charles Daniel and manage appropriately.

- f. Mapping
 - i. Confirmed that will be able to print the maps for Cirencester provided necessary data is received by Monday 19 June.
- g. Membership – no points arising
- h. Welfare Officer
 - i. Plans to attend “time to listen” course. This is an important aspect of the Club Welfare Officer role and provides the support needed in a variety of situations. The club is happy to fund this training.
- 6. SWOA committee action for regional clubs to report how they approach establishing pipelines of organisers, planners, and controllers; and how they successfully encourage more members to volunteer at events.
 - a. NGOC has offered informal training on how to plan, organise and control events. Experienced members are available to mentor first timers.
 - b. NGOC offers a range of incentives to encourage members to volunteers, including the dedicated post of volunteer co-ordinator. Incentives include half-price entry at events and a free coveted NGOC T-shirt for non-running volunteers.

ACTION: Paul to send SWOA a bulleted list of the above approaches before 25 July.

- c. The committee is keen to encourage club members who haven’t planned before to try it and plans to approach individuals to request they consider giving it a go.

ACTION: Greg to draw up a list of individuals to approach

ACTION: John to draw up a list of points for committee members to cover during the conversation with identified individuals

- 7. AOB
 - a. Sprint World Orienteering Championships (WOC) in Edinburgh 12-16 July 2024 – request from WOC 2024 volunteer manager for teams of volunteers from clubs outside of Scotland. The commitment includes performing the same role as a dry run at Eurometing in Stirling 13-15 October 2023. The committee noted that: -
 - i. This is a significant outlay of travel and accommodation costs for volunteers, as well as time, and for two events. The chair has asked the WOC 2024 volunteer manager for more detail about helper incentives (e.g., discounted accommodation)
 - ii. Eurometing clashes with NGOC League event on 14 October 2023
 - iii. WOC 2024 is the week before Day 1 of Croeso 2024, a major event that NGOC is heavily involved in supporting.

The prevailing view is that individuals may wish to volunteer but regrettably NGOC cannot commit to providing a club team.

- b. The results secretary confirmed that although the Gloucester City Race has been cancelled, the number of qualifying events for the league standings remains at six.
- c. The Terry Bradstock Trophy (TBT) has been updated and extended to include more data.
- 8. Date and format of next meeting: **Monday 21 August 2023 at 7pm via Zoom.**