

NGOC Committee Meeting

Monday 21 August 2023 – 7pm over Zoom

Present: Paul Taunton (Chair), Alan Pucill, Greg Best, Ian Phillips, John Fallows, Pat Macleod, Rhiannon Fadeyibi, Tom Cochrane, Ginny Hudson (from 7.30pm)

1. Apologies: Alan Brown, Ian Prowse, Judith Taylor, Suzanne Harding. The meeting was declared quorate.
2. Minutes of previous meeting (12 June 2023) were accepted.
3. Matters arising: -
 - a. Volunteer recognition: Policy for who will receive a free NGOC T-shirt is now defined. Eligible volunteers from JK 2022 have been identified for retrospective award and responses received from most. **Post meeting:** Paul has reminded Joe Parkinson to reply. **ACTION CLOSED.**
 - b. Committee succession. Development Officer and Club Coach positions still vacant. Approaching Orienteering Foundation about funding should wait until a candidate for the development officer post is identified. **ACTION CLOSED.**
 - c. Caddihoe Chase (1 October 2023). It was decided that the Caddihoe Chase event would use the traditional chasing start format. **ACTION CLOSED.**
 - d. Junior Representative position on the committee. It was felt that the conversation to understand the details of the member's proposal would be best held in person. Unfortunately, it has proved difficult to arrange an in-person meeting between Pat and James Askew. **ACTION CONTINUES.**
 - e. SWOA action on regional clubs to report how they approach recruiting event volunteers. Chair yet to discuss with Fixtures Secretary and volunteer co-ordinator to compile a one-page report for SWOA. **ACTION OUTSTANDING.**
 - f. Expanding the pool of event planners: Fixtures Secretary will approach suitable candidates throughout the year as required. **ACTION CLOSED.**
4. Reports
 - a. Chair
 - i. Discussion about repairing Permanent Orienteering Courses (POCs) and the kind offer from Gloucester Gladiators Explorer Scouts to do the Gloucester Park POC repairs. The NGOC point of contact for POCs (Caroline) has written a report outlining options for repairs to courses at Gloucester Park and Crickley Hill. The committee accepted that the Scouts should go ahead with the Gloucester Park work. **Paul to advise Caroline of committee agreement.** The committee did not have time to study the full Crickley Hill proposals before the meeting. **This item is held over to the next committee meeting.** Gloucestershire Wildlife Trust jointly responsible for Crickley Hill with National Trust (NT). **Paul to check with Caroline that she has spoken to Glos Wildlife Trust as well as NT.**
 - ii. Matters arising from SWOA meeting on 25 July 2023.
 1. The passing of Erik Peckett (DEVON), Arthur Boyt (KERNO and DEVON), Jenny Tennant (QO) and Pat Grenfell (BOK), all long term SWOA members likely to be known to NGOC members was noted; **Chair has asked the Legend editor to ensure they are remembered in the next issue of the newsletter.**
 2. SWOA AGM is 26 September 2023 at 8pm over Zoom. All are welcome.
 3. SWOA intends to keep the current levy with zero membership fee for 2024.
 4. **Comms Officer (Tom C) to highlight the vacancies for BOF Interland England Team Manager and England Senior Team Manager in the weekly email.**
 5. SWOA action on clubs to include a section on their website on volunteering, explaining in an easily accessible way the roles and opportunities available. **Pat will add a piece to the Beginners page of the NGOC website.**
 - b. Captain – see agenda item 6c.
 - c. Treasurer
 - i. FE invoice for Chestnuts Hill event has been received and paid.

- ii. Need someone who is not a club member to audit the end-of-year club accounts. Last year's auditor from Royal Forest of Dean Orchestra is not available. **Chair to check who has succeeded last year's auditor and whether they might take it on.**
Chair also to contact adjoining clubs (e.g. SWOC, HOC) to determine whether a reciprocal arrangement might be made.
 - iii. Equipment insurance renewal is due. Unclear whether rented portaloos at events are covered – we might be duplicating cover. **Treasurer to check with insurers.**
- d. Fixtures/Permissions
 - i. Has spoken to the owner of Sawmills regarding parking at next year's event at Cranham. Should be able to hold about 70 cars. Owner agrees in principle.
 - ii. Possible event next summer at the 417 Bike Park near Crickley Hill. Would require an evening start (5pm). **Committee agreed fixtures secretary should scope holding an event there.**
 - iii. Two events next year need dedicated organisers (Croeso 2024 Day 1 on 21 July 2024, and Junior Inter-Regional Championships (JIRCs) 2024 on 28 September). **Volunteers appreciated. See Greg if interested.**
- e. Equipment Officer
 - i. Purchased one pop-up tent instead of two bell tents.
 - ii. See agenda item 7a.
 - iii. **Pat to send a map of the proposed extent of the Dowards map to Alan P.**
- f. Mapping
 - i. Club printer is not supported from 31 December 2023. Awaiting a new contract from the printer company as they won't continue with the terms of the existing contract. Waiting to see the quote before deciding whether to replace the current printer immediately or keep it going, although spare parts will be increasingly harder to source.
- g. Membership
 - i. Welcome to new members Craig Sipek (M21, Tewkesbury area) and Christine Wilson (Doug's wife).
- h. Newsletter – no points arising.
- i. Welfare Officer – no points arising.
- j. Volunteer co-ordinator – no points arising.
- k. Comms officer – no points arising.
- 5. BOF CEO Newsletter of August 2023
 - a. BOF AGM is Saturday 16 September 2023 at 15:00.
 - b. Discussion about the BOF proposals for membership structure.
 - i. **Membership secretary to report back by email to committee (before BOF AGM date) any issues for the club if the proposals are accepted.**
 - ii. Confirmed NGOC Mapruns are already being registered as Events as BOF requires.
 - iii. Treasurer recommends no change to NGOC event entry fees will be necessary for next season.
 - iv. **Chair to write a paragraph on the anticipated impact of the proposed levy increase for non-members for the weekly email and to send a copy to BOF.**
- 6. NGOC AGM arrangements and officer elections
 - a. The AGM will be at Down Hatherley Village Hall on Monday 9 October 2023. There will be a buffet from 7.15pm with meeting business starting at 7.45pm. Members will be asked for a £2.00 honesty box contribution to the buffet.
 - b. **Pat to create an online registration form to assist with numbers for the buffet.**
 - c. The AGM will include election of the committee for 2024. The current committee members are standing again apart from the Chair (3-year term completed) and the Captain. Nominations are now open for all committee roles. Please send nominations to the Secretary. The nominations received so far are: Chair – Ian Jones, Coach – Margaret Jones, Captain – Vanessa Lawson.
 - d. **Secretary will email members with full details of the AGM by 11 September.**

- e. While not a committee role, Carol Stewart is stepping down from running the club café and holding the club kit. Many thanks to Carol for her years of dedicated service. **We welcome expressions of interest from any member in taking over the running of these popular offerings.**
- 7. AOB
 - a. Pat raised the question of Caddihoe Chase volunteer incentives. Helpers will get a 50% discount on their entry fees. **The committee agreed that non-running helpers would instead receive a £5 voucher per day to redeem (on the day only) at Tom and Julie Wilkinson's catering van at the event.**
 - b. Reuben Lawson has been selected for the Junior Regional Orienteering Squad (JROS) training camp in Stockholm this month. **The committee agreed in principle to fund up to 25% of his costs subject to his providing an adequate application, and afterwards a report for Legend.** (POST MEETING NOTE: Chair omitted to say that Jessica Ward was also selected for this camp) Well done, both!
- 8. Date and format of next meeting: Provisionally in person on **Monday 4 December 2023.**