

NGOC Committee Meeting

Monday 23 February 2026 – 7pm via Jitsi Meet

MINUTES

Present: Ian Jones (Chair), Alan Pucill, Andy Creber, Ginny Hudson, John Fallows, Judith Taylor (from 19:33), Pat Macleod (from 19:31), Paul Taunton, Rhiannon Fadeyibi, Vanessa Lawson

1. Apologies: Greg Best, Ian Prowse, Rosie Taylor
2. Minutes of previous meeting (15 December 2025) were accepted.
3. Matters arising: -
 - a. *Change of BOF rules relating to young orienteers (U16) crossing busy roads.* **ACTION CLOSED - No headway made with a BOF rule change, but the Committee agreed the issue could be revisited if there is an opportunity to do so.**
 - b. *Chair to liaise with club coaches to establish requirements for the development and delivery of a "Track to Terrain" ("T2T") programme.* It transpires that BOK's T2T programme was originally designed by an NGOC member.

ACTION: Chair to arrange a meeting between the NGOC original developer and coach to explore taking forward.

- c. *Poll in newsletter seeking members' views about ideas for social events.* Still to do but utilising the website and WhatsApp groups in the meantime so **ACTION CLOSED.**
 - d. *Creation of private WhatsApp group for the committee.* Group has been created. Waiting for committee contact details to send out invites. **ACTION CLOSED.**
 - e. *Alternative to ISP for NGOC website due to performance issues.* These have been resolved by NGOC webadmin and the service provider. **ACTION CLOSED.**
4. Reports:
 - a. Chair – no further points raised
 - b. Captain
 - i. Confirmed that NGOC qualifies as a small club for the Yvette Baker Junior inter-club competition, so is eligible to compete for the Shield this year. The SWOA heat is in Plymouth.
 - c. Treasurer – no further points raised
 - d. Safeguarding & Welfare – no further points raised
 - e. Fixtures/Permissions – no further points raised
 - f. Equipment – see agenda item 6 below
 - g. Mapping – no further points raised
 - h. Membership – no further points raised
 - i. Volunteer Co-ordinator – nil to report
 - j. Communications & Publicity Officer
 - i. Rosie Taylor is stepping down from producing the weekly email newsletter (although she continues with the Instagram feed). Many thanks to Rosie for her hard work. **The committee would like to see the newsletter continue alongside the WhatsApp community so welcomes any expression of interest in taking this**

on. Please contact any member of the committee if this is you. A full handover will be given.

- k. Other committee members – see agenda item 5 below
- 5. Re-stock of club kit
 - a. The current design and colours of club kit will be retained.
 - b. Agreed to continue offering both long and short sleeved tops
 - c. Jackets and vests will only be re-ordered once the present stock is sold and only if there is a demand for them.
 - d. Agreed to order more club tops with an emphasis on the popular sizes.

ACTION: Paul to place order with supplier [DONE]

- e. Any interest in offering other items of club merchandise alongside clothing?

ACTION: Committee to consider what other club merchandise we might offer and bring suggestions to the next meeting

- 6. Establish a new event role that is responsible for event logistics including waking up controls
 - a. The Equipment Officer role has expanded over time. However, it has now become onerous for one person. Some of the responsibilities need to be reassigned. We also need back-ups to cover absences. **The proposed solution is for each Planner to have someone dedicated to working with them on their event.** This could take the form of an assistant planner or organiser, who would then be able to support with logistics for event equipment and setup. This is in addition to the Controller (if Level C) or Informal Adviser (if Level D). Comprehensive resources are available on the NGOC website to help officials plan and organise a successful event.

ACTION: Paul and Pat to run an online seminar where potential Planners and Organisers could review the documents and ask questions.

ACTION: Chair to discuss with the Fixtures secretary and Volunteer Co-ordinator – who recruit the officials - the requirement to have one Planner and one Organiser per event as well as an Informal Adviser (if Level D) or Controller (if Level C or above).

- 7. AOB – The committee noted that Jitsi Meet software had been effective, once initial connection issues were resolved
- 8. Date of next meeting: **27 April 2026 at 7pm over Jitsi Meet.**